

# 2025 Guide to DIY Tax Preparation

MyFreeTaxes connects you to free tax filing software you can use to file your own tax return for the most recent tax year! With MyFreeTaxes you can prepare your tax return at your own pace and get support when you need it. MyFreeTaxes is free for those who qualify and allows you to file both a federal and state tax return.

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\*\*This guide has been adapted by Just Harvest from GetYourRefund's DIY tax prep guide



**FREE TAX PREP**

# Using MyFreeTaxes for Tax Prep

## To qualify for the free software:

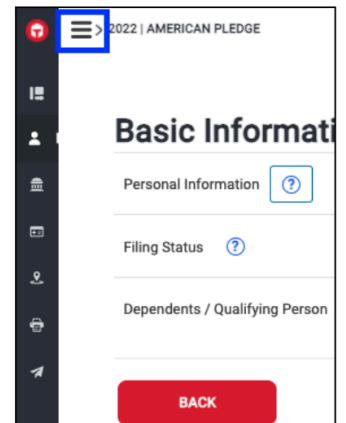
- You can only file for the current tax year (2025). If you need to file for a different year, please go to [GetYourRefund.org](https://getyourrefund.org) to get additional assistance.
- Your household's AGI must be under \$84,000.
- You must start your return at [MyFreeTaxes.com](https://myfreetaxes.com)

## Gather the following:

- A valid email address
- All 2025 tax documents (W2s, 1099s, SSA-1099)
- Last year's exact Adjusted Gross Income (AGI)
  - ◆ If you didn't file last year, you don't need to enter any information
  - ◆ If you filed at Just Harvest or another Free Tax Prep Coalition tax site in 2024, email [taxhelp@justharvest.org](mailto:taxhelp@justharvest.org) and we can provide your AGI.
  - ◆ If you filed a full tax return last year, you can find this information on a copy of your 2024 return or retrieve the information in [your IRS account](#).

## Tips & best practices

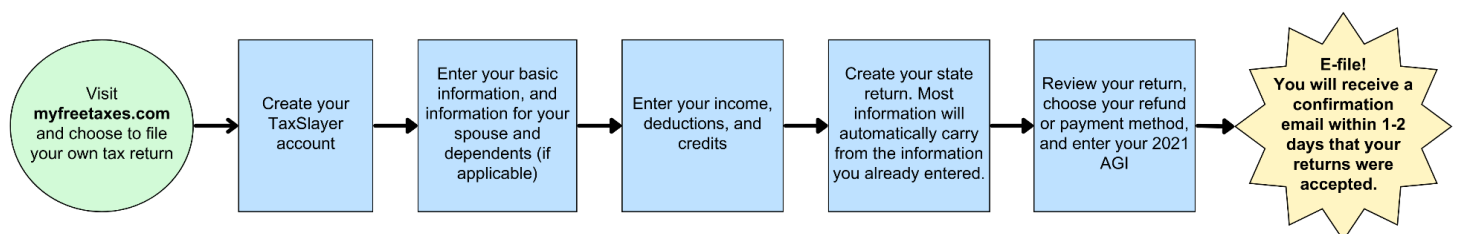
- Take your time and double check everything before moving on to the next page.
- Type your name and the name of anyone else on your return exactly as it appears on the social security card or ITIN letter.
- When entering information from a tax form, make sure it matches exactly what is on the form. Skip any boxes that are blank.
- If you have questions, email [info@myfreetaxes.com](mailto:info@myfreetaxes.com)
- If you need help to go back to a previous section or skip ahead to a new section, you can do so by using the left navigation panel. To get to the left navigation panel, click on the option in the top left corner, as highlighted in the image to the right.






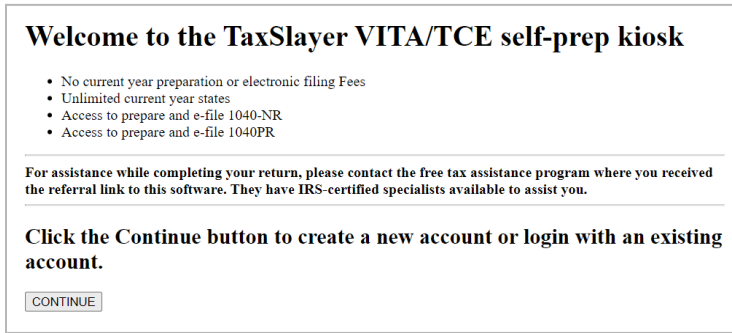
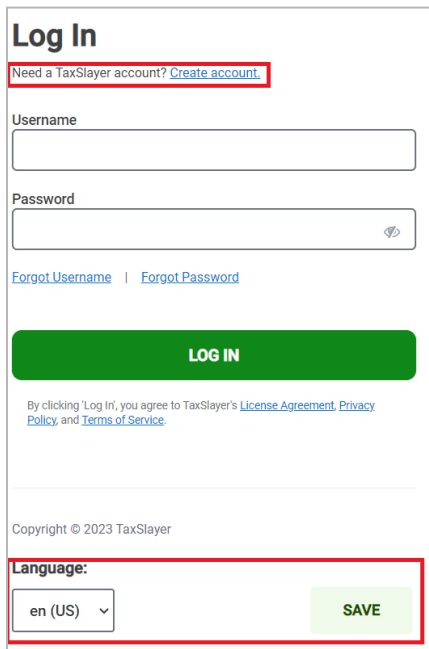
## Next steps:

Now that you've read through the basics, it's time to file! Follow these steps and use the rest of this guide for detailed instructions on completing your returns.

Use our [Table of Contents](#) to jump to different sections. If you cannot find the information you need, visit MyFreeTaxes support page at [myfreetaxes.com/support](https://myfreetaxes.com/support) for FAQs or to connect with one of their tax specialists.

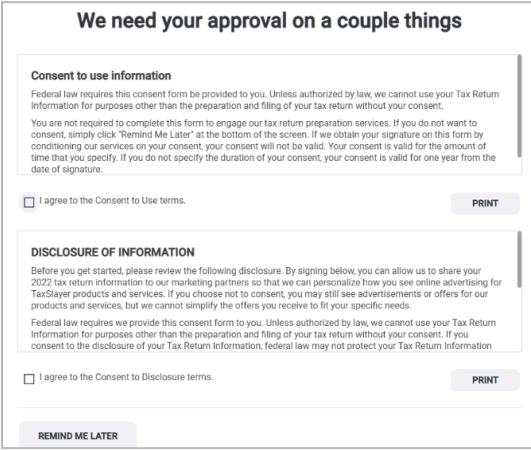
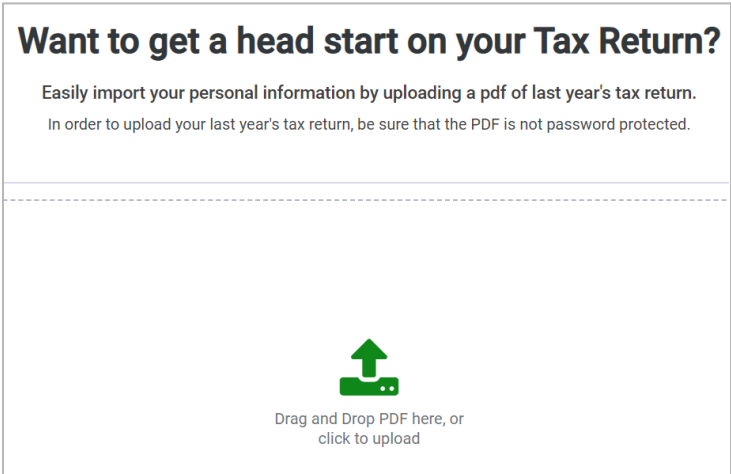
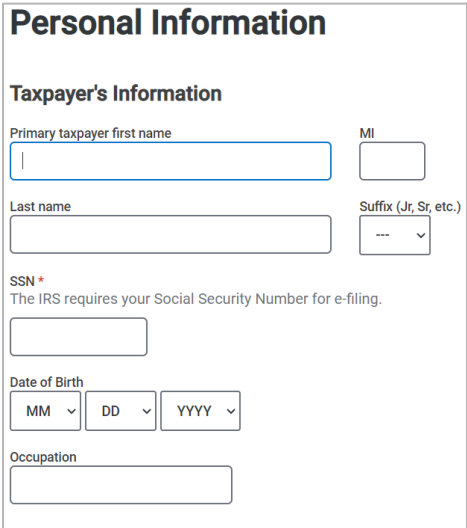


## Creating an Account

Screenshot	Notes
 <p>How would you like to file your taxes?</p> <div> <div>  <p><b>File My Own Taxes</b></p> <ul style="list-style-type: none"> <li>• Our most popular option</li> <li>• Self-file and get help when you need it</li> <li>• Fastest (takes most filers an hour or less)</li> </ul> </div> <div>  <p><b>Have My Taxes Prepared for Me</b></p> <ul style="list-style-type: none"> <li>• Have your return prepared for you online or in-person</li> <li>• Typically takes 1-2+ weeks</li> <li>• For filers who make about \$60,000 or less</li> </ul> </div> </div>	<p>Go to <b>myfreetaxes.com</b> and choose the option to 'File my own taxes.'</p> <p>Answer questions about your 2025 income and click 'File Now' to be connected with TaxSlayer's website.</p>
 <p><b>Welcome to the TaxSlayer VITA/TCE self-prep kiosk</b></p> <ul style="list-style-type: none"> <li>• No current year preparation or electronic filing Fees</li> <li>• Unlimited current year states</li> <li>• Access to prepare and e-file 1040-NR</li> <li>• Access to prepare and e-file 1040PR</li> </ul> <p>For assistance while completing your return, please contact the free tax assistance program where you received the referral link to this software. They have IRS-certified specialists available to assist you.</p> <p>Click the Continue button to create a new account or login with an existing account.</p> <p><a href="#">CONTINUE</a></p>	<p>This screen verifies that you have reached the free version of TaxSlayer. Click 'Continue.'</p> <p>If you do not see this screen, go back to <b>myfreetaxes.com</b> and start over to make sure you are using TaxSlayer's free tax service.</p>
 <p><b>Log In</b></p> <p>Need a TaxSlayer account? <a href="#">Create account.</a></p> <p>Username</p> <p>Password</p> <p><a href="#">Forgot Username</a>   <a href="#">Forgot Password</a></p> <p><b>LOG IN</b></p> <p>By clicking 'Log In', you agree to TaxSlayer's <a href="#">License Agreement</a>, <a href="#">Privacy Policy</a>, and <a href="#">Terms of Service</a>.</p> <p>Copyright © 2023 TaxSlayer</p> <p>Language:</p> <p>en (US) <a href="#">SAVE</a></p>	<p>Click 'Create Account' and enter your email address.</p> <p>Create a unique username. Create a password that has:</p> <ul style="list-style-type: none"> <li>→ 8 characters, one UPPER CASE letter, one lower case letter, one number, one special character (for example: \$ or %)</li> <li>→ Example of an acceptable password: TESTexample5! (DO NOT USE THIS PASSWORD)</li> </ul> <p>Enter your phone number. Click 'Create Account.'</p>

*\*If needed, you can change the language to Spanish on the Log In page.*

# Getting Started

Screenshot	Notes
	<p>Using TaxSlayer does not require that you agree to these terms.</p> <p>It's up to you if you give consent to TaxSlayer to use and disclose your information, but we recommend that you choose "Remind Me Later" to continue preparing your tax returns.</p>
	<p>You can upload an electronic copy of your 2024 tax returns if your basic information is the same for 2025. This automatically transfers your name, contact information, and filing status.</p> <p>You can skip this step if you do not have an electronic copy of your 2024 tax returns, or if your name, address, or family situation has recently changed.</p> <p><i>*Did you file with Just Harvest in 2024 and need your tax returns? Email your full name and the last 4 digits of your SSN or ITIN to: <a href="mailto:taxhelp@justharvest.org">taxhelp@justharvest.org</a></i></p>
	<p>Read over your information carefully to make sure it is correct. Your name and SSN or ITIN should be exactly as it appears on your social security card or ITIN letter.</p> <p>Although it says you are required to enter a social security number, you can enter an Individual Taxpayer Identification Number (ITIN) if you have one.</p>

### What's your mailing address?

Country

United States of America

Address (street number & name)

Apartment (provide apartment number only)

ZIP code

 - 

City, town, or post office

State

- Please Select -

Residency Status

- Please Select -

Enter a secure mailing address. Even if you are using direct deposit, the IRS or your state agency may send important notices using this address.

Select your state residency. If you lived in multiple states in 2025, select Part-Year state resident.

### Additional Information

#### Taxpayer's Information

Check any of these that apply to you:

- ☐ John can be claimed as a dependent on someone else's return. [?](#)
- ☐ John was over age 18 and a full-time student at an eligible educational institution. [?](#)
- ☐ John is blind.
- ☐ John is deceased.
- ☐ John wishes to contribute \$3 to the Presidential Election Campaign Fund.
- ☐ John served in a combat zone during the current tax year. [?](#)
- ☐ John was affected by a natural disaster during the current tax year.
- ☐ John received, sold, exchanged, gifted, or disposed of a digital asset (or financial interest in a digital asset) in the current tax year.
- ☐ John prefers to receive written communications from the IRS in a language other than English.
- ☐ John prefers to receive written communications from the IRS in an accessible format.

Additional Information: Read each box carefully to see if the situation applies to you.

*\*Digital assets include things like cryptocurrency and NFTs*

### Need help determining your filing status?

**FILING STATUS WIZARD**

If you're unsure about your filing status, use the "Filing Status Wizard" to help find your best filing status.

### Personal Information

#### Spouse's Information

Spouse first name

MI

Last name

Suffix (Jr, Sr, etc.)

SSN

Date of Birth

 MM  DD  YYYY

If married, you'll be prompted to enter information for your spouse. Follow the same guidelines from above.  
**Note:** Even if you're filing separately from your spouse, you must still provide their name and SSN to e-file your tax return. If you do not have their SSN, you will need to mail a paper copy of your taxes to the IRS (more info on filing by mail is on the [IRS website](#)).

## Dependents or Qualifying Person(s)

Do you have children or relatives who rely on you for support and live in your home? If so, you might be able to receive potential tax credits and tax exemptions that could save you money on your tax bill. But before you get too excited, there are some situations when a child's exemption status is a little more complicated. The IRS does have special rules for those situations. [?](#)

YES

NO

Answer yes if you qualify to claim a child or relative on your return. If you are unsure, ask for help by emailing [info@myfreetaxes.com](mailto:info@myfreetaxes.com)

See [Adding a Dependent](#) for more detailed instructions.

## IRS Identity Protection PIN

Did you or anyone on your tax return receive a CP01A notice from the IRS containing a 6-digit Identity Protection PIN? [?](#)

☐ Yes, someone on my return received an Identity Protection PIN.

☐ No, no one on my return received an Identity Protection PIN.

BACK

[Skip](#)

CONTINUE

An Identity Protection PIN (IP PIN) is a six-digit number the IRS provides to people who have been victims of identity theft, or requested to use the option in the past for additional security. If you, your spouse, or dependents were issued an IP PIN, mark yes and enter the number on the following screen.

**Note:** the number changes each year. If you lost your IP PIN or never received this year's number, you can retrieve it [here](#) or call the IRS at 800-908-4490.

## Basic Information Summary

Here's what we have so far:



### Personal Information:

#### Primary Taxpayers:

JOHN SMITH  
01/01/1986  
111-22-6666  
NURSE

[edit](#)

JOHNETTE SMITH-JOHNSON  
01/01/1986  
666-55-8888  
CONSTRUCTION

[edit](#)

#### Dependents:

JOHNETTE SMITH-JOHNSON JR [edit](#)  
Daughter  
10/10/2015  
555-66-8888



### Contact Information:

#### Mailing Address:

123 MAIN STREET  
Pittsburgh, PA  
Full-Year Resident of This State

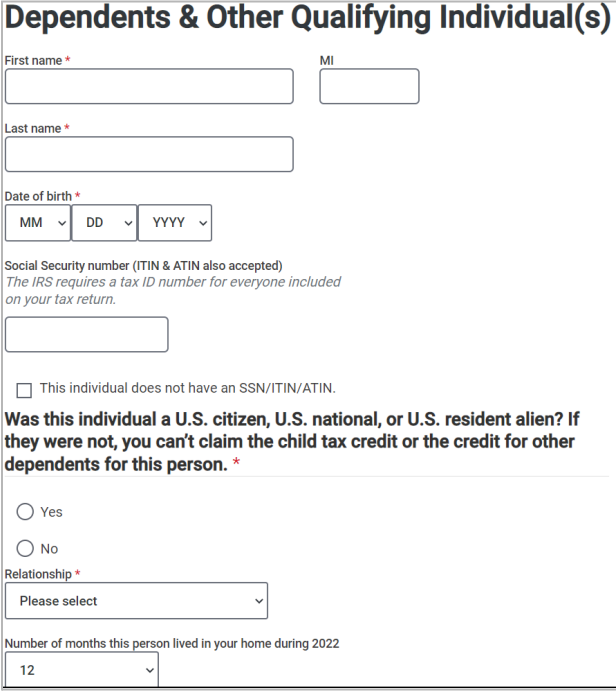
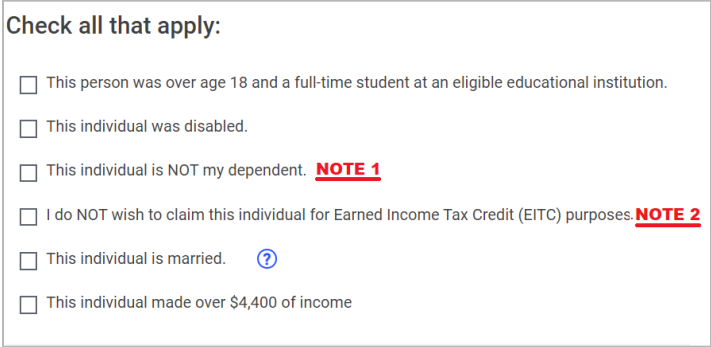

[edit](#)

Review your basic information before continuing to the next screen. If you see an error, click "Edit" to return to the page and make necessary edits.

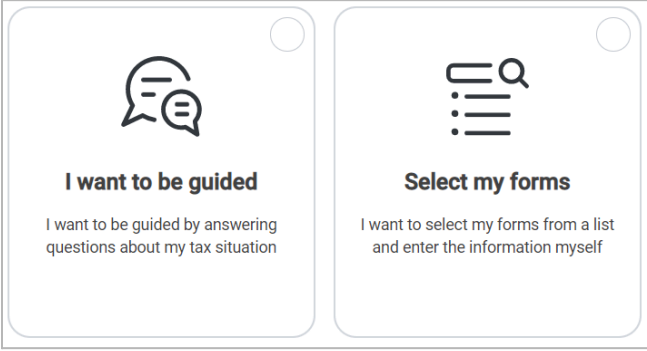
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## Adding a Dependent

If this section does not apply to you, skip ahead to [Entering Your Income](#). Not sure if you can claim someone on your tax return? [Read about who qualifies as a dependent](#).

Screenshot	Notes
	<p>Make sure to enter your dependent's name and SSN/ITIN exactly as it appears on their social security card or ITIN letter.</p> <p>Choose the relationship the dependent is to you. For example, if they are your child, you would select "daughter" or "son."</p> <p>Enter the number of months the dependent lived with you.</p> <p><b>Note:</b> Enter 12 months if your dependent was born or died in 2025; or if they were temporarily absent for special circumstances including school, vacation, medical care, military service, or detention in a juvenile facility.</p>
	<p>Read each question carefully to see if they apply. These questions help determine eligibility for certain credits.</p> <p><b>Note 1:</b> If someone else is claiming your child as a dependent but you are the custodial guardian for Head of Household or EITC (Earned Income Tax Credit) purposes, mark this box .</p> <p><b>Note 2:</b> If you are the non-custodial parent and it is your year to claim the child as a dependent, check this box. In order to qualify for the Earned Income Credit, the child <i>must</i> live with you for over half the year.</p>
	<p>If you need to add another dependent, click on the option "Add a Dependent or Qualifying Child."</p> <p>To edit or delete a dependent, click on the 3 dots to the right of that dependent.</p>

## Entering Your Income

Screenshots	Notes
 <p>The screenshot shows two side-by-side cards. The left card is titled 'I want to be guided' and has a speech bubble icon. Below the title, it says 'I want to be guided by answering questions about my tax situation'. The right card is titled 'Select my forms' and has a magnifying glass over a list icon. Below the title, it says 'I want to select my forms from a list and enter the information myself'.</p>	<p>You'll be given the option to:</p> <ol style="list-style-type: none"> <li>1. Quickly add your forms by clicking "Select my forms" (preferred option if you know what forms you have)</li> <li>2. Or select "I want to be guided" and be guided through the income section.</li> </ol> <p>For either option, refer to the list below for a quick overview of common types of income.</p>

### Common Types of Income

**W-2:** Wages, salaries, and tips

**1099-G box 1:** Unemployment compensation

**1099-INT, DIV, OID :** Interest and dividends

**1099-R, RRB, SSA:** Retirement and Social Security income (reported on SSA-1099)

**1099-NEC:** Non-employee compensation; this form automatically creates a Schedule C

**1099-K:** Payments for contract or self-employment work; this form automatically creates a Schedule C

**Profit or Loss from Business:** Records for self-employment, 1099-NEC, and 1099-K will funnel to this section to create Schedule C. Learn more about Self Employment income [here](#).

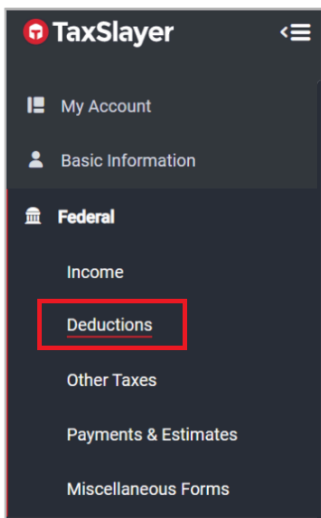
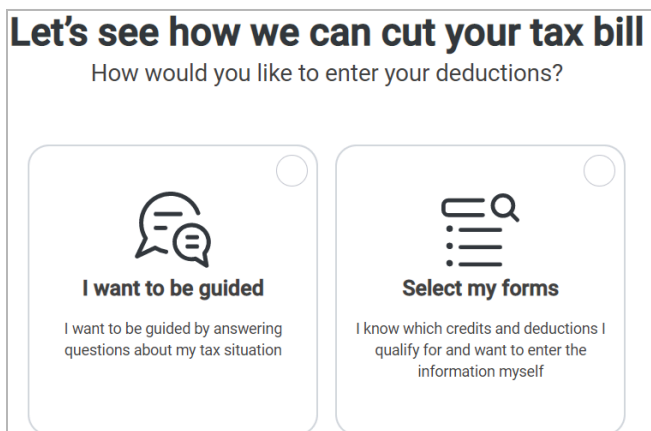
**Capital Gains and Losses:** 1099-B, 1099-S (from the sale of real estate)

Enter each form exactly as it appears.



## Claiming Credits & Deductions

If you are eligible, the Earned Income Tax Credit and Child Tax Credit are automatically claimed on your tax return. You typically do not need to enter additional information to claim these credits. Not claiming any other credits? [Skip ahead to the next section](#).

Screenshots	Notes
	<p>All credits and deductions are grouped together under the “Deductions” menu.</p>
	<p>You'll be given the option to:</p> <ol style="list-style-type: none"> <li>1. Add forms by clicking “Select my forms” (this is faster if you know which credits and deductions you are eligible for)</li> <li>2. Or select “I want to be guided” and be asked questions about different credits and deductions that might apply for you</li> </ol> <p>Refer to the lists below for descriptions of common deductions, credits, and adjustments to income.</p>

## Adjustments to Income

**Educator Expenses:** Unreimbursed K-12 expenses paid by teachers and school staff

**Student Loan Interest Deduction:** Interest paid and reported on Form 1098-E

**Health Savings Account Form 8889:** Contributions or distributions reported on Forms 5498-SA and 1099-SA

**IRA Deduction:** Contributions to a traditional IRA from Form 5498 or IRA records

## Credits

**Education Credits Form 1098-T:** Qualified education expenses for the taxpayer, spouse, or dependent. Check your school account for Form 1098-T and your account statement. Do not include expenses covered by scholarships or grants. Learn more about education credits [here](#).

**Child Care Credit Form 2441:** Expenses for child and dependent care while you work. Note, you must provide the care provider's Employer Identification Number (EIN) or SSN to claim the credit.

**Residential Energy Credit Form 5695:** Expenses for energy improvements for a main home like windows, insulation, and doors.

## Itemized Deductions

*Itemized expenses must be more than your standard deduction for them to help your tax return. The typical standard deduction for single filers is \$15,750 and for married filing jointly is \$31,500. You're encouraged to skip this section if your itemized deductions are significantly less than this amount.*

**Mortgage Interest and Expenses:** Mortgage interest, real estate taxes, points paid, and mortgage insurance premiums are normally reported on Form 1098

**Medical and dental expenses:** expenses above 7.5% of your income are deductible

**Taxes You Paid:** State and local income taxes plus property taxes paid in 2025

**Gifts to Charity:** Cash and noncash donations. Noncash donations are limited to less than \$500. Additional forms and information are required for noncash contributions over \$500.

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## Other Taxes, Payments & Miscellaneous Forms

No other forms or payments to enter on your tax return? [Skip ahead to the next section](#).

## Payments and Estimates

**Federal Estimated Tax Payments:** Federal tax payments made in 2025 and by January 17, 2025. These payments do not include what is already reported on income tax forms.


**State Estimated Tax Payments:** State tax payments already made for 2025. These payments do not include what is already reported on income tax forms.

## Miscellaneous Forms

**Injured Spouse Allocation:** Form 8379 for Married Filing Joint filers when one spouse has debt that allows the IRS to reduce the amount of their refund.

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## Health Insurance

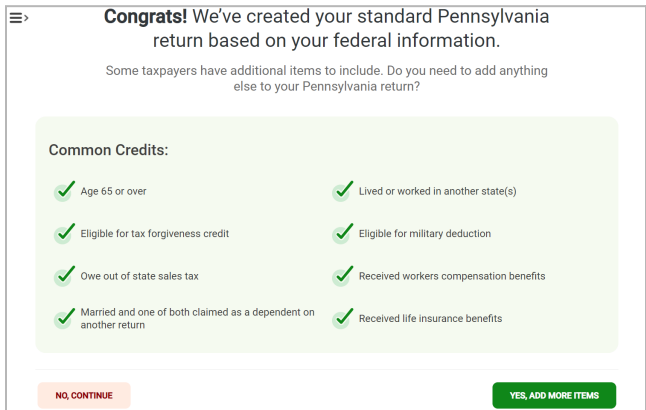
Screenshots	Notes
	<p>Health insurance information is reported on Form 1095-A. Select “No” if you had health coverage through your employer, Medicare, or Medicaid.</p> <p>If you had healthcare through Pennie or an Affordable Care Act (Obamacare) healthcare provider, select “Yes” and enter the information from Form 1095-A. Visit <a href="https://www.pennie.com">Pennie.com</a> to access Form 1095-A from your online account or by calling customer support.</p>

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## 2 steps may increase your PA refund: Tax Forgiveness and Unreimbursed Employee Expenses

*The tax forms that you entered will automatically be carried to your Pennsylvania return. However, additional information may be required to claim certain tax credits or deductions.*

*If you were a part-year resident or non-resident in any other state, you will need to add another state tax return. Visit the [Pennsylvania Department of Revenue website](#) for detailed instructions on filing your Pennsylvania tax return.*

Screenshots	Notes
	<p>Get started on your state tax return and enter your school district when prompted. If you’re not sure which school district you are in, find out <a href="#">here</a>.</p> <p>When you get to this screen, select “Yes, Add More Items” to continue.</p>

## Credits

[Learn More](#)

Complete any of the following credits that apply to your tax situation.

Schedule SP (Tax Forgiveness Credit)

EDIT

Credit for Taxes Paid to Another State

BEGIN

Enter the “Credits” menu and select “Edit” for Schedule SP, Tax Forgiveness Credit.

[Learn More](#)

To complete the Tax Forgiveness Credit, select YES and complete the questions and income information below.

☐ Yes

☒ No

Separated - Are (a) you and your spouse separated pursuant to a written agreement or (b) you were married, but separated and lived apart for the last six months of the year?

☐ Yes

☒ No

If MFS in PA and not SEPARATED as indicated above, select filing status for Schedule SP

--Select--

If Married Filing Separate PA Tax Returns was selected above, select YES here to certify that you and your spouse are submitting the same information on each Schedule SP.

☐ Yes

☒ No

Is tax return being filed for a person who died during the tax year and/or the deceased person's surviving spouse or deceased spouse could not or did not elect to file a joint return with the deceased taxpayer?

☐ Yes

☒ No

Select “Yes” to complete the Tax Forgiveness Credit, then scroll down and click “Continue.” You typically do not need to enter additional information or income on this page.

If your filing status is Married Filing Separately, you are filing for a deceased taxpayer, or you are a dependent on someone else's tax return, read through the additional questions carefully and select the answers that apply to you.

## Pennsylvania Return

### Adjustments To Income

Pennsylvania only allows the following adjustments to Gross Income. Enter all that apply to you.

Military Pay Adjustment

BEGIN

IRC Section 529 Qualified Tuition Program Contributions

BEGIN

IRC Section 529A Pennsylvania ABLE Savings Account Program Contributions

BEGIN

HSA/MSA Contributions

BEGIN

Pennsylvania Schedule UE

BEGIN

If you have a record of 2025 unreimbursed work expenses, you may be able to deduct them from your PA taxable income. Common expenses include union dues and fees, uniforms, and work supplies. [Go here](#) to learn more about eligible expenses.

To enter these expenses, begin on the main menu for Pennsylvania and click on “Adjustments to Income.” Then select “Pennsylvania Schedule UE.”

## Pennsylvania Schedule UE

PA Schedule UE pulls information for Parts A, B, & C from the Form 2106 and Miscellaneous deductions entered on your Federal return. Select the W-2 that is associated with these expenses.

Select Federal W-2 for Taxpayer

--Select--

Select Federal W-2 for Spouse

--Select--

Part A: Employee Business Expense Deductions

BEGIN

Part B: Business Travel Expenses

BEGIN

Part C: Miscellaneous Expenses

BEGIN

Part D: Office or Work Area Expenses

BEGIN

Part E: Moving Expenses

BEGIN

Part F: Education Expenses

BEGIN

If your return includes a Federal Form 2106 and you have more than one employer - you can create a 2nd Schedule UE for the 2nd employer here. Use the sections above to change the amounts pulled for the first employer (EIN listed above) and complete the Schedule UE below to enter the Employer information and remainder of expenses.

If you did not enter your business expenses in the Itemized Deduction section of your Federal return, you can complete the Schedule UE below and leave the Employer EIN blank above.

Schedule UE Entry

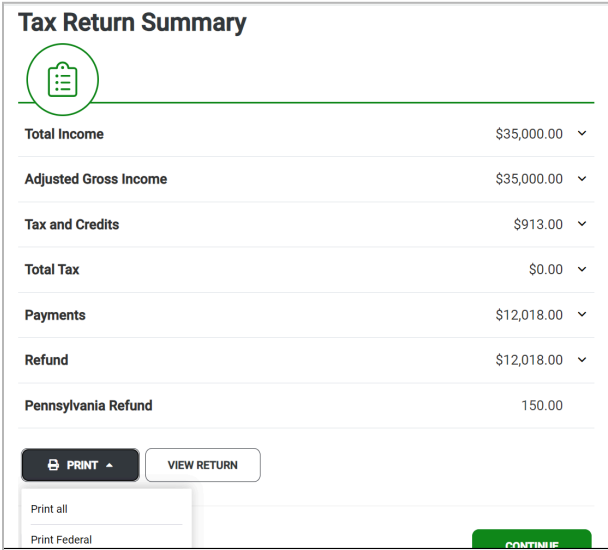
BEGIN

Scroll to the bottom of the screen and select “Schedule UE Entry,” and “Add Schedule UE.”

You can then select the job with expenses and enter the amounts. Return to the main menu for Pennsylvania when you have entered all of your expenses..

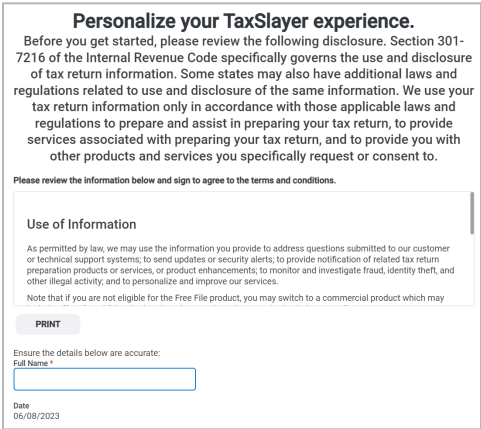
*\*Tip - If you do not see a “Continue” button on the screen, select “Back” to return to the main menu for your Pennsylvania return.*

## Reviewing Your Information

Screenshots	Notes
	<p>Select “View Return” to review your tax return. Take a look at your name, SSN/ITIN, and address.</p> <p>If you see any errors, use the Main Menu on the left side of the screen to return to the appropriate section and make corrections.</p> <p>Once you are comfortable with the information, we recommend that you either <u>print or save a copy of your tax return</u>. Keep it with your tax records for at least 3 years.</p> <p>Select “Continue” to finish your return and e-file.</p>

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## Finishing Your Return

Screenshots	Notes
	<p>You’ll see this screen if you chose to skip signing the disclosure to use information at the beginning.</p> <p>It’s up to you if you’d like to receive additional promotional information from TaxSlayer but we recommend that you choose, “No, thanks.”</p>

### Ready to file?

If you're done with all the returns you need to file, we can get some final details and finish up!

Are you ready to keep going?

- ☐ Yes, I'm done with my return(s) and ready to file!
- ☐ No, I'm not ready.



BACK

CONTINUE

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Confirm that you've entered all basic and tax information.

Select "Continue" to choose how you would like to receive your refund or pay the taxes owed.

### Let's get a few more details

You're almost ready to file!

<input checked="" type="checkbox"/> Federal	\$12,018
Refund:	\$12,018
Refund Method: Mailed check	
	<a href="#">Edit</a>

<input checked="" type="checkbox"/> State	
Pennsylvania	-\$925
Payment Method: Mailed payment	
	<a href="#">Edit</a>

The e-file menu will keep track of which section you are in.

### Federal Refund Method

How would you like to receive your \$12,018 federal refund?

Direct deposit

Mailed check

If you're eligible for a federal and/or state refund, you'll be given the option of direct deposit or receiving a check in the mail.

**Note:** The IRS is no longer issuing paper checks unless you qualify for an exception. Visit their [website](#) to learn more.

### State Payment Method

How would you like to pay your Pennsylvania amount due of \$925?

Direct debit

Mailed payment

Skip Now / File Later

BACK

CONTINUE


If you owe federal and/or state taxes, you'll be given the option to pay by direct debit (taken directly from an account) or mail payment.

If you choose to mail the payment, you have the following options:

**Federal payments:** Pay online at [IRS.gov/Payments](https://www.irs.gov/Payments), or mail a check or money order with a payment voucher to the IRS. Find your federal mailing address [here](#).

**Pennsylvania payments:** Pay online at [myPath.pa.gov](https://myPath.pa.gov), or mail a check or money order with a payment voucher to the PA Department of Revenue. Find your PA mailing address [here](#).

<div data-bbox="134 115 747 411"> <div>3</div> <div>Products &amp; Services</div> <div>\$0</div> <div>Next, how do you want to pay for your fees associated with your return?</div> <div>CONTINUE</div> </div>	<p>The “Products &amp; Services” section should have a \$0 fee.</p> <p>If you see an amount other than \$0, you will need to deactivate your tax return and start over at <a href="https://www.MyFreeTaxes.org">www.MyFreeTaxes.org</a>. You can find the option to deactivate your account in the “Account Settings” menu.</p>
<div data-bbox="235 485 646 1031"> <h3>Bank Account Info</h3> <p>Enter your account information below.</p> <p>Account nickname</p> <p>Account type</p> <p>-Select account type-</p> <p>Bank routing number</p> <p>Account number</p> </div>	<p>Enter your bank account information:</p> <p><b>Nickname</b> - can be anything you choose. For example, “John’s Checking”</p> <p><b>Account type</b> - checking or savings</p> <p><b>Routing number</b> - this should be a 9-digit number located on a voided check or available on your bank’s website/app. Do not use a direct deposit slip if it says, “Do not use deposit ticket routing number for automatic payment.”</p> <p><b>Account number</b> - triple-check your account number. <u>Once your return is filed, you cannot change this information.</u></p>
<div data-bbox="253 1102 625 1440"> <h3>ID Information</h3> <p>Taxpayer ID Information</p> <p><input type="checkbox"/> I do not wish to provide</p> <p><input type="checkbox"/> ID was NOT issued by the United States of America</p> <p>ID type</p> <p>-Please select-</p> <p>Issuer</p> <p>-Please select-</p> </div>	<p>You and your spouse (if applicable) will be given the option to add ID information. You can choose to skip this step but we suggest that you enter it to further protect you from identity theft.</p>
<div data-bbox="113 1619 779 1877"> <p><b>JOHN, we need the adjusted gross income (AGI) from your 2021 tax return so the IRS can confirm your identity.</b></p> <p>Do you have access to your 2021 tax return?</p> <p><input checked="" type="radio"/> Yes, I have my 2021 tax return with me.</p> <p><input type="radio"/> No, I can't locate my 2021 tax return.</p> <p><input type="radio"/> No, I didn't file a 2021 tax return.</p> </div>	<p>You’ll be asked to enter your 2024 tax return Adjusted Gross Income (AGI).</p> <ol style="list-style-type: none"> <li>If you have your return available, you’ll be asked to enter your exact AGI from line 11 of your 1040 (do not round or guess).</li> <li>If you filed but can’t access your 2024 tax return, you’ll have to mail your tax return to the IRS. This will add months to the expected time of receiving your refund.</li> <li>If you didn’t file last year, you’ll be allowed to file without it.</li> </ol>

<p><b>Now, create a Self-Select PIN for this year</b></p> <p>Create a 5-digit PIN for this year's tax return. We'll import it for you when you file next year.</p> <p><small>*You may be asked for this PIN in the future so the IRS can confirm your identity. We recommend making note of your PIN and keeping track of it.</small></p> <p>Taxpayer's 5-digit PIN *</p> <input type="text" value="11111"/> <p>Spouse's 5-digit PIN *</p> <input type="text" value="22222"/> <p><b>CANCEL</b> <b>CONTINUE</b></p>	<p>Enter a self-selected PIN. This counts as your electronic signature. You can use this PIN to verify your identity next year.</p>
<p> <b>Sign &amp; File</b></p> <p>You're all set to file!</p> <p><b>SIGN AND FILE YOUR RETURN</b></p> <p><a href="#">Edit</a></p>	<p>If you need to make any changes to your information, use the “Edit” options on the e-file menu, or use the main menu on the left side of the screen to go back to your return.</p> <p>When selecting to sign and file your return, you are officially submitting your return. Make sure you feel comfortable with all the information provided because <u>you will NOT be able to edit the information after this step.</u></p>

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## After Filing Your Tax Return

After submitting your tax return, you should expect to see 2-3 notifications from TaxSlayer.

1. The first will notify you that your return has been submitted (sent within minutes of submitting your return).
2. The second will notify you if your federal return was accepted or rejected by the IRS (typically sent within a few hours of submitting your return).
3. If your federal return was accepted and you filed a state tax return, a third message will notify you if your state return was accepted or rejected (typically within a day of when your federal return is accepted).

### Accepted return tips:

- Save a digital copy of your tax return or print the completed return for your records.
- If unable to print or save your return, make sure to record your Filing Status, Adjusted Gross Income (line 11 on Form 1040), Federal Refund (if applicable), and State Refund (if applicable). You'll need your exact Adjusted Gross Income (AGI) when you file next year. The other information is helpful when checking on the status of your refund.



- If you are due a refund, you can check your federal refund status 24 hours after e-filing at: [irs.gov/refunds](https://irs.gov/refunds).
- You can check the status of your PA refund at [revenue.pa.gov](https://revenue.pa.gov).
- If you owe taxes, make sure to pay as much as you can before the filing deadline (April 15, 2026). Interest and penalties may be applied to your balance after the deadline. Find payment information and resources at [irs.gov/payments](https://irs.gov/payments).

If your return was rejected, you should:

1. Log in to your account.
2. Select the My Account option on the left-hand menu.
3. Click the "How to Fix?" link to open a screen that will give you the option to view the explanation of the reject code(s).
4. Read more information about resolving a rejected return [here](#).
5. Reach out to MyFreeTaxes support at [info@myfreetaxes.com](mailto:info@myfreetaxes.com) if you need additional help.

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