BAKTI UNIBA
JURNAL PENGABDIAN MASYARAKAT

Vol. [..], No. [..], [Month Year]
pp. [..]–[..]
p-ISSN [....-....]
e-ISSN [....-....]

A Concise and Informative Article Title of No More Than 15 Words Describing the Community Service Activity

First Author[1*], Second Author[2], Third Author[3]

[1]Study Program, Faculty, University, City, Country
[2]Study Program, Faculty, University, City, Country
[3]Institution / Partner, City, Country
***Corresponding email:** author@email.ac.id

Received: [dd-mm-yyyy] | Revised: [dd-mm-yyyy] | Accepted: [dd-mm-yyyy]

Abstract

The abstract is written in English as a single paragraph of 150–250 words in Times New Roman 10 pt, single-spaced. It states: (1) the problem faced by the partner community, (2) the objective of the activity, (3) the implementation method, (4) the main results and how they were measured, and (5) the impact or benefit for the partner. Avoid citations, uncommon abbreviations, and equations.

Keywords: [keyword 1]; [keyword 2]; [keyword 3]; [keyword 4]; [keyword 5]

Abstrak

Abstrak ditulis dalam bahasa Indonesia, satu paragraf, 150–250 kata, Times New Roman 10 pt, spasi tunggal, dengan isi yang sama dengan abstrak berbahasa Inggris.

Kata kunci: *[keyword 1]; [keyword 2]; [keyword 3]; [keyword 4]; [keyword 5]*

INTRODUCTION

The introduction describes the partner's profile and situation (location, number of members, field of business or activity), the priority problems faced by the partner supported by data, and the solution offered. Include relevant theory and previous community service or research findings, and end with a clear statement of the objective of the activity. Citations follow the APA 7th edition style, for example (Name, 2025) or Name and Name (2024).

The manuscript is written in Times New Roman 11 pt, 1.15 line spacing, justified, with a 1 cm first-line indent. The manuscript length is 8–15 pages, including figures, tables, and references. Use A4 paper with 2.5 cm margins on all sides.

METHOD

This section explains the time and place of the activity, the target partner and number of participants, the approach used (e.g., counseling, training, mentoring, Participatory Action Research, or Asset Based Community Development), the stages of the activity, and how success was measured (e.g., pre-test and post-test, questionnaires, observation).

Preparation Stage

[Describe the initial survey, coordination with the partner, and preparation of materials.]

Implementation Stage

[Describe the core activities carried out with the partner.]

Evaluation Stage

[Describe the evaluation instruments, success indicators, and method of analysis.]

RESULTS AND DISCUSSION

Results are presented systematically following the stages of the method and are supported by data, tables, or photographs of the activity. The discussion relates the results to the partner's problems, relevant theory, and previous findings, and explains the changes experienced by the partner. Table titles are placed above the table and figure titles below the figure; both must be referred to in the text, for example in Table 1 and Figure 1.

Table 1. Participants' understanding before and after the activity

No	Aspect Measured	Before (%)	After (%)
1	[Aspect 1]	[..]	[..]
2	[Aspect 2]	[..]	[..]
3	[Aspect 3]	[..]	[..]

Source: Activity data, [year]

[Insert activity photo here – minimum resolution 300 dpi]

Figure 1. Training session with the partner at [location]

[Continue the discussion of the results.]

CONCLUSION

The conclusion briefly answers the objective of the activity in paragraph form, without bullet points, and states the main achievements and their impact on the partner. Add recommendations for the sustainability of the program or for future community service activities.

ACKNOWLEDGMENTS

Acknowledgments are addressed to the funding bodies, institutions, and partners involved. Include the contract number or grant scheme where applicable.

REFERENCES

A minimum of 15 references, 80% of which are primary sources (journal articles) published within the last 10 years. Use the APA 7th edition style, list entries alphabetically, and use a reference manager (Mendeley/Zotero).

Last Name, A. B., & Last Name, C. (Year). Title of the article in sentence case. *Journal Name, Volume*(Issue), first page–last page. https://doi.org/xx.xxxxx/xxxxx

Last Name, A. (Year). *Title of the book in italics and sentence case* (Edition). Publisher Name.

Last Name, A., & Last Name, B. (Year). Title of the chapter. In C. Editor (Ed.), *Title of the book* (pp. xx–xx). Publisher Name.

Institution Name. (Year). *Title of the report or web page*. Retrieved from https://website-address