

June General meeting 6/19/24

Date: June 19th, 2024 –

President: Taylor Borkholder

Vice President: Open

Treasurer: Cassandra Darbee

Secretary: Heather Davis

Advisor: Nakia Happli

Parliamentarian: Bunny Allen

Call to order: 6:10

1. Reports

a.

2. **Secretary-**

3. **Treasurer** given by Taylor this month

a. Account Balance: \$1,682.77 plus petty cash on hand \$80 june as of June 10th.

i. Budget for season/rest of fiscal year to be presented at meeting

4. **Old business**

a. **Storage**

- i. As a reminder base storage is 80 a month for a 5x10
- ii. We found a \$200 option 6x4 on facebook marketplace and Nakia is willing to house the shed.
- iii. We do need to store dresses we have, along with craft supplies and other CPOSA related things.
- iv. Calling to a vote that the members of CPOSA is approving funds to buy the shed.
- v. **Vote to approve reimbursing Taylor for cost or to pay for monthly..**
Heather proposed vote to reimburse taylor and all members present voted "yes" for reimbursing

b. **Design competition**

- i. No one submitted anything

c. **Bridge Blast** is still getting planned out

- i. Dates are June 29th and 30th. We need people to help, if you volunteer for four hours you get a shirt.
- ii. We currently have 1 volunteer to help.
- iii. We as the board decided to go with Heather as our manufacturer to make life a bit more simple. They will have their own square and will cut us a check when all the total is done.

- iv. Heather has priced out merchandise and the business plan outline for how the selling on the merchandise will work.
- v. no one submitted designs so we as the board have a couple designs made.
- vi. Merchandise we plan to sell
 - 1. T-shirt with different designs
 - 2. Bags
 - 3. Bubble wands
 - 4. Foam glow lights
 - 5. Freeze dried candy
 - 6. Magnets
 - 7. Stickers
- vii. We need to decide the amount of items we want to order and then vote to that the CPOSA will cover the cost of the glow sticks and bubble wands
- viii. - Used Heather's company for Bridge Blast as a fundraiser.. price proposal [here](#)
- ix. - pay \$175 to taylor for the candy voted yes to approve by all members present
- x. -Heather's company will front cost for Bridge blast items for small profit.. all members present voted yes to approve
- d. **formal pop up** planning for September. We do need a chair/committee for this. We would want it early September so people have time for alterations if needed. And people can have it for khaki ball and homecomings.
- e. need a chair for a formal pop up in September. The goal to have early September space should get reserved sooner than later.
- f. **Pizza fundraiser** for May didn't happen because of a four day weekend.
- g. "Pizza Fundraiser" is booked for June
 - i. June 24th this upcoming Monday 10:30-1 or sold out.
 - ii. I should be able to pick up Pizza for us.
 - iii. We have four volunteers for Monday.
 - iv. Expected money raised is \$400+

Pizza: $40 \times \$9.95 = \398

12 slices per pizza

Soda 12 pack is free (donated from heather)

Costco 36 packs of water is \$3.99- \$0.11 per water donated by Taylor and Cassandra.

Selling Menu

1 slice with drink- \$3

2 slices with 1 drink- \$5

Whole pie with 4 drinks- \$20

Water \$1

h. Season support

- i. Since we still do not have a season lead we are changing our approach by asking everyone to take an event or two to be in charge of to help in executing the season support.
- ii. Have heard back from the Reagan. They would love us to join along.
- iii. Have heard back from the Regional coordinator also and they are also welcoming us also.
- iv. Need to hear from Nimitz and NBK
- v. We are working on a solicitation letter to send out to the commands and donors.
- vi. I am trying to coordinate a meet up to let the sailors know our plans and make sure they don't want to see anything specific from us.
 - 1. Tracy I have made contact with them and I am waiting to see what that entails.
- vii. Terry at fleet and family and the board had a meeting yesterday and Fleet and family is willing to support our season social, they can't advertise but they will try to not have another event to allow more success at ours.
- viii. I have a season support document uploaded online you can find it on the website and it has dates and locations
- ix. The calendar tab also is updated as things get finalized.
- x. We are hoping to have a printed calendar by next month to be able to pass at the meeting and have at the meet and greets for the chief season.
- xi. Outstanding Tuesday meetings have started tomorrow in hopes of bringing more members will help get the season support figured out with us.
- xii. - need to make solicitation for donations for community and commands
- xiii. - cost for events- if we don't have money or volunteers we will have to have people pay for themselves and offer only the season social, 1 kid, 1 adult and cut cost in other areas.
- xiv. - reaching out to MWR for their candle vendor information bc it's 3rd party.

i. Season social

- i. We have a chair. Chloe Hix has volunteered to chair the event.

- ii. We have a location for the season social it is the Heronswood gardens. They are donating it to us free of charge.
- iii. Dates that the event can happen on are the 5th or 6th
- iv. Chloe is leading the charge for this major event and I am asking that we support her as needed.
- v. **all members present voted to have the season social evening of Friday 9/6.**

5. New Business

- a. **Help is needed** outside from the board, We are wanting to make this more than meetings and the season support. We want this to be a community but the reality is that a community is a group of people coming together so this is me asking to help make that community that all of us have said we are craving. Unfortunately because we are just getting started we will need help fundraising.
- b. **Website**
 - i. To make life easier for the board everything will be on the website and minimal stuff will be on facebook please check Kitsapcpsoa.com for the most up to date information.
- c. **Budget**
 - i. We have a very rough budget in place currently
 - ii. Here is the proposed just for the season events and the couple items such as cookie decorating.
 - iii. We are currently \$800 in the RED so we can't do these things without raising more money.
 - iv. I am going to read the event and the cost if you have any issues. I ask you to speak up after I am finished reading them.
 - v. The proposed budget for events are as follows,
- d. **Guest passes** are a thing we'll be testing out this season.
 - i. Not all events will be allowed to have them.
 - ii. Each event will be priced accordingly
 - iii. Must be an E-7 through E-9 spouse still
 - iv. And must have the code of conduct filled out.
 - v. **- guest passes are going to be tested through the season and then decided if it will stick around.**
- e. **Looking at additional ways to get funds up,**
 - i. Hoping we can set up more passive income options
 - ii. Applebees does breakfast fundraisers. You have to provide the manpower, thinking about adding sailors to help serve and we could split the money with them to go towards khaki ball or something.
 - iii. Looking into take over days at mod pizza and other like places.
- f. We will be doing the filing to become a 501c3 soon if you have any knowledge please feel free to help. We are just learning this and we will share what that entails as we learn.
- g. **Pasta making meetup**
 - i. July 13th 6 pm is when the bonefish will be open to everyone.

- ii. Paid members are free
- iii. Guest passes will be available.
- iv. Must RSVP by July 6th
- h. **TTF tour is underway,**
 - i. We will have one in July. Please keep a look out for this.
 - ii. We will also have one during the season and we are trying to arrange a Submarine tour as well.
 - iii. Once that is approved we will inform you and the instructions that follow.
 - iv. 30 people are able to do the TTF tour at a time. The first ten to sign up once we release the sign up will be who get to do the Dive simulator.
- i. **Reagan tour** and I have been in communication and they are open to a tour for our association depending on the size of the group would dictate how much warning would be needed. And the steps to take.
- j. **Storage**
 - i. I found a 6x4 shed on market place for \$200 dollars. I bought it in hopes of approval. Nakia is still willing to house the shed in her car port free to us.
 - ii. 5x10 on base is 80 a month, we have dresses and other items such as craft stuff and season support stuff we need to find a home for quickly.
 - iii. We need a vote to see if members are okay with the cost and willing to reimburse me for the shed.

6. Records

- a. We had two people sign up in June and pay dues so two more name tags are needed.
- b. Reached out to the name tag maker (Nate Cruz) about additional tags and we are waiting for those to be finished.
- c. If you have to pay dues you can do so online or after the meeting concludes

7. positions to fill

- a. We are taking nominations for Secretary
 - i. Advisor must be a (command CMC spouse)
 - ii. Vice president
 - iii. Secretary
 - iv. Season lead
 - v. Record keeper
 - vi. webmaster
 - vii. Sunshine committee
 - viii. Any other role you think would take this association to the next level.

Open the floor - floor opens at 7:10

- question about where shed is located?

A: At Nakia's house in her garage under a covered car port on cement damp rid bags will be bought for it also.

-Q: How long is Nakia here for to hold the shed at her house?

-A: no orders any time soon.

Meeting ends at 7:12pm