



MITCH
Charter School
Board of Directors

Inspiring colorful acts of greatness

Administration:
Caitlin Blood, *Acting Executive Director*

Members:
Danielle Olauson, Chair Sarah Parker
Corey Cabrera, Secretary Kimberley Lauman

MITCH Charter School Board Meeting 8-22-2022

<http://www.mitchcharterschool.org/board-of-directors.html>

Date: August 22, 2022

Place: MITCH Charter School
19550 SW 90th Ct.
Tualatin, OR 97062

Lease - July 2010

Charter - July 2008 - June 30, 2018

1. Opening Items

- a. Dani makes a motion to begin the meeting at 5:33, Sarah Seconds. All in favor, the meeting begins.
- b. Roll call: Danielle Olauson
- c. Sarah would like to add a fundraising item to the minutes. Caitlin would like to add bank account access for Dave Coffman.
 - i. **Dani makes a motion to approve the two additional agenda items. Kimberly seconds. All in favor, motion carries.**

2. Agriculture Assistant

- a. Discussion of Agriculture program needs
- b. Agricultural Assistant will pay approx. \$7k to position over the year at \$21/hr and 8 hours a week.
- c. **Danielle makes a motion to approve hiring the Agriculture Assistant for the 2022-23 school year. Kimberley seconds. All in favor, motion passes.**

3. August 18th Minutes

- a. Formatting and spelling updates made
- b. **Corey makes a motion to approve the minutes. Danielle seconds. All in favor, the minutes are approved.**



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4. Bookkeeping Services and Columbia Bank Access
 - a. In order to provide bookkeeping services, Caitlin discusses the need to add Dave Coffman to:
 - i. View account activity
 - ii. Download statements
 - iii. Process monthly ACH debits for activity fees and donations
 - b. Dani makes a motion to approve Dave Coffman's access as stated for 30 days. Corey seconds. All in favor, the minutes are approved.
5. Interview with Prospective Board Member: Jason Johnston
 - a. Interview of Jason Johnston
 - b. Board discussion
 - c. Dani makes a motion to elect Jason Johnston to the board. Corey seconds. All in favor, Jason Johnston is elected to a board for a term ending June 30, 2023.
 - d. Dani makes a motion to elect Jason Johnston as Board Treasurer. Kimberley seconds. All in favor, motion passes.
6. Fundraising
 - a. Sarah Parker proposes to host Kona Ice at Back to School Night
 - b. Dani makes a motion to bring the Kona Ice Truck to MITCH on September 6th for the Teacher Meet & Greet. Sarah seconds. All in favor, motion approved.
7. Public Comment
 - a. Jennifer Wytman: Expresses appreciation about board recruitment and growth.
8. Board Comment
 - a. Sarah: We hear your comments, acknowledge and appreciate what is said in public comment.
 - b. Dani makes a motion to adjourn at 6:27pm. Kimberley seconds. All in favor, motion passed, meeting is adjourned.