

State Service Time*	Monthly Accrual**	Maximum Carry-Forward***
Less than 2 years	8 hours	180 hours
2 years but less than 5 years	9 hours	244 hours
5 years but less than 10 years	10 hours	268 hours
10 years but less than 15 years	11 hours	292 hours
15 years but less than 20 years	13 hours	340 hours
20 years but less than 25 years	15 hours	388 hours
25 years but less than 30 years	17 hours	436 hours
30 years but less than 35 years	19 hours	484 hours
35 years or more	21 hours	532 hours

*\*Total state employment includes employment with the system and any other agency or institution of the state of Texas.*

*\*\*Hours accrued per month for full-time employment. A part-time employee accrues vacation leave on a proportionate basis.*

*\*\*\*Maximum hours carried forward from one fiscal year to the next for a full-time employee. The maximum number of hours that a part-time employee may carry forward from one fiscal year to the next is also on a proportionate basis.*