

Transcript Release/Request Deadlines 2023-2024

College Application Deadline	Materials due to Counselor and/or Teacher
Brag Sheet	September 22
October 15	September 22
November 1	October 11
November 15	October 25
December 1	November 3
December 15	November 17
January 1	December 4
January 15	December 11
February 1	January 11
February 15	January 25
March 1 and beyond	February 9

Parents complete the [Transcript Release](#) Permission Click AND students request transcript(s) through their SchoolLinks account by adding the college to their list at least **3 weeks** prior to the deadline. The following deadlines are intended to help ensure you give us adequate time to process your request, but you are welcome to submit your request early. If you miss the 3 week transcript request deadline, *please talk with your counselor* so that we can personally assist you.

You must add the colleges you wish to apply to into your SchoolLinks account with the correct deadlines, before adding in requests for teacher letters of recommendation.

Common App:

If applying through Common App, you must first do the following in order for us to submit your transcript and for teachers to submit their letter of recommendation and teacher evaluation form:

- 1) Add the college to your Common App list
- 2) Add WHS as your current high school in Common App
- 3) Connect your Common App in SchoolLinks