Oregon DeMolay

Prospective State Officers Packet

EXPECTATIONS OF ELECTED AND APPOINTED STATE OFFICERS

Being a State Officer is an undertaking in responsibility unlike any other you have had to date in DeMolay. It will require a commitment, self-direction, dedication, and a character example expected of few in our Order. Those elected are entrusted with a mantle of leadership for the present and future course of growth and prosperity of DeMolay. The importance of the role you will play in the future of our great Order in Oregon cannot be overstated.

As a State Officer, one important way to set an example and promote enthusiasm for DeMolay is for you to reach out, meet, and speak with the members, advisors, and guests at every activity you attend. You need to understand your enthusiasm and positive attitude has a profound impact upon the attitude and enthusiasm in every Chapter and member in this jurisdiction. Your enthusiasm and attitude impacts how we are viewed by other members of the Masonic Family. Therefore, it is expected that you will at all times be an enthusiastic and a positive force for DeMolay.

An important part of the team is also the State Dad Advisor for all State Officer matters. The relationship between Advisor and State Officers is a close and open one. Ongoing and open communications is vital if the State Officers are to be successful in their efforts to serve. The role of the State Dad Advisor is not to dictate, but to provide support, counsel and assistance in the work. In other words, it is not the Role of the State Dad Advisor to create programs, but rather to serve as a mentor or teacher in assisting the State Officers in creating programs. As with any Advisory role, this mentorship role only works when there is regular communication. There will be monthly State Officers Meetings, which are mandatory for attendance, and to report on the forward progress of work assigned for the jurisdiction. Where necessary, the State Dad Advisor is tasked with ensuring the State Officers are compliant with the rules and regulations of Oregon DeMolay and the expectations as described herein. Also extended members of the team are the Executive Officer's staff. Needless to say, the ultimate member of our team is the Executive Officer. We exist because he says we can. Therefore, we are here for one purpose – to do all in our power to provide for the short and long term success of DeMolay in Oregon.

It should be noted that as a State Officer, you will need to have access to reliable transportation, cell phone, computer (that works) and internet access, or have a strong plan for overcoming those obstacles. Communication is paramount to the success of our organization. You will be expected to make phone calls, write emails, and other correspondence as necessary. There will be phone call logs to complete and submit in order to receive any authorized compensation.

You will need to obey the laws of the country and the tenants of DeMolay. No smoking, no drinking, no drug use, obey traffic laws, and no open public displays of affection (or loss of affection). Relationships are not prohibited, but as far as the relationship involves DeMolay, there is no relationship. Also, understand you will be reimbursed for many of your expenses, but not all of them. We would be kidding ourselves and be untruthful with you if we did not say it costs money to be a State Officer just as it costs money to belong to an elite athletic team.

A major expectation of State Officers is that they proactively look for ways to ensure the future of DeMolay. You will always be observing and offering a helping hand to individual members and Chapters. When a Chapter needs help, a way is found to help. State Officers make it a point to support and encourage the growth of potential DeMolay leaders as well as endeavor to aid individual members to reach their full potential. A State Officer endeavors to aid in the future development and prosperity of each Chapter. While you may no doubt be proud of your home Chapter, nevertheless, it is expected that each Officer views himself as a member of all Chapters and that his loyalty and effort is to all Chapters in the Jurisdiction.

State Events and State Programs are developed, planned, and executed by the State Chapter, of which you, as the State Officers, are the leaders. Failure to properly plan, promote, or execute an event is simply not acceptable. A poor event can adversely affect the participation, support, and enthusiasm for future state events and the DeMolay experience as a whole. It can also dramatically affect the financial stability of the jurisdiction. Therefore, the expectation of every State Officer is a 110% commitment to self-motivation, leadership, and follow through including attendance. Mandatory attendance is required for the following events: Monthly State Officers Meetings, Chapter installations, Initiation classes, Crab Feed, DeMolay University, WOFA (Camp Crusade), Official Visits, and Convention. Any family obligations, school activities, and work conflicts will often come first. However, being organized, proactive, communicative, and prioritized often allows for officers to balance all of their responsibilities.

FURTHER EXPECTATIONS FOR ELECTED OFFICERS

It is important to realize that once elected; from that time forward you will be a fulltime DeMolay. You will be an elected leader of DeMolay in Oregon. You can not turn your membership off and on at will, as you may have at the Chapter level. You are a DeMolay 24/7. You will be watched not only by your own members, but also by the leaders and members of the other Masonic Family organizations, as well as the public at large. You will set the example; you will be the role model. You represent all DeMolay members within and without this jurisdiction. Your conduct, both public and private, your appearance and attire must be above reproach. You will inspire

fellow DeMolay members, Advisors, and those outside our circle. It is expected that your conduct will always be enthusiastic, professional, and match the high ideals of our Order.

In general, Elected State Officers have five main responsibilities:

- **Set the Example**
- **Plan and Execute**
- **Guide and Train**
- **Represent and Advocate**
- **Create a Team**

Elected Officers have many opportunities to represent DeMolay in Oregon, not only to the Masonic Family within our jurisdiction, but also at out-of-state conventions and to the public at large. In doing so, Elected State Officers are expected to be a positive representative of DeMolay, as well as its most ardent advocate. We have many innovative programs in Oregon, of which we can be justifiably proud and willing to share. This is not to say that we are the only DeMolay jurisdiction that does things the right way. Other jurisdictions have innovative programs as well. Therefore, while State Officers are proud to speak out on our programs and ideas, they are expected to do so in a non-critical and positive tone. Officers also need to keep a watchful eye out for how others do things, looking for good ideas and programs, which could be of value in Oregon. While visiting other groups or events, State Officers will be expected to be outgoing, positive, and enthusiastic. A list of other Masonic Bodies conventions will be compiled and the Corps will work together on delegating who will be the official representative to each of these events.

The major focus of the Elected State Officers will be on the growth and support of the DeMolay Chapters of Oregon. That said, it is equally important to remember that members of the Elected State Corps are members of a “team” – in every sense of the word. While the State Master Councilor is the elected leader of the Corps, the entire Corps works together to develop and carry out plans. No one Corps member is an independent entity charting his own course of service. Disagreements are settled in private so that the Corps can pursue a united course of action. It is expected that each Elected State Officer will be committed to being a positive and cooperative member of a true team - working for the betterment of DeMolay.

What you do as an Elected State Officer will have a major impact on our future. What you do will affect not only yourself and members of the Corps, but will have a profound effect upon the Chapters, Advisors, and most importantly, the individual members of DeMolay – not only currently, but in the future. Therefore, as you undertake your candidacy, it is important for you to consider this commitment you are being asked to make and the expectations for your service.

We would be remiss if we didn’t also point out that a major expectation for each Elected State Officer will be to look back on their service in the State Corps as a truly unique and fulfilling experience. We are committed to your experiences being one filled with personal growth and development, lasting friendships, countless cherished memories of fun and accomplishment, and a profound realization that because of your commitment and effort, you have helped ensure the future growth and development of DeMolay. Most importantly, because of what you did, many members will have enjoyed a truly great DeMolay experience of life-long importance.

QUALIFICATIONS TO RUN FOR AN ELECTED STATE OFFICE

All Candidates. To stand for election for an Elected State Office, a Candidate:

- Must be an Active Oregon DeMolay Member in good standing of an Oregon State DeMolay Member Chapter in good standing, obtained his Proficiency Card, and completed the Leadership Correspondence Course;
- Must provide a copy of his School cumulative GPA Transcript. The candidate must have a minimum of a 2.0 GPA (or equivalent depending on his school's grading system) with no current failing classes to run for office. Candidates who have graduated from high school must provide a copy of their high school diploma or diploma equivalent;
- Must submit a statement signed by the candidate's parent(s) or legal guardian(s) giving their consent for their son to run for Elected State Office and acknowledge that they have an understanding of the duties of the position and personal and financial responsibilities of being an Elected State Officer; and
- The candidate's Chapter Advisory Council must submit a Candidate Form signed by the Chairman and Chapter Dad Advisor. This confidential Form provides for acknowledgement of candidacy, meeting of minimum requirements, and comments for consideration of final approval.

State Master Councilor. In addition to the above requirements, to stand for election for the office of State Master Councilor, a Candidate:

- Must not have attained his twenty-first (21st) birthday at the time of election; and
- Must have served as an Elected State Officer for at least one (1) term prior to his election or receive special dispensation from the Executive Officer.
- Must prepare a term plan and budget for approval by the Executive Officer for his presumptive term as State Master Councilor no later than April 15th.

State Senior Councilor and **State Junior Councilor.** To stand for election for the offices of State Senior Councilor or State Junior Councilor, a Candidate:

- Must be a Past Master Councilor of an Oregon State DeMolay Member Chapter;
- Must not have attained his twentieth (20th) birthday at the time of election;

(Authority: Oregon State Chapter By-Laws and Executive Officer directive February 16, 2022)

Oregon DeMolay

Appointed State Officers Form

I _____ have read, and understand the contents of the Prospective State Officers Packet for Oregon DeMolay. My signature here is my promise to meet the requirements of a State Officer of Oregon DeMolay.

_____ _____
Signature Date

As the parent or guardian of _____, I give my permission for him to take on the role of a State Officer for Oregon DeMolay as laid out in the Prospective State Officers Packet, and will do my utmost to support him in this endeavor.

_____ _____
Signature Date

As the Chapter Advisor for _____, I attest he has met the requirements laid out in the Prospective State Officers Packet and endorse his effort to become a State Officer for Oregon DeMolay.

_____ _____
Signature Date



Oregon DeMolay

Elected State Officers Form

I _____ have read, and understand the contents of the Prospective State Officers Packet for Oregon DeMolay. My signature here is my promise to meet the requirements of an Elected State Officer of Oregon DeMolay.

_____ _____
Signature Date

As the parent or guardian of _____, I give my permission for him to take on the role of an Elected State Officer for Oregon DeMolay as laid out in the Prospective State Officers Packet, and will do my utmost to support him in this endeavor.

_____ _____
Signature Date

As the Executive Officer for Oregon DeMolay, I authorize _____, to run for an elected office for Oregon DeMolay.

_____ _____
Signature Date