

# Elm Creek School PAC 2023/24 Outline – Final

What is PAC interested/values in achieving this year (evergreen – more can be added)?

## 1 Communications

Item	Contribution Details and Status
1.1 Survey to engage Parents and Guardians in their thoughts and ideas for PAC this year	Fall Survey – Completed October 4 <sup>th</sup> , 2023
1.2 Invite/engage Head Trustee and ECS Trustee to PAC meetings to learn about upcoming plans for the school and other related items and share thoughts from PAC.	ECS Trustee - Jack Foote December Meeting Head Trustee – TBD Participated in Annual School Division Budget Consultation
1.3 Safe School Policy	Overview – Request ECS provide an overview for awareness
1.4 Improve communication between families and school on academic needs of students and supports	ECS – Provide an overview of year end transition prep (awareness) Share feedback from parents on request for more information on a student's need for extra academic support
1.5 Improve sharing of PAC Agenda, minutes, upcoming events and opportunities to be involved in PAC.	PAC News included in every monthly school newsletter Share PAC ratified minutes (link in newsletter)

## 2 Community/Experience

Item	Contribution Details and Status
2.1 Field Trips – donate funds to offset costs (amount to be confirmed)	Planned contribution \$1,000 - 3,000
2.2 Parent Teacher Night – Meals for Staff x 2	PAC and Volunteers to prepare home cooked dinner for staff
2.3 Family Meals at School (e.g. pancake breakfast for students, staff and Parents/guardians)	December Pancake Breakfast
2.4 Volunteer Opportunities at school for parents and guardians	Explore app to communicate and coordinate volunteer opportunities
2.5 High School Grad Award	\$250.00 for community engagement and volunteering
2.6 Snack and Treats for Students	Cookies and Chocolate milk - I Love to Read Outdoor Learning Snack Shack & Missoula
2.7 Programming (e.g. arts program, choral etc.)	Missoula Program Art and Cultural Feature or Program
2.8 Fundraising	Co-op BBQ Fall & Spring Others – TBD Teacher Wish list

## 3 Infrastructure

Item	Contribution Details and Status

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3.1 Support the development/improvement of Elm Creek School's outdoor space	Rain Barrels Outdoor sports equipment – footballs, soccer balls, Gaga Ball pit etc.
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How does PAC plan to achieve these activities?

Item(s)	Traget
<b>Income</b>	
October Balance	\$1,935.00
Donation - outside project	\$1,000.00
CAF Donation - Programming	\$4,000.00
Spring BBQ and Other	\$1,200.00
Serving Pizza at Co-op Equity Lunch - Complete	\$303.00
Missoula Ticket Sales	\$1,500.00
December Pancake Breakfast Silver Collection	\$750.00
GPAC - Programming Request	\$1,500.00
Community Donation - Programming	\$2,500.00
	<b>Total</b>
	<b>\$14,688.00</b>
<b>Expenses</b>	<b>Balance</b>
<i>1.0 Programming</i>	
1.1 Missoula	\$ 7,000.00
1.2 Grade 12 - Bursary	\$ 250.00
1.3 Bus/Field Trip Funds	\$ 2,000.00
1.4 Arts and/or Culture	\$ 1,000.00
1.5 Clubs (chess, earth, computer etc.)	\$ 500.00
<i>2.0 Outdoor Sports Equipment and Infrastructure</i>	
2.1 Gagaball	\$ 700.00
2.2 Equipment - footballs etc.	\$ 1,000.00
2.3 Playground Boulders - Equipment and Hauling Costs	\$ 500.00
2.4 Rain Barrels/Irrigation	\$ 250.00
<i>4.0 Community (PC Grant)</i>	
4.1 I love to Read Month (cookies and milk)	\$ -

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## **PAC Committees**

PAC will oversee all committees and provide the final decision(s) on all proposed communication, engagement, projects and/or allocation of resources. PAC intends to meet monthly (10) as a group and committees will meet as per their plans. PAC will work with the school for approval of in-school activities.

### **INFRASTRUCTURE COMMITTEE**

Communicate and engage with stakeholders that may lend or gift resources to the installation of planned outdoor space improvements or other projects at the ECS. Funds may be required for this work. PAC will work with the school and the division to seek approval of any project at the school and for any installation requirements.

### **PROGRAMMING COMMITTEE**

Research and bring forward ideas and estimated costs for programming for k-12 in the 2023/24 school year. PAC is planning to fundraise (grants and BBQ) and provide \$8,500.00 for the 2023/24 school year for this initiative. This committee will work with PAC and school leadership/staff to seek approval for each idea and for coordination, planning, and execution of each program activity.

### **FUNDRAISING COMMITTEE**

Develop and implement plans for fundraising \$1,500.00 for PAC to use for its overall 2023/24 budget and plan. The committee will work with PAC and the school leadership to seek approval and coordinate the implementation of any events at the school and as required.

**Notes** – 2023/24 Parent/Guardian Survey noted the need to limit fundraising activities.

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## **COMMUNITY COMMITTEE**

Coordinate the identified PAC community activities at ECS in collaboration with the school leadership team to provide meals for teachers on student led conference and snacks for students throughout the year. The committee will work to ensure activities are prepared to respect and follow food allergy and health requirements identified by the school and the school's efforts to reduce waste.