**[Mention the name of the sender]**

**[Mention the name of the company of the sender]**

**[Address]**

**[Zip code]**

**[Area]**

**[Phone Number]**

**[Date]**

**Subject: Appraising your performance as a Senior Network Engineer**

**Dear: [Mention the name of the addressee]**

It is a pleasure to have you working with us for [mention the no. of years] as an integral part of [mention the name of the company or organization].

You have always been looked upon as a major asset to the company as you have delivered quality performances to us every time and helped us grow and gain more favorable results.

We always anticipate what greater success your capabilities, knowledge, and experience will bring to us.

Your advanced knowledge of network operating systems including JUNOS, Cisco, and IOS along with knowledge of networking hardware including CPUs, routers, and wiring have helped us to pull off various important projects, and familiarity with routing and communication protocols along with network analysis tools like Solar Wind have yielded positive results in many occasions too.

I honor the amount of effort you had put in leading the previous project [mention the project details].

A number of our employees had expressed to me their appreciation for the support and one-on-one guidance you provided to them especially when the deadline was approaching.

In fact, it was all thanks to your supreme leadership qualities that the project ended with a successful completion.

I would like to mention that you have always been a great help and support in the company's development and success and we will be happy if this fruitful collaboration with you goes on for a very long time.

Wish you the best of luck for your future endeavors at our company and here's to years of greater success ahead!

**Sincerely,**

**[Mention the name of the sender]**