

Town of Leading Ticks

A regular meeting was held on Wednesday, November 19th, 2025

Meeting was called to order Mayor, Melissa Chippett at 6:00 PM.

In attendance:

Mayor: Melissa Chippett

Deputy Mayor: Leona Newman

Councilors: Dexter Loveman, Clayton Blundell, Brenda Lee Hannam & Carolyn Cooke.

Absent: Caralee Hemmeon

Present: **Town Clerk/Manager:** Dianese Cook

Resolution # 25-140: Dexter Loveman/Leona Newman

Resolved that the agenda of November 19th, 2025 of the regular meeting held of the Council be adopted and circulated.

In Favour: **Mayor:** Melissa Chippett

Deputy Mayor: Leona Newman

Councilors: Dexter Loveman, Carolyn Cooke, Brenda Lee Hannam, and Clayton Blundell

Opposed: 0

Abstaining: 0

Resolution Carried:

Resolution #25-141: Dexter Loveman/Carolyn Cooke

Resolve that the minutes of the regular meeting on October 29th, 2025, be adopted.

In Favour: **Mayor:** Melissa Chippett

Deputy Mayor: Leona Newman

Councilors: Dexter Loveman, Clayton Blundell, Carolyn Cooke, and Brenda Lee Hannam

Opposed: 0

Abstaining: 0

Resolution Carried:

Resolution #25-142: Leona Newman/Clayton Blundell

Mayor, Melissa Chippett asked if there were any errors or omissions to the minutes of the regular meeting held on October 29th, 2025, which was circulated with the agenda.

No Errors or Omissions were found.

In Favour: **Mayor:** Melissa Chippett **Deputy Mayor:** Leona Newman
Councillors: Carolyn Cooke, Clayton Blundell, Brenda Lee Hannam, and Dexter Loveman

Opposed: 0
Abstaining: 0
Resolution Carried:

Ongoing issues:

- It was decided to check into getting repairs completed on the Heritage building in the fall. (still waiting)
- Check out Funding to get the fish stage repaired underneath. (still waiting)

Correspondence:

- Town Clerk will check with Crown lands pertaining to the land at 150 Main Street
- Town Clerk will set up meeting with Blair Jewer, accountant for next week.
- Town Clerk to speak with the Department of Transportation about the water accumulation at the property of Correspondent # 120.
- Town Clerk to have Everett Rowsell to do up a quote for snow clearing for the 2025-26 year and to add the school plowing.

Resolution # 25 – 143: Brenda Lee Hannam/Leona Newman

Resolution was passed to have the lighting of the Town Christmas Tree light-up each year for the last Saturday of November.

In Favour: **Mayor:** Melissa Chippett **Deputy Mayor:** Leona Newman
 Councillors: Dexter Loveman, Carolyn Cooke, Brenda Lee Hannam, and Clayton Blundell.

Opposed: 0
Abstaining: 0
Motion Carried

Resolution # 25-144: Dexter Loveman / Clayton Blundell

Resolved to continue with the donation to the Ladies Auxiliary Committee for Santa Claus Parade in the amount of \$100.00.

In Favour: Mayor: Melissa Chippett

Deputy Mayor: Leona Newman

Councillors: Dexter Loveman, Clayton Blundell, Brenda Lee Hannam and Carolyn Cooke

Opposed: 0

Abstaining: 0

Motion Carried:

Resolution # 25-145: Dexter Loveman / Leona Newman

Resolution was made to increase the Maintenance/Operator's wages in 2026 from \$22.00 Hr. to \$22.50 an hour for a two-year period. This will be looked at again in the fall of 2027.

Councillor, Brenda Lee Hannam stepped out due to a conflict of interest.

In Favour: Mayor: Melissa Chippett

Deputy Mayor: Leona Newman

Councillors: Dexter Loveman, Clayton Blundell, and Carolyn Cooke

Opposed: 0

Abstaining: 0

Motion Carried:

Resolution # 25-146: Carolyn Cooke / Clayton Blundell

Resolution was made to get quotes from contractors for work on the heritage centre and the fish stage.

In Favour: Deputy Mayor: Leona Newman

Councillors: Dexter Loveman, Clayton Blundell, and Carolyn Cooke

Opposed: 0

Abstaining: 0

Motion Carried:

Resolution # 25-147: Dexter Loveman/Carolyn Cooke

It was resolved to have maintenance to dig up the overflow line for the sewer at Frank Ward's with Terry's excavator, and cut off to stop sea water from reaching the overflow outlet.

In Favour: Mayor: Melissa Chippett

Deputy Mayor: Leona Newman

Councillors: Dexter Loveman, Clayton Blundell, Brenda Lee Hannam, and Carolyn Cooke.

Opposed: 0

Abstaining: 0

Motion Carried:

Resolution # 25-148: Brenda Lee Hannam/Carolyn Cooke

It was resolved to contact the RCMP pertaining to a neighborhood watch program.

In Favour: Mayor: Melissa Chippett

Deputy Mayor: Leona Newman

Councillors: Dexter Loveman, Clayton Blundell, Brenda Lee Hannam, and Carolyn Cooke.

Resolution # 25-148: Leona Newman/Clayton Blundell

Resolved to pay bills.

In Favour: Mayor: Melissa Chippett

Deputy Mayor: Leona Newman

Councillors: Dexter Loveman, Carolyn Cooke, and Clayton Blundell

Opposed: 0

Abstaining: 0

Motion Carried:

- **Councillor Brenda Lee Hannam stepped out at 7:30 as council went into a closed meeting to discuss Maintenance wages, where she felt that she may be in a conflict of interest.**

Resolution # 25-149: Clayton Blundell / Carolyn Cooke

Resolved that the meeting is now adjourned at 8:00pm, and scheduled to meet again on Wednesday, December 10th, 2025

In Favour: Mayor: Melissa Chippett

Deputy Mayor: Leona Newman

Councilors: Dexter Loveman, Carolyn Cooke, and Clayton Blundell,

Opposed: 0

Abstaining: 0

Motion Carried:

Deputy Mayor
(Original signed by Deputy Mayor)

Town Clerk
(Original signed by Clerk)

Financial Statement for October 29th – November 18th, 2025

Amounts received:

Date	Amount received	Received from
29-Oct-25	\$31.75	DONATIONS TO ALZHEIMER SOCIETY
30-Oct-25	\$20.00	WATER TURN OFF
30-Oct-25	\$200.00	POST OFFICE RENTAL
03-Nov-25	\$20.00	RENOVATION PERMIT
03-Nov-25	\$14,459.94	FIRE DEPT ASSISTANCE GRANT
13-Nov-25	42,856.20	SHORT TER LOAN FROM RBC TO COVER GST PORTION OF CAPITAL WORKS (HILLVIEW ROAD)
17-Nov-25	\$20.00	WATER TURNED OFF

Bills to be paid:

DATE	DESCRIPTION	AMOUNT	CHEQUE
29-Oct-25	ALZHEIMER SOCIETY (RECEIVED FROM RESIDENTS FOR DONATION + TOWNS DONATION)	\$56.75	222
30-Oct-25	TOWN SUITE (WRITTEN ON CHEQ # 224)	\$5,852.85	223
30-Oct-25	VOIDED (WRITTEN AS A RECEIPT) WAS WRITTEN AS CHEQUE # 223 TOWN SUITE)	\$0.00	224
03-Nov-25	FIRE DEPT. (MONEY FOR ASSISTANCE GRANT	\$14,459.94	225
03-Nov-25	CBDC (CONTRIBUTION TO REGIONAL ECONOMIC DEVELOPMENT PROJECT	\$1,400.00	226
03-Nov-25	EVERETT ROWSELL	669.95	227
03-Nov-25	DIANESE COOK	691.84	228
03-Nov-25	RECEIVER GENERAL FOR CANADA (PAYROLL BURDEN)	\$2,238.79	229
04-Nov-25	CIBC VISA PAYMENT	\$41.40	230
04-Nov-25	CENTRAL ENGINEERING CONSULTANTS OF NEWDOUNDLAND/LABRADOR	\$882.50	231
05-Nov-25	LANDMARK SURVEYS & ENGINEERING LTD	\$2,386.25	232
10-Nov-25	CANOE PROCUREMENT (ICE MELT & PAPER FROM STAPLES)	\$559.52	233
10-Nov-25	DIANESE COOK (TRAVEL TO GFW FOR BUDGET TRAINING)	\$68.39	234
12-Nov-25	BOTWOOD HOME HARDWARE (ROOFING FOR PUMP HOUSE)	\$652.50	235
12-Nov-25	EVERETT ROWSELL	669.95	236
12-Nov-25	DIANESE COOK	661.84	237
14-Nov-25	VOID CHEQUE (CHEQUE DIDN'T PRINT PROPERLY)	\$0.00	238
17-Nov-25	MODERN BUSINESS (PHOTO COPIER USAGE)	\$23.63	239
17-Nov-25	M.N.M ONESTOP (GAS FOR TOWN TRUCK)	\$804.12	240
17-Nov-25	MORGAN PRINTING (ELECTION BALLOTS & PO BOOKS)	\$212.75	241
17-Nov-25	NL POWER (ALL TOWN BILLS)	\$1,061.28	242
17-Nov-25	KENT (MATERIALS TO INSTALL SIGN'S THAT BLEW DOWN)	\$616.17	243
17-Nov-25	RBC VISA ONLINE PAYMENT (MEAL FOR PMA, WINDSHEILD WASH FOR TRUCK, GIFT CARD FOR GF DRUGS)	\$110.46	4119

17-Nov-25	RBC VISA ONLINE PAYMENT (ITEMS AND WASTEWATER TRAINING FOR MAINTENANCE)	\$1,019.31	9420
17-Nov-25	RBC VISA ONLINE PAYMENT (STARLINK & VOLLEY BALLS & BAG FOR ACTIVE NL PROGRAM)	\$754.28	216
18-Nov-25	VOID CHEQUE (CHEQUE DIDN'T PRINT PROPERLY)	\$0.00	244
18-Nov-25	EVERETT ROWSELL	669.96	245
18-Nov-25	DIANESE COOK	691.84	246

Amount in accounts:

Operating RBC: \$ 104,963.66
Heritage RBC: \$ 14,553.83
Park RBC: \$ 17,274.83
Gas Tax RBC: \$ 36,493.04
Capital works RBC: \$ 4543.70