



All interested candidates should be passionate about supporting new and expectant parents with a deep desire to further the mission of the DSDN.

Open Role: Rockin' Family Fund Director

At the heart of our mission is a deep commitment to supporting families during their journey. Our Rockin' Family Fund (RFF) provides essential resources and programs that make a real difference in people's lives. We're looking for a passionate and dedicated individual to join us as the RFF Director.

In this volunteer role, you will play a vital part in uplifting families in their time of need, ensuring that our programs not only continue but flourish. If you're ready to create a lasting impact and help families thrive, we'd love to hear from you! For your contribution, you will be provided a retreat gratitude package to include: registration, hotel and transportation to/from retreat.

Duties Include:

- Manages a small team of volunteers
 - Lead quarterly RFF team meetings
- Oversees RFF activities, including:
 - Gifts: pregnancy, new baby, welcome, cancer, and memorial gifts
 - Care cards
 - Scholarships
 - Adoption grants
- Ensures consistent and effective communication with the RFF and social media teams
- Participates in DSDN Director monthly calls
- Runs monthly reports for family support director, executive director, and director calls
- With DSDN leadership, sets and monitors progress towards short / long term goals.

Preferred Qualifications:

- Experience working with and managing volunteers
- Proficiency in Google Sheets, Docs, etc.
- Strong communication skills
- Nonprofit experience a plus

Reports to:

- Family Support Director

The mission of the Down Syndrome Diagnosis Network is to connect, support, and provide accurate information to parents - and the medical professionals who serve them - from the time of diagnosis through age 3, while fostering the opportunity for lifelong connections. Our vision is that every Down syndrome diagnosis will be delivered in an unbiased, factual, and supportive way every time, and that families can quickly find meaningful connections. DSDN does not discriminate on the basis of race, gender, religion, sexual orientation or disability.



Time Commitment:

- Average is 2-5 hours weekly, peak times may require more hours, particularly during the scholarship season.

Term Commitment:

- 2 years

To Apply:

- We encourage individuals of all backgrounds to apply. Submit letter of interest and CV or resume to shannon@dsdiagnosisnetwork.org

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