Spanish 1

ONLINE COURSE OUTLINE SPRING 2020 # 10625

Beatriz García-Lúa - Ann Rosen

Saddleback College

Course Description

Designed to develop the fundamentals of communicative competence in colloquial Spanish. The emphasis is on listening, comprehension, and conversational skills. Early reading and writing skills are introduced, as well as fundamental aspects of culture. Equivalent to two years high school Spanish.

Learning Objectives

Upon successful completion of this course, students will be able to:

1. Comprehend native daily spoken Spanish in selected social situations.
2. Communicate in selected social situations.
3. Recognize and utilize basic grammatical structures.
4. Comprehend reading of selected written passages in Spanish.
5. Compose original sentences that incorporate the material acquired through reading and speaking activities.
6. Identify an additional 400 vocabulary words and relate them to selected social situations.
7. Identify, select, and give examples of appropriate social levels of speech.
8. Compare and contrast general aspects of culture and daily life of Spanish speaking population with that of students.
9. Develop appreciation for historic, political and artistic individuals.

SPAN 1 Student Learning Objectives (SLOs) for 2020

Upon completion of this course, students will demonstrate knowledge of the history, politics, literature and arts of the countries and people who speak Spanish.

Assessment:

In questions embedded in the final exam, 80% of the students will be able to demonstrate their knowledge of the cultural aspects of the Hispanic world.
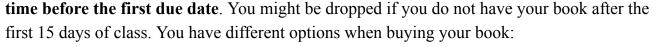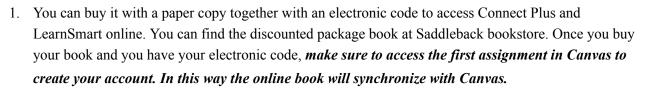
Course Materials:

Required textbook: TU MUNDO Edition: 2nd (w/Connect Access Card)
Author: Andrade
isbn: 9781260276787
Publisher: McGraw-Hill
You must have the book to be able to complete this class. No homework extensions will be given, if you cannot buy the book on time before the first due date. You might be dropped if you do not have your book after the first 15 days of class. You have different options when buying your book:

1. You can buy it with a paper copy together with an electronic code to access Connect Plus and LearnSmart online. You can find the discounted package book at Saddleback bookstore. Once you buy your book and you have your electronic code, *make sure to access the first assignment in Canvas to create your account. In this way the online book will synchronize with Canvas.*
2. Another option is buying the book in the online version without a hard paper copy. You can buy it after *you click on the first connect assignment in Canvas, (this is the best way to buy it since it will synchronize your book with the Canvas class)*– if you already bought the book before you will put in your email address then be prompted to either insert a code. Usually, the online version of the book is a cheaper option than buying the hardcopy book plus the electronic code.
3. Lastly, you can get the 14 day trial for the book to try it out and then after 14 days buy the book. This option will come when accessing the first assignment in Canvas, and it will only be available for 14 days counting when the first student of this class registers using this option.

Please, note that the electronic access code that comes with the book has only one use and is not transferable. Therefore, **beware of buying used books since the access code for the online platform and content, which is mandatory in this course, will already be used and will not work.**

Professors: Beatriz García-Lúa - Ann Rosen

How to contact us:

Email: bgarcialua@saddleback.edu

arosen7@saddleback.edu

All communication will go out using your Canvas Saddleback email address. If you are not in the habit of checking your Saddleback account, please begin doing so. Students who have their Saddleback email forwarded to their regular account sometimes do not receive group emails because of the policies of your internet service provider.

Grading Policies and Important Dates

Assignments Schedule:

	Cap Bien	Cap 1	Cap 2	Cap 3	Cap 4	Cap 5	Cap 6	Cap 7
Homework (ebook+connect)	15	15	15	15	15	15	15	15
Blogs	20		20		20		20	
Voice Activities	15	15	15	15	15	15	15	15
Partnered Chats		7.5		7.5		7.5		7.5
Quizzes		25		25		25		25
Exams			50		50		50	
Laboratory								
Final Oral								
Final Written								
Total								

Weighted Grades

Groups	Percentage (%)
Connect Homework	12

Individual Voice Activities	12
Blogs	8
Partnered Chats	3
Total Hours of Lab Work	10
Quizzes	10
Exams	15
Final Exams (Written & Oral)	30
	100%

A 90% - 100%	**B** 89%-80%	**C** 79%-70%	**D** 69%-60%	**F** 59% or less

Important dates for this course.

First Week of Class Begins: Monday, 1/13/2020

Add without Instructor Permission by: Sunday, 1/12/2020

Last Day to Add with APC: Sunday, 2/2/2020

Drop with Refund by: Sunday, 1/26/2020

Elect Pass/No Pass by: Thursday, 2/20/2020

Drop without "W" Grade by: Sunday, 2/2/2020

Drop with "W" Grade by: Thursday, 4/9/2020

Last Week of Class Ends: Wednesday, 5/20/2020

Time commitment

This course is worth five units. **Plan on studying and writing fifteen hours a week**; your time commitment will vary based upon your own level of experience with the language and the web technologies. It is your responsibility to keep up with the class. Please have this in consideration and plan your schedule accordingly.

You are expected to submit your work and begin your readings based on the assigned due dates.

Homework

Textbook and Lab Manual exercises are designed to enhance and reinforce the information studied in each chapter; they will give you the necessary practice of vocabulary and grammatical structures along with essential practice and evaluation of your reading and listening comprehension. The exercises in the textbook will be your homework (tarea). After completing each activity, press 'submit' to see errors (not all activities will provide feedback). All assigned chapter activities must be completed by the due date to receive full credit (grade is based on completion, attempt as many times as you want). Students can complete assignments late but grade will be lowered by 5% each late day.

Blog & Voice Recordings:

The Blogs are to be typed being mindful of punctuation and accents. The Blog instructions will be posted on the "Blog" on Canvas. Both the Blogs and the topics of the recorded voice activities are meant to help you to synthesize the vocabulary, grammar structures and topics covered in the chapter and to really communicate in the language. Review yours and other people's blogs and voice activity contributions to prepare for tests. Everything in this course builds on itself and is meant to prepare you for the next step including the written portions of the exams and the topics that will be on your final speaking exam.

Partnered Chats:

The Partnered Chats are to be done with a partner from your course or a(n) (online) tutor . These chats will help you connect with classmates and will allow you to practice and prepare for quizzes, exams and final exams.

Laboratory:

Your lab work is worth 10% of your total grade.

You must complete 24 hours of work by Wednesday, May 13, 2020 to receive that 10%. There is no partial grade. There are two options for students to complete 24 hours:

Option 1: 12 hours of traditional lab manual and workbook type activities + 12 hours of film report credit (4 film reports worth 3 hours each = 12 lab hours) = total of 24 hours (You can choose to do more hours of traditional lab manual and workbook type activities and less movie reports: an example is 15 hours of lab work and 3 film reports)

Option 2: 24 hours of traditional lab manual and workbook type activities (no film reports) = total of 24 hours (Pass grade for lab)

NOT an option: Only watching films for lab credit is not acceptable. Students must do at least 12 hours of typical lab activities as would be found in a lab manual or workbook. Turning in 6 or 8 film reports is not acceptable.

Film Reports are due by Monday, April 6, 2020

You will be able to access the activities on Canvas and Connect and they are labelled as Lab Activities. Plan on spending about 2.5 hours each week to reach 24 hours by the end of the semester. You can spend more time on a chapter than on another, but the total time at the end of the semester should reach 24 hours. You can complete the hours on the lab Learnsmart´s activities or the lab workbook, or both. BEWARE: The lab activities for each chapter have a due date. That means that if you do not complete the lab activities for lesson 1, for example, you will not be able to access them later on, that means you will have to make that time up on the next chapters (like 5 hours on chapter 2). Understand that the last lessons of lab activities will not take you 24 hours to complete them, so you will not be able to make all 24 hours on the last 2 chapters. Please plan ahead and work weekly.

Quizzes, Exams, Final Speaking & Written Exams

Quizzes and exams are on Canvas, at the end of the list of activities to complete each chapter. Be sure you are well prepared for each of these assignments before you click to open them because once you do, you must complete it. If the quiz is left idling, it will time-out and lock you out. There will be 3 exams. The Final Written Exam will be comprehensive of the entire semester. No make-ups will be given. You will also take a 5-minute Final Oral Exam at the end of the semester to showcase what you have learned. This exam involves a conversation with me; therefore, you must have a webcam to take the test on Skype. Final Oral and written

exams are mandatory. A student not taking the Final Oral AND Final Written Exam cannot pass the class even if the amount of points would be sufficient. There is zero tolerance for cheating and plagiarism. Penalties range from an "F" on a test to expulsion from class. I don't allow any use of online translator websites!

Course Philosophy & Rules and Regulations as a Saddleback student:

"Netiquette" is online communication etiquette. Our online classroom is an academic environment, where we can safely share our points of view. Here are some basic guidelines that all participants should follow:

- Treat contributions made by other members of the class with respect; keep an open mind and value the diverse opinions and viewpoints in our community. Differences allow us to learn and grow together.
- Understand that communications shared through text have a higher likelihood of being misinterpreted than the spoken word. Therefore, when you type a thought or a comment, read it carefully before you submit it.
- Contribute regularly to group dialogue, including blog posts and replies. The contributions of each individual play a role in the collective strength and diversity of our community.
- Members of our community are restricted to enrolled members of our class, in an effort to maintain a safe, trustworthy discussion environment.
- All Course discussions, image and video content shared within this community will contribute to our learning. But Course discussions and other shared content are private and copyright protected. Do not disseminate this content outside of the online classroom unless granted permission by the author(s).
- Be professional. Use concise, well-constructed language. Follow the rules for correct spelling and grammar.
- Reach out and help when you see the need. Ask for help when you need it.
- If you feel that any of these ground rules have been violated by a member of our community, you are encouraged to bring your concern directly and immediately to me. Clearly identify which ground rule has been violated and include specific evidence of the violation in your email. Your concerns will be addressed promptly with careful consideration in an individualized manner.
- In resumen, respect the rights and privileges of the other members of the class in accordance with the Code of Conduct set by the district Board of Trustees (AR 5401). You are expected to conduct yourself in a manner compatible with the function of the college as an educational institution and respect and obey all civil and criminal laws. Failure to show respect for the standards as set forth by Saddleback College is cause

for disciplinary action. Please take a moment to read and take in Saddleback's code of conduct:

- https://www.saddleback.edu/uploads/vpss/CodeofConduct.pdf

Email etiquette:

Every student is required to use their Saddleback College email address directly or through Canvas (inbox) to send and receive all correspondence for the class. When emailing your instructor, include the words SPAN 1 and class ticket # 10625 as part of your subject field.

Participation:

Since Spanish is a course that requires participation in order to fulfill the objectives of the course, your active participation is mandatory. To be successful, you must: (1) Login to Canvas & Connect at least 3-4 times a week to engage in learning activities. (2) Record mini-conversations or speaking assignments by due dates, (3) Submit written assignments, quizzes & tests by all of the submission deadlines listed each week on Canvas.

If a student doesn't login to participate for over a week, it is the same as being a "no show" at an on-campus class and the student may be dropped. Your instructor may check any of the following: when you logged into Bb & Connect, how long you were on, where you clicked, what work was completed, and how long it took you to complete it. Logins to check your grades or leaving the site open and idle will not count as participation in the class. Each chapter students will: read the chapter and other readings; view tutorials and complete homework assignments; participate actively in class discussions; write blogs; record speaking assignments; take quizzes & tests.

Students with Disabilities: Programs and Services for you

This course meets the requirements set forth in the accessibility checklist and universal design grid provided by Special Services. The Web pages, video presentations, textbooks and class materials used in this course are accessible to students with disabilities.

The Students with Disabilities Programs' Philosophy: "Every student should have the opportunity to realize his or her greatest potential and achieve a richer and more productive

life. Special Services works to promote personal growth and self-advocacy skills in the students we serve."

If you are in need of educational accommodations for a disability, the "Disabled Students Programs and Services" (DSPS) provides quality support services and specialized instruction so that you can participate fully and benefit equitably in your college experience. DSPS will create an Academic Accommodation Plan (AAP) that will link your goals, curriculum, programs and academic accommodations. Academic Accommodations may include accommodated testing, assessment of learning disabilities, specialized counseling, interpreter services for students who are deaf, alternate media, access to adapted computers and software, priority registration and specialized instruction.

Please visit DSPS' website to request an academic accommodation and see the eligibility criteria:

https://www.saddleback.edu/dsps . Special Services is located in the Student Services Center, SSC 113, 582-4885.

If you have a disability and require accommodations, please discuss your academic adjustment needs with me as soon as possible.

Student Learning Support

If you live in the vicinity of Saddleback College and would like to take advantage of our college services or academic support, check out these sites:

Student Support Programs:
https://www.saddleback.edu/student-support-programs

Tutoring Center:

https://www.saddleback.edu/tutoring

       The LRC Tutoring Center (LRC 212) offers FREE tutoring through the zero unit, TU 300 course. Students may participate in drop-in and scheduled one-on-one appointments and group tutoring sessions with stellar peer tutors and faculty members. Additionally, online tutoring and tutoring for specific populations (Nursing, CTE, PASS, VETS, DSPS, and EOPS/CARE/CalWorks/FY) are available. Subjects include Math, English, ESL, Science, Accounting, Economics, and more. Workshops on learning strategies and study skills are also available! For more information, please visit www.saddleback.edu/tutoring and contact 949-582-4519.

Library:

https://www.saddleback.edu/library

Important Information

Starbucks will continue to deliver free food to the LRC Tutorial Center, Mondays and Wednesdays mornings.

Emergency Contacts:

PFLAG South Orange County/ Laguna Hills: (949) 677-7840 Laura's House: (949) 361-3775

National Domestic Abuse Hotline:
CALL 24/7/365

1-800-799-SAFE (7233)
1-800-787-3224 (TTY for Deaf/Hard of Hearing)

Suicide Prevention Hotline: 1-800-273-8255 Legal Aid Orange County: 714-571-5200

Alcoholics Anonymous: 714 -556-4555 Crisis Text Line: Text 741741
Orangewood for Children: 714-935-7584
Treatment Helpline of Irvine for Drug Abuse: (888) 987-7342
Social Services:
    Child Abuse 714-940-1000 or 800-207-4464
    Elder Abuse 800-451-5155
Homeless: 211 and www.211oc.org
Soup Kitchen: 949-548-8861
Free Clinics in Orange County:
    Lestonnac Free Clinic 714- 633-4600
    Orange County Health Care Agency *AIDS TESTING * 714- 834-8787
Planned Parenthood: 714- 922-4100
Register to Vote: registertovote.ca.gov
Low Income Housing and Assistance:
https://www.benefits.gov/benefits/benefit-details/1229
Department of Housing and Urbanization: 800-955-2232

More Information:

Medi-Cal Program & Services: http://ssa.ocgov.com/health/medical
Public Health Services: http://www.ochealthinfo.com/phs
Alcohol and Drug Abuse Outpatient Clinics:
http://www.ochealthinfo.com/bhs/about/aoabh/clinics

Saddleback College is proud to partner with Helping Hand Worldwide to provide free groceries to our students and the community.

1st and 3rd Wednesday of each month from 10:00 a.m. to 11:00 a.m. in Parking Lot 1 (Next to the Culinary Arts Building)
Please bring your own grocery bags.

Get started with your Online Course!

Required Technology

Teaching and learning online is dependent on technology. The following sections provide basic guidelines for determining if you have the right equipment to support online learning, but I'd also like to caution that technology is dynamic, and needs may change dependent upon tools and resources you use. If you are super comfortable troubleshooting technology, go for it! If, however, technology is not your passion, or you have never taken an online course, you might want to find out if online courses are for you.

Help might come from our new how-to tutorial videos with basics and general tips for success:

Technical Requirements for Online Courses:
https://www.saddleback.edu/oe/technical-requirements-online-courses

Canvas Support: (949) 582 4363.   After Hours Canvas Support: (844) 303-0343

Internet Connection

Although Canvas has been carefully crafted to accommodate low bandwidth environments (Minimum of 512kbps), we recommend a Broadband/DSL connection to most effectively view the online videos and create your own.

Computer

In addition to an adequate internet connection, you will need a fairly recent Mac or PC (preferably not more than three years-old) with a current operating system to complete some of the course activities.

To make sure your computer will meet the requirements to use the online book "TU MUNDO" click on the following link: http://mcgrawhillconnect.com/connect/troubleshoot.do

If you have any questions regarding the book TU MUNDO and Connect, please contact the online support since they are the specialist and will be able to walk you through the process. You can contact them at 1800-331-5094. Their support department is open Monday through Saturday.

Note: To use *TU MUNDO* and to access the links provided, you should use browsers as Firefox, Safari or Google Chrome. Internet Explorer will not work. Lastly, if you are going to be working with a tablet, make sure you submit your homework using a computer, tablets have been given problems in the past with Connect assignments.

Webcam and Microphone

We may be in different places across the state (and maybe even across the world!), but I still want to see you and listen to you and your Spanish, and you want to see me and listen to my Spanish!

This means you will need a camera and microphone. Most computers have integrated cameras and mics, but please check your computer to ensure both work and to familiarize yourself with the settings. I'm happy to meet with you to help you test your camera, microphone, and speakers!

Get Ready, Get Set, Go!

Don't forget that you may contact Professor García or myself via email for instructions on course access and getting started in your course.

Online Attendance, Absence, and Participation

Online courses turn the idea of attendance on its head. Online, you can "attend" class in your pajamas at 2 am in the morning, or sitting by the pool on a sunny day. Attendance is not marked by your body being in a class, but rather by your

participation within the class activities.

Here are the rules we will follow in the online part of the course:

Check in and interact in the course at least once a week.

Participate in all discussions!

Connect with your professors beforehand if you're going to be disconnected from the course for more than a week.

This course follows a weekly schedule. With most assignments, we will provide feedback, which opens another opportunity for revision, learning, and growth. Working within our weekly schedule allows both you and us to plan our time (please see the Submission Policy for more details on late work).

Your participation is an important part of the success of this course, but we also recognize that you have other classes to attend, family and friends to visit with, and,

because we are human, sometimes we are just swamped or under the weather. If you have reached a point where you can't meet a deadline, please contact us **before** the deadline --we will work together to make a path to success. Active participation in this class is key to your learning.

Submission Policy

Plan on submitting work on time.

Every assignment has a due date, rubric, and a deadline for submissions. Participants are expected to submit assignments on or before the assigned due date, which, in turn, allows me time to review your work and provide meaningful feedback. Due dates have been designed in the course to ensure time is provided to allow you to produce your best work.

¡BUENA SUERTE CON EL ESPAÑOL! ¡Espero que disfruten de esta nueva experiencia!

I have read the syllabus for Spanish 1 at Saddleback College and I agree to abide by the guidelines set forth. I also have read Professor Rosen's online part of the syllabus and I, and my computer, are ready for this course!

If I am not interested in a grade, I am aware that it is my responsibility to sign up for the course on a Pass/ No Pass basis. I understand that I will need 70% overall in order to get credit for the course. I understand that grades cannot be changed after they have been assigned and that incompletes are given only under emergency situations, not for the routine failure to complete the requirements of the course.