

Have a question? Please review the full job description below.
If your question isn't answered there, please email (no phone calls, please!) Ashley at
[**ashley@collegeessayguy.com**](mailto:ashley@collegeessayguy.com).



College Essay Guy
www.collegeessayguy.com

College Essay Specialist ***(Remote, Contract)***

College Essay Guy is always looking to connect with experienced college essay specialists!

While we are not actively hiring for immediate openings, we invite you to submit your interest now, and we will follow up with you when we are hiring again. We will reach out to all applicants in January 2026 with an updated application form and further information.

Each year, Ethan and our coaching team collaborate with a group of essay coaches to help guide students through the process of reflecting on their lives and creating compelling essays and applications.

If you're passionate about helping students navigate the college admissions process, we encourage you to apply. In this role, you will support students in brainstorming topics, refining drafts, and completing key application sections like the Common App and UC Activities Lists and Additional Information. The ideal candidate has a strong understanding of the college admissions process, excellent communication skills, and the ability to adapt to students' individual needs while keeping them motivated and on track.

Bonus points if you're familiar with College Essay Guy material and have used it with your own students (but not required—we can train you up)

As an essay specialist, you will:

- Meet with students one-on-one to guide them through the process of turning their rich and varied life experiences into college essays that matter
- Help students brainstorm topics, draft outlines (as needed), and polish their essays, in addition to their Common App/UC/UT/Coalition application Activities Lists and Additional Information sections
- Be trained in the CEG philosophy and approach, with regular meetings to discuss student progress and troubleshoot concerns
- Meet with students virtually throughout their application process
- Help keep students inspired, motivated, and on track to meet deadlines

- Work with a minimum of 10 students between May 2025 and Jan 2026.

As an essay specialist, you are:

- An empathic soul and a great question-asker with a strong ability to both help students feel comfortable sharing and get students engaged in the writing process
- An excellent verbal and written communicator
- Experienced with the college admissions and college essay writing/application process
- Able to adapt to different students' needs, personalities, motivation levels, and writing abilities
- Flexible to meet with students virtually during the evenings and weekends
- Able to meet 1-2 times per month with fellow essay coaches to review student progress and address issues and questions about student progress

Compensation & Start Date

- **We are no longer hiring for the 2025 season**
- Here is the compensation and start date information from past years. This information may change for future application seasons:
 - This is a contract position, paid based on the number of students you work with and the package that the student signed up for. The hourly rate typically ranges from \$60-\$110/hour
 - Training begins in March. Work with students takes place generally from late May to mid-January.

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We are not actively hiring for this role.

Submit your interest through this form. We will reach out to all interested candidates in January 2026 with more information.

Questions? Please review the full description above. If your question isn't answered there, please email (no phone calls, please) Ashley at ashley@collegeessayguy.com. Emailed applications submitted outside of our application portal will not be considered.

We are humans reviewing your application, so we appreciate your patience while we review all submitted applications. We will follow up with everyone who applies with an answer!

College Essay Guy is an equal-opportunity employer that seeks to hire those who represent the diverse communities we serve. **All are encouraged to apply.** We are a company of humans, our differences are our strengths. We bring all of ourselves to our jobs. That's what gives us our strength.

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We look forward to reviewing our application!**