Parowan High School

Athletic Handbook

Toni Robison, Principal
Bret Jacobsen, Vice Principal/AD



*Respectful, *Accountable, *Make a Difference, *Serve Others

Table of Contents

Dear Student Athletes and Parents	
Code of Ethics for Parents, Spectators, Student/Athletes and Coach	
Requirements for Participation	
Parent/Coach Communication Guide	8
Team Participation — Leaving or Removal from a Team	10
Athlete Attendance and Academic Guidelines	10
Travel and Overnight Trip Guidelines	
Multi-SportAthletes	
Varsity Letter	
Academic All-State	
Bullying and Hazing	
Coaches	

Dear Student Athletes and Parents,

On behalf of the entire faculty and staff, I am very pleased that you have expressed an interest in participating in the interscholastic athletic program at Parowan High School. It has been my experience that students who get involved in extracurricular activities, whether in music, drama, clubs, student government, or athletics, have a much better and richer experience in high school. I am honored to work with the athletes, coaches, and community in making this experience both rewarding and positive. I hope that you will take the time to familiarize yourself with this booklet and understand the school's guidelines and expectations for the student-athletes.

To begin, however, I would like you to read through the philosophy of our athletic department, as this is the foundation by which we make our decisions.

The Athletic Program of Parowan High School recognizes the importance of athletic activities in providing students with important opportunities for a total education. These activities teach students' lifetime values such as commitment, discipline, hard work, leadership, teamwork, and physical fitness; all of which are the foundation for academic success. Participation in athletic activities contributes to the physical, emotional, and social health of our students and promotes a sense of unity and cooperation among athletes, the student body, and the Parowan High School community. Our sports teams will always strive to win, but never at the expense of character, healthy attitudes and habits, and good judgment. We will always emphasize excellence, effort, improvement, and respect for coaches, teammates, and officials. All Parowan High School athletes should be known for their character and class; humble in victory and gracious in defeat.

At the sub-varsity levels, winning is a goal, but it is less important than participation and skill development. Regardless of level, however, our athletic program is designed to develop, promote, and provide the following: self-esteem, school spirit and pride, good citizenship, sportsmanship, cooperation, higher academic performance, responsibility to self and others, respect, positive role models, healthy lifestyles, teambuilding, and lifelong wellness. We will be relentless in our pursuit to fulfill the PHS Athletics motto: Respectful, Accountable, Make a Difference, Serve Others (RAMS).

Participation in extracurricular activities <u>is not a right</u>, <u>but a privilege</u>. With that said, we believe that the sports experience should not only be rewarding but also fun, and recognize the unique roles and responsibilities of its coaches and parents in making sports activities a positive and rewarding experience. Coaches' and parents' primary roles should be to teach the lifetime values of our sports philosophy and to always lead by example. The PHS athletic programs are an integral part of the school and the community. Their impact is immensely important in promoting a positive school climate because they offer opportunities for adults to interact with our students in meaningful ways not available in the classroom.

I look forward to your support and involvement in our athletic program, and if you have any questions, please feel free to contact me.

Best regards,

Bret Jacobsen Vice Principal/Athletic Director

Code of Ethics for Parents, Spectators, Student/Athletes and Coaches

Code of Ethics for Parents of Athletes

- Encourage your child and team be enthusiastic show school spirit.
- Maintain a positive attitude, whether your team is winning or losing.
- Refrain from being insulting or showing bad sportsmanship during the competition. Any problems or concerns should be brought to the attention of the coach or the athletic director at another time. Please give coaches 24 hours.
- Support the team with team-sponsored events, such as fundraising initiatives.
- Parents, as spectators, are expected to exhibit good sportsmanship at all times.
- Spectators, including parents, who, in the judgment of the principal, athletic director, and/or the site administrator, behave in ways that are inappropriate and in violation of the code of ethics will be warned about the behavior, and then will be asked to leave the competition immediately.
- Respect the judgment and strategy of the coach.
- Do not criticize players, coaches, or officials for a loss of the game.
- Remember that high school athletics is for the student athletes, not the adults.

Code of Ethics for Spectators

- Attempts to understand and be informed of the playing rules.
- Appreciates a good play no matter who makes it.
- Cooperates with and responds enthusiastically to Cheerleaders and Rammettes.
- Shows compassion for an injured player; applauds positive performance; does not heckle, jeer, or distract players; and avoids use of profane and obnoxious language and behavior.
- Respects the judgment and strategy of the coach, and does not criticize players or coaches for the loss of the game.
- Respects the property of others and the authority of those who administer the competition.
- Censures those whose behavior is unbecoming.
- Respects officials and accepts their decisions without gesture or argument.
- Remember that high school athletics is for the student athletes, not the adults.

Ethics for Student Athletes

- Remember that academic performance is your primary responsibility
- Read, familiarize yourself, and comply with policies outlined in the Athletic Handbook AND your coach's specific set of team policies.
- Treat advisors, coaches, and opponents with respect.
- Respect officials and accept their decision without argument or gesture.
- Exercise self-control at all times, setting an example for others to follow.
- Win without boasting, lose without excuse, and never quit.
- Always remember that you represent Parowan High School and the community, and it is a privilege.
- Return any equipment; uniforms issued to the participant must be returned in the same condition at the end of the activity. Equipment that is lost, damaged, or stolen is the responsibility of the participant, and it is the responsibility of participant to make restitution to the school.

- Report any injury to the coach, no matter how slight the injury may appear. If the injury requires
 a physician's care, the participant must have written permission from the doctor before returning
 to the activity.
- Athletes must attend school on the day of a game unless they have prior approval from the PHS administration.
- If a student is more than 10 minutes late to a class, it will be considered an unexcused absence, and the student will be ineligible for that day's activity.
- Extracurricular activities are not an excuse for being tardy on the day following a competition.
- Any activity sexual in nature that causes disruption or is offensive to others is prohibited and is subject to school and/or team discipline.

Ethics for High School Coaches

- The responsibility of a coach is to teach attitudes, proper habits, knowledge and skills. The athletic program is designed to enhance academic achievement and should never interfere with opportunities for academic success. Each student athlete should be treated as an individual whose welfare will be primary at all times. The coach must be aware that he or she serves as a model in the education of the student athlete and, therefore, will never place the value of winning above the value of character building.
- The coach must constantly uphold the honor and dignity of the teaching profession. In all personal contact with the student athlete, officials, athletic director, school administrators, the state High School Athletic Association, the media and the public, the coach will strive to set an example of the highest ethical and moral conduct.
- The coach will support and enforce school rules for the prevention of drug, alcohol, and tobacco use and abuse, and under no circumstances will authorize the use of these substances.
- The coach will promote the entire interscholastic program of the school and direct his or her program in harmony with the total school program.
- The coach will be thoroughly acquainted with contest, UHSAA, league and local rules, and is responsible for their interpretation to team members. The coach will abide by the letter and spirit of these rules at all times.
- Coaches will actively use their influence to enhance sportsmanship by their spectators, working closely with spirit groups, booster clubs, and administrators.
- Contest officials will have the respect and support of the coach. The coach will not indulge in conduct that will incite players or spectators against the officials or against each other. Public criticism of officials or players is unethical.
- Before and after contests, rival coaches should meet and exchange friendly greetings to set the correct tone for the event.
- A coach will not exert pressure on faculty members to give student-athletes special consideration.
- Remember that high school athletics is for the student athletes, not the adults.

Requirements for Participation

Academic Eligibility and the UHSAA Scholastic Rule

Parowan High School is a member of the UHSAA and adheres to scholastic rule as found in the UHSAA Handbook. Additionally USD Policy 007.0605 Eligibility for Participation in Extracurricular Activities will be followed to the letter. A brief summary of eligibility requirements follows, but it is the responsibility of the athlete to ensure he/she meets these requirements and adheres to district policy, even those not listed in the summary (for the complete policy, please visit: ICSD 837). All questions regarding eligibility should be referred to the athletic director.

To be eligible to participate in UHSAA sanctioned activities at Parowan High School, a student:

- 1. Must be a full-time student at PHS (or charter, private, or alternative high school within the boundaries of PHS), or otherwise comply with all Utah State Board of Education dual enrollment requirements;
- 2. Cannot fail more than one subject in the preceding grading period (for purposes of this rule, a failure in a multi-period subject shall be counted as the number of failures equal to the number of periods in the class); and, must have obtained a minimum grade point average (GPA) of 2.0, for the preceding grading period, based on a 4.0 scale or its equivalent.
- **3.** A student who has failed to meet the minimum requirements set forth shall be ineligible for participation in UHSAA activities throughout the next grading period, provided however, that deficiencies in the final grading period of the school year may be made up prior to the first term of the succeeding year by any method acceptable to the school district (summer school). Deficiencies must be made up in the same subject area.
 - **4.** The scholastic regulations apply to students who are entering high school for the first time.
- **5.** Eligibility under this rule is determined when grades are posted. Grades are "posted" when the school registrar enters all grades electronically and are available to students, parents and teachers. In no case may the posting date be more than five (5) school days following the last day of the grading period. Grade changes after the posting date cannot restore lost eligibility, except for a documented clerical error.

Athlete Registration

Parents and athletes will use https://www.registermyathlete.com/login/ in order to complete the necessary forms and documents required for participation in any sport or activity. Instructions to register can be found on the PHS athletic website https://phs.irondistrict.org/o/phs/page/athletics and in the school's athletic office. Athletes not completing the necessary forms will not be allowed to participate. Participation fees can be paid once teams are selected, but students will not be able to compete until all school fees are paid or payment arrangements are made. For non-try-out teams, fees must be paid or payment arrangements made before participating.

Physical Examination Required

No student shall be eligible to compete with, or try-out, in any athletic team/contest sponsored by Parowan High School and UHSAA unless such student has a physician's certificate stating that he/she is physically able to compete in inter-school athletic contests.

A health examination must be performed and the student athlete cleared for participation in a sport before any student may compete in athletic activities sponsored by UHSAA. A properly completed and signed Preparticipation Athletic Health Examination Form indicating the student's clearance to participate plus a properly completed Disclosure and Consent Form must be on file at the school. Such an examination shall be valid for 365 days (i.e. July 1- June 30 or Jan 1- Dec 31). The health examination may be completed and the form signed by a qualified medical professional, operating within the legal scope of their practice. These are minimum requirements. Forms can be found on our website or the UHSAA website: https://www.uhsaa.org/. Additional concussion baseline testing is required for some sports and must be completed prior to participation and/or try-outs.

Participation and Try-Outs

In some sports, it may be necessary to reduce the number of participants to a manageable size particularly when considering safety: fiscal resources, equipment, facilities, and coaching personnel. Region 18 and the entire 2A classification is a very competitive league featuring some of the state's best athletes. Membership on a team is a privilege and the individual's ability, attitude, work ethic, and the team's specific needs or game situation will determine playing time at the varsity level. Playing time is not guaranteed. Students who try out and are cut from the team are not eligible to participate or practice in that sport at any other school.

The Freshman, and JV programs within each sport at PHS are both developmental and sequential. JV programs are designed to help student athletes develop skills and teamwork necessary for successful varsity competition. It is expected that members of the Freshman, and JV level teams will be given appropriate and quality playing time in each game as long as they comply with their coach's team policies and work hard in practice. Also, consideration must be given to the physical wellbeing of the athletes as determined by the coaching staff.

In order to assist the team, coaches may select manager/managers to assist them. Managers must also register for the sport they will manage through registermyathlete, and coaches must follow the Extracurricular Activity Travel policy when traveling. In most cases, teams are limited to two managers and must meet the academic eligibility requirements outlined just like the athletes. Managers will be designated on the team rosters provided to the athletic office. Managers may not be nominated for Academic All-State awards.

Parent/Coach Communication Guide

The success of our athletic programs and the development of our student athletes are the result of a collaborative effort between parents and coaches. Involvement in athletics and activities will allow the student athletes to experience some of the most rewarding times of their lives. However, there will likely be times when things don't go their way or they disagree with a coach. It is important that students and parents realize these difficult situations are as much a part of the learning experience as are the good times. The coaches work hard to do the best they can for all of their athletes, and we ask the students and parents to respect the fact that their decisions are often extremely difficult, and are made based on factors of which students and parents may not be aware. The first step of the communication plan is for the student athlete, not the parent, to talk to the coach about any issues or problems that arise during the season. This is not only the most direct and productive means of communication, but also a valuable method of teaching responsibility. And remember, the intent of this communication plan is to help make the experience in the Parowan High School athletic program more enjoyable and productive for all athletes, coaches, parents and fans.

Communication PARENTS should expect from COACHES:

- The coach's philosophy and criteria for the team selection process.
- Specific team policies and consequences for when policies are not followed or training rules not adhered to.
- Expectations the coach has for your child and the team.
- Locations and times of all practices and contests.
- Team requirements, i.e. practices, special equipment, out of season conditioning.
- Lettering criteria
- Any special events or activities planned, including optional uniform items that the team is considering to purchase.
- Procedure to follow should your child be injured during participation.
- Specific ways to improve upon an athlete's ability.
- Cost(s) / Spend Plan

PARENTS should discuss with COACHES:

- Notification of any schedule conflicts well in advance
- Specific concerns with regard to a coach's philosophy and/or expectations
- If their child, at any time, feels threatened or uncomfortable in any way by actions of teammates or coach(es)
- Any specific information that the parent feels would be of value to the coach to help him/her coach their child
- Ways the parent can help the child improve ie..skills.
- Any concerns a parent may have about their child's behavior or performance in or out of school (oftentimes a coach may have a very positive influence in the lives of their athletes).

It is recognized that situations may arise where parents find it necessary to raise a concern with a coach, and it is imperative the parent(s) adhere to the following communication guidelines:

- 1. Contact the coach first, to set up a meeting, and in most cases, please make sure that the athlete is present.
- 2. If the coach cannot be reached, contact the Athletic Director.
- 3. MOST IMPORTANTLY, DO NOT CONFRONT A COACH BEFORE, DURING OR AFTER A PRACTICE OR CONTEST. THESE CAN BE EMOTIONAL TIMES FOR BOTH PARTIES. MEETINGS OF THIS NATURE DO NOT PROMOTE RESOLUTION. (Respect the 24 hr. rule).

It can be very difficult to accept your child not playing as much as you may hope. Coaches are professionals. They make judgment decisions based on what they believe to be best for all students involved. As you have seen from the list above, certain things can be and should be discussed with your child's coach. Other things, such as those listed below, must be left to the discretion of the coach.

Issues NOT appropriate to discuss with coaches:

- 1. Playing Time
- 2. Play Calling
- 3. Team Strategy
- 4. Other student-athletes

There are situations that may require a conference between the coach and the parent. In most instances, it is vital that the athlete be present. It is important that all parties involved have a clear understanding of the other's position.

Next Steps after parent/athlete coach meeting:

What a parent can do if, in their opinion, the meeting with the coach did not provide a satisfactory resolution:

- 1. Call and set up an appointment with the Athletic Director (477-3366) to discuss the situation. Please do not ask an administrator not to share concerns or complaints with a coach.
- 2. After this step, an additional meeting may be held with the parent, coach, athlete, and athletic director
- 3. If the meeting with the athletic director does not resolve the issue, please contact the principal.

Other Important Talking Points: Please do not discuss with your child a coach's tactics or playing strategies, starting line-up decisions, or decisions a coach makes about the playing time of other players. This will only undermine the coach's ability to help your child improve, to develop team harmony and develop constructive team play.

Team Participation - Leaving or Removal from a Team

If an athlete decides to quit a team, it's the player's responsibility to discuss it with the coach. If an athlete is removed from a team for disciplinary reasons, there is no guarantee that the athlete will be allowed to participate in future athletic seasons. UHSAA guidelines will be followed in this instance

Athletes who quit or are removed from a team for disciplinary reasons are not eligible to receive PHS postseason Athletics Awards, Scholarships and other school/community awards involving character and leadership associated with that sport.

Athlete Attendance and Academic Guidelines -ICSD Policy 837

It is the expectation of Parowan High School that students maintain high academic and attendance standards. Travel is a must, and missing school is part of the life of our students and athletes. It is imperative that good attendance is maintained throughout the season so that students do not fall behind and compromise their ability to meet the academic requirements set by UHSAA and Iron County School District.

Students are required to attend school the day of competition. Any violation of this expectation may result in suspension from competition. Exceptions to this expectation include, but are not limited to, doctor visits or family emergencies. Any exception must be approved by the head coach and the athletic director, prior to the day of the competition. Additionally, any athlete with an unexcused absence, either one class or multiple classes, will not be allowed to participate in that events activity. If a student is more than 10 minutes late to a class, it will be considered an unexcused absence, and the student will be ineligible for that day's activity.

Students are also expected to maintain high academic standards. Athletic competitions and activities excuse students from school, but not from the work.

Coaches are prohibited from scheduling any workouts or practices before 3:15 Monday thru Friday. Please take advantage of time from 2:40-3:10 to get additional help from teachers. The coaches and athletic director will work with individual students and their teachers to help the student improve.

Each program will also have a set of guidelines outlining attendance requirements for practices and games. It is up to each head coach to establish a norm for dealing with absences which will be written and available for each athlete and parent. The athletic director may be included in the disciplinary process, but most often, the head coach will handle each athlete on an individual basis according to the team's attendance guidelines outlined prior to the season.

Travel and Overnight Trip Guidelines

Travel to and from Contests

Student athletes and members of PHS activities are expected to be positive representatives of our school and community. Trips to and from PHS-sponsored events are an extension of the school day. This means that any activity that is prohibited at school is also prohibited while traveling. Students are expected to meet all bus travel expectations as provided by the ICSD Transportation department. These guidelines are found in the PHS handbook provided to each student at the beginning of the school year.

It is district policy that students travel to each competition with district provided transportation. This ensures that all team members are on time and ready to compete, but also provides an opportunity for team building not available if students travel with parents. Students can not drive themselves to any away contest. Students may ride home from the activity with a parent or guardian as long as they have checked with the coach first.

Coaches will provide an itinerary for each contest so that students and parents are aware of leave times, stops, contest start times, and any other pertinent information. Itineraries for overnight trips are critical and will provide hotel information and return times.

Overnight Trips

When staying overnight, students will be assigned a room, no more than four students per room, and they are expected to stay in the room after nightly room checks are completed by the coaching staff. Any violation of this expectation may result in suspension for future events, including being prohibited from attending any future overnight events. Students are not allowed to leave their rooms or premises without the permission of the head coach. Any violation will result in immediate suspension.

Parowan High School has an excellent reputation for good behavior, and we would like to continue this positive tradition. Any curfew or behavior violation may result in suspension from future contests and/or overnight trips. Simply said, we have high expectations for our students, and any problems will result in disciplinary action by the team and school administration.

Dismissal from School and Leave Times

Students are required to be in attendance at school up to the scheduled dismissal time. Coaches have the expectation to keep their students in class as long as possible. When possible, dismissal times should correspond with the end of the class hour. For example, a team wanting to leave at 11:30 AM will dismiss students after 3 rd hour. This means that students must be ready to go prior to arriving at school so that the team or group can leave at the prescribed time. Coaches should not plan time for students to go home and get ready. The PHS Administration understands that students involved in sports and activities miss a lot of school, so every effort will be made to keep students in school as long as possible.

Multi-Sport Athletes -ICSD Policy 713

The PHS Athletic department recognizes, and encourages, our students to participate in multiple activities throughout their high school career. However, care must be taken to not overschedule and overwork students.

RESOLUTIONS FOR CONFLICTING ACTIVITIES FOR STUDENTS AND TEACHERS
Because of the number of activity programs offered, it is inevitable that individual students
will become involved in more than one program.
Coaches and advisors should not legislate an artificial level of commitment to a particular
program by demanding time or activities of the student that conflict with the student's other
commitments.

The following shall be the priority for a student participating in two or more programs when and if schedule conflicts arise:

- 1. State or culminating (after qualifying at a region event) games, activities, or events take precedence over all other events.
- 2. Performance in a region game, activity, or event will take precedence over practice games or non-region/state events.
- 3. Performance in practice games or non-region/state events will take precedence over practices, meetings, etc.
- 4. Practices, team/group meetings, etc. will be last on the priority list.
- 5. In the event two activities of the same "weight" are on the same day, the STUDENT must make the decision with the influence of his or her parent or guardian; coaches and advisors shall not exert nor try to exert coercive pressure upon the student.

Coaches will also work with athletes involved in non-sport activities that may conflict with their season, i.e. Band, Student Council, FBLA, Drama, and other clubs and activities within the school.

Two Teams, Same Sport

A student, while participating as a member of a high school team, may not participate on a team not sponsored by his or her school in the same activity during the same season. A student may compete in a non-school sponsored contest as an individual, not a team member, while a member of a high school team during an activity season. No member of a high school team may compete in any organized competition on any outside team for a particular sport after the competition start date in a given season. One-day auditions or try outs are allowed during the season so long as no high school practices or games are missed and provided there is no coaching involved. The Limited Team Membership Rule applies only to competition. It does not apply to music, forensics and drama performances. These groups are free to perform for parades, concerts, church/community functions, etc.

Position on Non-School Sports Participation

Students frequently participate in sports outside of school which potentially detracts from their ability to focus on academics, their school/team, and personal/family time. Parowan High School expects the commitment to PHS teams to be their first priority should a conflict arise. Students choosing to participate in a non-school team event in favor of a PHS team event should expect to face consequences as decided upon by the coach, including potential suspension and/or dismissal from the team. The coach must be informed of any such conflicts well in advance, but we do want to make it very clear that all student participants are expected to honor their commitment to our teams for the duration of the season.

Varsity Letter

Each activity is required to set specific guidelines regarding Varsity Letter requirements. These requirements may vary from activity to activity, but should consider these items:

- Varsity playing time (a player regularly contributing at the Varsity level during the course of the season)
- Time spent in the program (a senior that participates multiple years, but may not reach the varsity level of competition)

Participants at the sub-varsity level may receive a certificate of participation, but should not expect a Varsity letter.

During the 3rd quarter of a student's senior year, they can apply for a Athletic Merit Award to be given at the Senior Awards Night. Eligible students must have lettered at least 8 times in a combination of UHSAA sponsored activities, fill out an application that states the sports/activities in which they lettered, provide a copy of each letter certificate, and have the athletic director sign the application. This is a prestigious award that shows the dedication of many of our students in multiple activities.

Academic All-State

Individuals are selected for this award on the basis of their athletic ability and academic proficiency. Nominees must be a senior, be a varsity contributor, and either meet an index score (https://www.uhsaa.org/academicallstate/Academic%20All-State%20Index.pdf)

or have a 4.0 unweighted GPA. The school will submit the qualified students' names and transcripts to the UHSAA by the specified deadline. Parents are welcome to follow up with the PHS Athletic Department to make sure submissions are completed.

Social Media/Cyber Image

Student/athletes represent Parowan High School all year, not just during the sports season. As a result, PHS encourages safe and responsible student behavior with regard to internet use. We highly recommend our students avoid inappropriate use of public web sites such as Facebook, You Tube, Snapchat, Instagram, or any other such sites and apps. Any identifiable image, photo, video, or posted online conversation discovered which implicates a student-athlete to have been in violation of our Alcohol and Drug Policy and/or Athletic Code of Ethics may be investigated and action taken by the coaching staff and administration. Additionally, all on-line communication should be positive and reflect the good aspects of the activity or sport. Negative comments only detract from the team and the efforts of the coaches to promote unity. Violations may result in suspension or dismissal from the team.

Bullying and Hazing

<u>Bullying and/or Hazing</u> is neither tolerated nor consistent with any educational or athletic goal at Parowan High School. Any student athlete, coach, parent, or anyone associated with PHS Athletics participating in any prohibited activity will be subject to consequences and penalties determined by the school administration.

Coaches

Coaching high school sports and activities is an amazing opportunity. The connections and relationships made with the students are priceless, and even years after coaching, many of these kids still call them "coach". It is the <u>expectation</u> of PHS that our coaches are people of the utmost character and truly represent the goals and mission of ICSD and Parowan High School. PHS views all coaches as teachers and the playing field as an extension of the classroom. Additionally, every effort will be made to ensure that we hire the highest quality coaches possible and that the coaches will receive ongoing training and professional development to hone their coaching/teaching skills.

The coach/advisor of each extracurricular activity is required to set specific rules relating to dress and grooming, language, attendance at practices and events, respect of persons and/or property,

and the consequences for violation of those rules. The rules and consequences for violations will be provided to participants and parents and applied consistently to all participants.

Each school is responsible to ensure that participants and their parents or guardians are informed of the specific rules of conduct and consequences as set forth in district policy and activity guidelines and to provide a copy to participants and parents at the beginning of each activity. The school shall maintain documentation showing notification as part of Register My Athlete.

Participants and coaches/advisors in all extracurricular activities are expected to understand and follow basic rules of decency, common courtesy, respect for public or personal property and respect for others including teammates, coaches, fellow students, spectators, officials, and opposing teams, coaches, and fans. The rules of conduct and eligibility standards must be fairly and equally applied to all participants regardless of status or talent (importance to the team), favoritism or discrimination in the application of the rules and standards of eligibility and participation is strictly prohibited.

Coaches will also be accountable to follow <u>ICSD Purchasing Policy</u> and <u>ICSD Fundraising Policy</u>. Fiscal responsibility is paramount and coaches are asked to be conservative when requesting the purchase of uniforms and equipment. Every effort will be made to minimize additional costs to students and parents and all fees, spirit pack requests, and financial requests will be made in a timely manner. All donations become public funds, and while every effort will be made to use the donations for the purpose for which they were donated, the administration can redistribute donations to ensure equality among all the students and organizations. When fundraising, every effort should be made to get students involved in the efforts to raise money in order to give them more ownership in the activities and equipment the donations provide.

At the conclusion of each season, a survey link will be sent to each student athlete, giving him or her an opportunity to evaluate the head coach, with a portion of the survey containing an assistant coach evaluation section. The purpose of this survey is to provide the head coach with relevant and specific information for their professional development. The focus of the PHS Administration is to help our coaches be effective teachers. Participants in the survey are encouraged to be honest, but fair when completing the survey. In addition to the survey, the athletic director will conduct a post season evaluation and conference with the head coach, the head coach will complete a self-evaluation, and all assistant coaches will be evaluated by the head coach.