Sunday, July 15

• Williamstown & back home

Morning Routine

- 1. Make the bed
- 2. Get dressed and ready for the day
- 3. Take vitamins

When we get home

- 1. Clean the cat box
- 2. Feed & water Lucky
- 3. Unpack/Run laundry

Home Awesome Hour

- 1. Dust the big stuff throughout the house, going top down
- 2. Sweep the floors, upstairs then downstairs
- 3. Clean the mirrors and any big window smudges
- 4. Clean out the fridge
- 5. Empty the trash & recycle cans
- 6. Put away any items in the Miscellaneous Basket

15 minutes of zone cleaning (Zone 3 - Half Bath, Laundry Room and Guest Room)

- 1. Check calendar for tomorrow's adventures
- 2. Pack tomorrow's breakfast & lunch
- 3. Feed Lucky
- 4. Turn off the lights downstairs
- 5. Lay out tomorrow's clothes (office and yoga)
- 6. Charge phone
- 7. Make sure i have taken a Project 365 photo
- 8. Check alarm (set to 7:00)

Monday, July 16

- Yoga
- Duncan is home

Morning Routine

- 1. Make the bed
- 2. Weigh in
- 3. Get dressed and ready for the day
- 4. Swish & Swipe in the upstairs bathroom
- 5. Take vitamins
- 6. Clean the cat box
- 7. Feed Lucky
- 8. Go to work (Office)

After Work Routine

- 1. Get and sort the mail
- 2. Check the laundry status
- 3. Check Lucky's water bowl

6:00-7:15 - Yoga at the Community Center

15 minutes of zone cleaning (Zone 3 - Half Bath, Laundry Room and Guest Room)

Help with Duncan's packing

- 1. Check calendar for tomorrow's adventures
- 2. Pack tomorrow's breakfast & lunch
- 3. Feed Lucky
- 4. Turn off the lights downstairs
- 5. Lay out tomorrow's clothes (office and lan visit)
- 6. Charge phone
- 7. Make sure i have taken a Project 365 photo
- 8. Check alarm (set to 7:00)

Tuesday, July 17

- Duncan leaves for NY/WI
- lan over

Morning Routine

- 1. Make the bed
- 2. Weigh in
- 3. Get dressed and ready for the day
- 4. Swish & Swipe in the upstairs bathroom
- 5. Take vitamins
- 6. Clean the cat box
- 7. Feed Lucky
- 8. Go to work

After Work Routine

- 1. Get and sort the mail
- 2. Check Lucky's water bowl

Hang out with lan

15 minutes of zone cleaning (Zone 3 - Half Bath, Laundry Room and Guest Room)

Trash goes out (no recycle)

- 1. Check calendar for tomorrow's adventures
- 2. Feed Lucky
- 3. Turn off the lights downstairs
- 4. Lay out tomorrow's clothes (office)
- 5. Charge phone
- 6. Make sure i have taken a Project 365 photo
- 7. Check alarm (set to 7:00)

Wednesday, July 18

Morning Routine

- 1. Make the bed
- 2. Weigh in
- 3. Get dressed and ready for the day
- 4. Swish & Swipe in the upstairs bathroom
- 5. Take vitamins
- 6. Clean the cat box
- 7. Feed Lucky
- 8. Go to work

Afternoon

- 1. Bring in trash cans
- 2. Get and sort the mail
- 3. Check the laundry status
- 4. Check Lucky's water bowl

15 minutes of zone cleaning (Zone 3 - Half Bath, Laundry Room and Guest Room) Evening Routine

- 1. Check calendar for tomorrow's adventures
- 2. Pack tomorrow's breakfast & lunch
- 3. Feed Lucky
- 4. Turn off the lights downstairs
- 5. Lay out tomorrow's clothes (office)
- 6. Charge phone
- 7. Make sure i have taken a Project 365 photo
- 8. Check alarm (set to 7:00)

Thursday, July 19

- EDR Presentation (9:00)
- Farmer's Market

Morning Routine

- 1. Make the bed
- 2. Weigh in
- 3. Get dressed and ready for the day
- 4. Swish & Swipe in the upstairs bathroom
- 5. Take vitamins
- 6. Clean the cat box
- 7. Feed Lucky
- 8. Go to work

9:00-10:00 - EDR Presentation

Confirm weekend plans with M & E

Farmer's Market

After Work Routine

- 1. Get and sort the mail
- 2. Check the laundry status
- 3. Check Lucky's water bowl

15 minutes of zone cleaning (Zone 4 - Bedroom & Bathroom)

- 1. Check calendar for tomorrow's adventures
- 2. Pack tomorrow's breakfast & lunch
- 3. Feed Lucky
- 4. Turn off the lights downstairs
- 5. Lay out tomorrow's clothes (field work, MAsT?)
- 6. Charge phone
- 7. Make sure i have taken a Project 365 photo
- 8. Check alarm (set to 5:30)

Friday, July 20

- Montgomery GW measurements
- MAsT?

Morning Routine

- 1. Make the bed
- 2. Weigh in
- 3. Get dressed and ready for the day
- 4. Swish & Swipe in the upstairs bathroom
- 5. Take vitamins
- 6. Clean the cat box
- 7. Feed Lucky
- 8. Go to work Montgomery GW levels

After Work Routine

- 1. Get and sort the mail
- 2. Check the laundry status
- 3. Check Lucky's water bowl

15 minutes of zone cleaning (Zone 4 - Bedroom & Bathroom)

MAst?

Pack if needing a change of clothes for weekend

- 1. Check calendar for tomorrow's adventures
- 2. Pack tomorrow's breakfast & lunch
- 3. Feed Lucky
- 4. Turn off the lights downstairs
- 5. Lay out tomorrow's clothes (fun, TBC)
- 6. Charge phone
- 7. Make sure i have taken a Project 365 photo
- 8. Check alam?

Saturday, July 21

- Recycled art workshop?
- Dog Walk/5K?
- TBC
- Bing Movie?

Morning Routine

- 1. Make the bed
- 2. Weigh in
- 3. Get dressed and ready for the day
- 4. Swish & Swipe in the upstairs bathroom
- 5. Take vitamins
- 6. Clean the cat box
- 7. Feed Lucky

Weekly Review

- 1. Clear workspace
- 2. Gather materials (Butler book, phone, calendar, inbox)
- 3. Process loose papers
- 4. Process notes
- 5. Review last week's calendar
- 6. Review this week's calendar
- 7. Empty brain
- 8. Review project list
- 9. Review next action list
- 10. Review waiting for list
- 11. Review Someday/Maybe

8:00 Humane Society 5K (Meriden)

10:00 EcoCenter Workshop

1:00 TBC Meeting

8:00 Bing Movie

- 1. Check calendar for tomorrow's adventures
- 2. Feed Lucky
- 3. Turn off the lights downstairs
- 4. Lay out tomorrow's clothes (office and lan visit)
- 5. Charge phone
- 6. Make sure i have taken a Project 365 photo

Upcoming

July 20-31 - Duncan in Osh Kosh

July 22 - MAsT CT?

July 26 - Jams & Preserves Class

July 28 - NH?

August 4 - Moonshine & Mixology

August 8 - TBC Discussion Group

August 10-12 - Rivka visits

August 11 - Bridge of Flowers 10K

August 17 - MAsT at Farm?

August 23 - Scramble #3

August 26 - Old Wethersfield 10K

August 30 - Leave for MsC

August 31-September 3 - MsC

September 4 - Return from MsC

September 12 - TBC Discussion Group

October 10 - TBC Discussion Group

October 13 - <u>Hartford Half Marathon</u>

October 26-28 - TBC

December 2 - Blue Back Mitten Run