

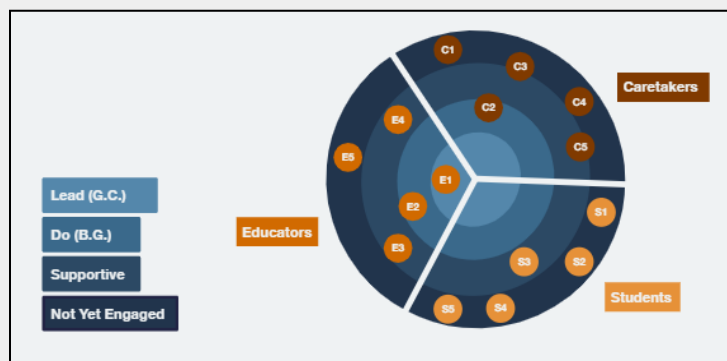
Improvement Team Activity

Objective:

- Broaden and Deepen engagement of your community to better serve Black and Latinx students with disabilities experiencing poverty.

Steps:

0	1	2	3	4
Make a copy of the document, rename with your CMO title, ensure IT members have access, and link into your landing page. Identify someone to share an insight or action once back in the whole group	Designate a facilitator and a note-taker.	Fill in the below table. In black text, include the <u>current status</u> about who is engaged at these varied levels. Name names.	In blue text, define your <u>desired state</u> at these varied levels of engagement on July 1, 2022 (by the end of the year) . Name names.	Discuss your plan for broadening and deepening your engagement.



Working Tables:

Students →

Not Yet Engaged	Support (Know)	Do (Testers, Coaches)	Lead (Guiding Coalition / Imp Team)

Teacher →

Not Yet Engaged	Support (Know)	Do (Testers, Coaches)	Lead (Guiding Coalition / Imp Team)

Caregivers →

Not Yet Engaged	Support (Know)	Do (Testers, Coaches)	Lead (Guiding Coalition / Imp Team)

Example Table Filled Out

Students

Not Yet Engaged	Support (Know)	Do (Testers, Coaches)	Lead (Guiding Coalition / Imp Team)
<p>Current State: Students are currently unaware of our improvement project (they don't know about our aim, theory, and have not provided feedback on how they have experienced the change ideas).</p>	<p>Desired State: By July 2022 Students are aware of student goal setting change idea(s) and are able to make the connection to how it can impact their learning experiences and environments.</p> <p>At the spring site visit on April 6th five - seven students in our target population will participate in a focus group where we can better understand how they are experiencing the student goal setting change(s) in the 11th grade advisor block. We want to understand what is working and what is not working.</p> <p>Action Plan:</p> <ul style="list-style-type: none"> <input type="checkbox"/> By March 18th: Improvement Lead identifies 5-7 students [name, name, name, name, name, name, and name] within the target population from the English 9 class, blocks 2 and 3 <input type="checkbox"/> By March 25th: Improvement Lead works with SL and teacher to ensure students can be pulled into focus 		

	<p>group activity</p> <ul style="list-style-type: none"> <input type="checkbox"/> By April 1st: Improvement Lead generates questions for focus groups and cross checks with PS and shares with facilitators (Marshall IAs) <input type="checkbox"/> By April 4th: Improvement Lead lets students know and org process to get students - when and where <input type="checkbox"/> By April 8th: Improvement Lead and Project Sponsor comes up with a plan to communicate back to students on how their feedback has informed how to improve change(s). 		
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High-Level Educator Example:

- **Current State:** 9th & 10th grade teachers are aware of our project for SWDs.
- **Desired State:** 9th & 10th Grade Teachers testing and learning through PDSA cycles.

Teachers

Not Yet Engaged	Support (Know)	Do (Testers, Coaches)	Lead (Guiding Coalition / Imp Team)
	<p>Current State: We have Change Ideas happening in English 9 and Math 10 classes. The teachers are aware of the changes and have been a part of early conversations on identifying the changes. However, they are not consistently a part of conversations regarding the work that they are closest to. They also have inconsistent interactions with PDSA cycles that reflect practices they prioritize in their classrooms.</p>	<p>Desired State: By July 2022, we will enroll Brittany, our English 9 general education teacher and Jose our Math 10 general education as testers by setting up meetings to conduct PDSA cycles based on the change ideas and instructional plans.</p> <p>Action Plan:</p> <ul style="list-style-type: none"> <input type="checkbox"/> By April 11th: IL sets up two 30-minute check-ins with Jose and Brittany to review what they are prioritizing for the next 6-8 weeks and connects those priorities to current change ideas. IL 	

		<p>reviews the purpose and process for PDSA cycles and establishes a meeting structure for when and how they are able to meet to discuss the plan, study and act portions of the PDSA cycles for the next 6-8 weeks.</p> <p><input type="checkbox"/> By [date]: IL invites Brittany and Jose to the improvement team meetings</p>	
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Caregivers (Family and Community Members)

Not Yet Engaged	Support (Know)	Do (Testers, Coaches)	Lead (Guiding Coalition / Imp Team)
<p>Current State: Care takers are currently unaware of our improvement project and work with the network.</p>	<p>Desired State: At the May 16th Family night, SLs, ILs and PS will provide a 15 min overview of the improvement at both focal sites. This will include an easily interrupted version of the Aim statement, high level descriptions of the Primary Drivers, and Changes Ideas currently being tested and prioritized for the remainder of the year and possible changes for SY '22-'23. Families will be able to hear from key stakeholders, make connections to their students' experiences, and have an opportunity to ask questions and inquire about more information.</p> <p>Action Plan:</p> <p><input type="checkbox"/> By April 8th]: SLs from both focal sites sends IL and PS calendar invites for the May parent back to school nights.</p> <p><input type="checkbox"/> By May 2nd: PS and IL create and send presentation slides of Aim, Primary Drivers, and Change Ideas in easily interrupted language that is visually organized and paints a clear picture.</p>		

	<input type="checkbox"/> By May7th: PS and IL set up time to conduct a run through of talking points. <input type="checkbox"/> By 13th: SL and PS ensures there is 5 minutes for a Q&A at the end of the presentation and an opportunity for parents to fill out a survey with the following information: <input type="checkbox"/> Name <input type="checkbox"/> Would like to learn more about____ <input type="checkbox"/> Would like to set up a time to chat with____ <input type="checkbox"/> Best form of communication is ____ <input type="checkbox"/> By May 15th: SL, PS, and IL schedule time to debrief and review the survey data following the family night to align on next steps		
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