

Creating a Works Cited Page □ Basic Rules

1. Begin your Works Cited page on a separate page at the end of your research paper. It should have the same one-inch margins and **header** as the rest of your paper.
2. Title the page Works Cited. **The title should be centered and placed at the top of the page.** Do not italicize or bold the words Works Cited; do not put them in quotation marks; do not highlight them or change the style of the text!
3. **Double space** all citations, but do not skip extra lines between entries. You can do this by selecting “Format” on the toolbar. Then, choose “Line and Paragraph Spacing” and “Double.”
4. Indent the second and subsequent lines of citations by **0.5 inches** to create a **hanging indent**. You can do this by selecting “Format” on the toolbar. Then, choose “Align and Indent,” “Indentation Options,” and “Hanging” under “Special Indent.”
5. List the citations in **alphabetical order by the first word** of the citation.

** See below for a sample Works Cited page.

Works Cited

"Blueprint Lays Out Clear Path for Climate Action." *Environmental Defense Fund*. Environmental Defense Fund, 8 May 2007. Web. 24 May 2009.

Clinton, Bill. Interview by Andrew C. Revkin. "Clinton on Climate Change." *New York Times*. New York Times, May 2007. Web. 25 May 2009.

Dean, Cornelia. "Executive on a Mission: Saving the Planet." *New York Times*. New York Times, 22 May 2007. Web. 25 May 2009.

Gowdy, John. "Avoiding Self-organized Extinction: Toward a Co-evolutionary Economics of Sustainability." *International Journal of Sustainable Development and World Ecology* 14.1 (2007): 27-36. Print.