2026 REGISTRATION INSTRUCTIONS

Below, you'll find a detailed instruction guide to assist you with each step of the registration process. If you have any questions, please contact PlayFootball:

E: support@playfootball.com.au
P: 02 8880 7983

Click here to visit the PlayFootball Registration page to begin your registration.

1. Sign In

New Players

New players, or Adults registering for children will need to Create a new PlayFootball account. Please note Parents/Caregivers you need to create your own account first before linking any children (*linking children is an additional step later during the registration process*).

Returning Players

If you registered in 2025, then you can login and proceed straight to step 2 below.

If you did not register in 2025, but you did previous to that, you will need to claim your existing account in the new system. We recommend doing this before processing the registration. This should be set up in the name of the adult if you are registering for your child/children. If you do not remember your login details, contact PlayFootball – do not create a new profile. Click on the link below for instructions on how to claim your record:

How to Claim my Participant Record

Once logged in, ensure the details you enter during registration (First Name, Last Name, Date of Birth) exactly match your existing account. If there's a mismatch, please contact the PlayFootball team for assistance before proceeding. This helps

prevent duplicate accounts and ensures your registration is accurate and eligibility is maintained.

2. Choosing your Product

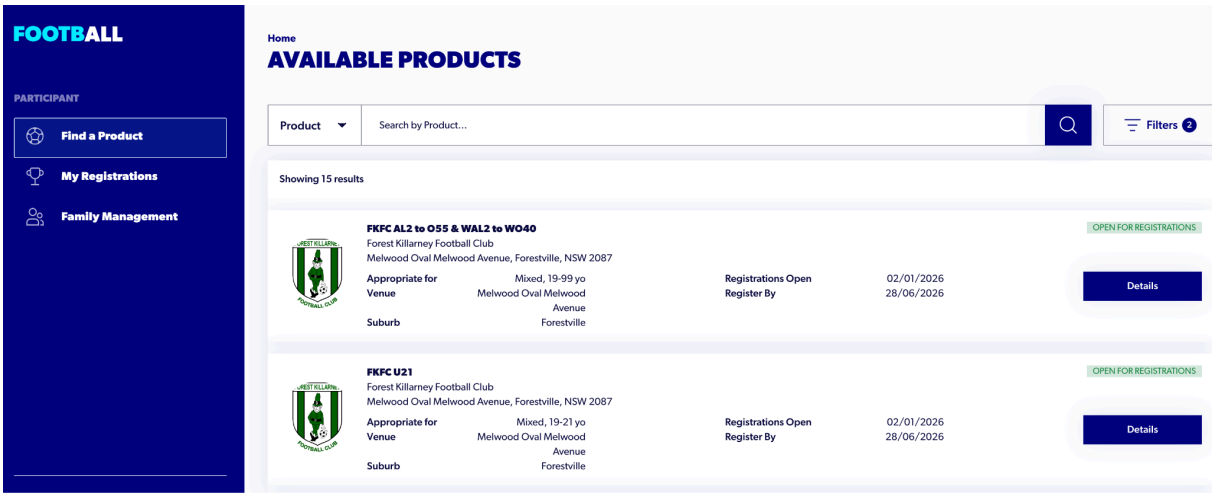
Once you've claimed your existing record, PlayFootball will display all Available Products across all registered clubs.

To streamline your search and avoid browsing through thousands of options:

- Log out (using the option in the bottom left-hand corner).
- Log back in using the FKFC Registration Link.

This ensures only FKFC products are displayed, making it easier to find the correct option for registration.

Find the correct product for the age group you are registering for, age group guidelines can be found <link goes here>



Once you've found the right product, click on the "Details" button to proceed.

3. Participant Registration

Once you have selected the product, you will be shown a summary page, including the cost for registration. Click on "Register" to proceed.



FKFC U12 (MIXED)

OPEN FOR REGISTRATIONS

REGISTER FROM

Friday, 2nd Jan 2026

APPROPRIATE FOR

Male and Female

Ages 10 to 12

TOTAL REGISTRATION COST

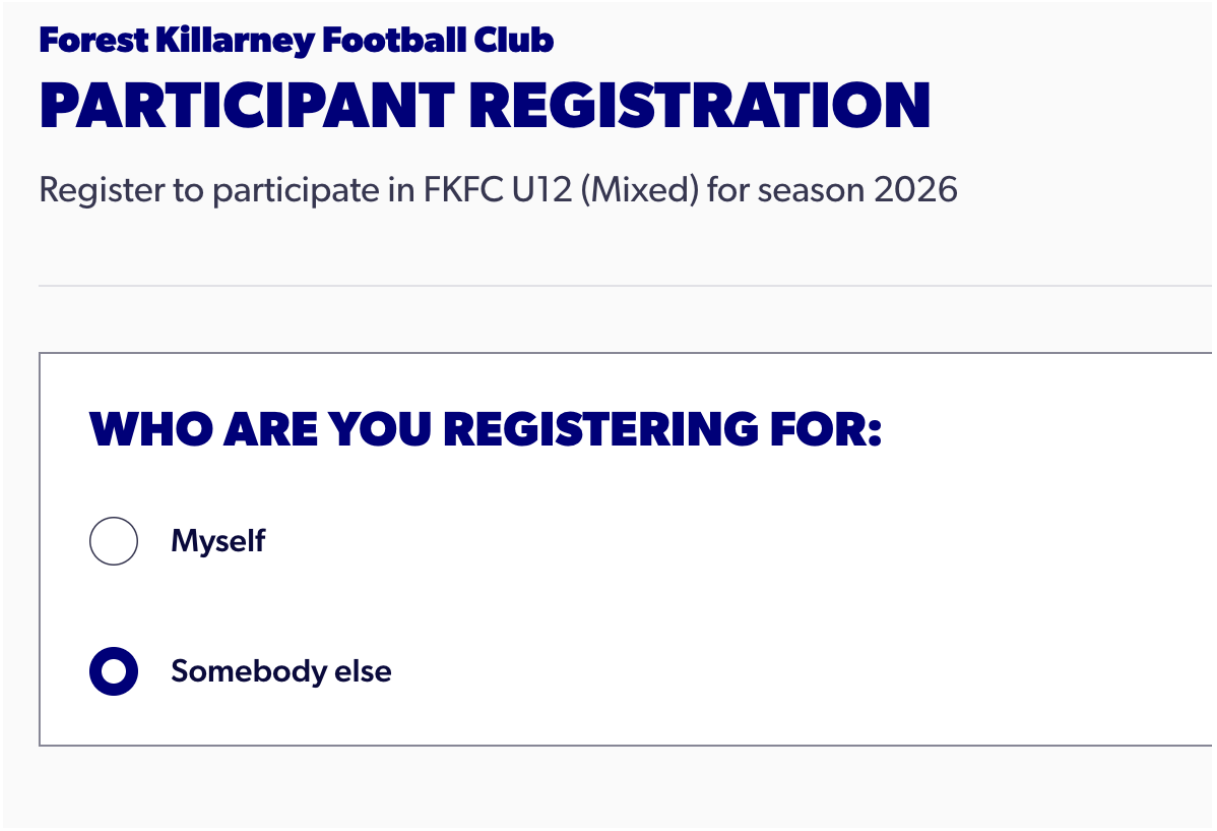
$299

The registration fee shown here does not include any fee exemptions that may be applied. Proceed to the final step of the registration flow to see the final fee that you will need to pay.

Register

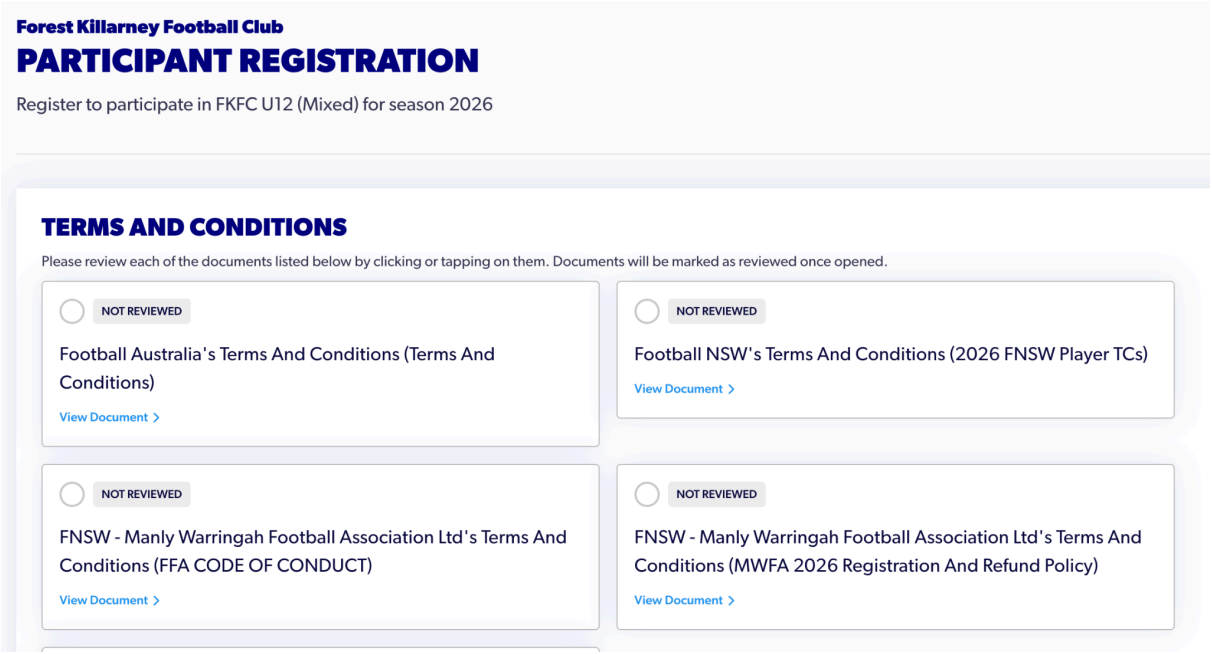
On the next page you need to select if you are registering for yourself (i.e. you are

the player/manager/coach) or if you are registering for someone else (i.e. you are the parent of a child that is the player).



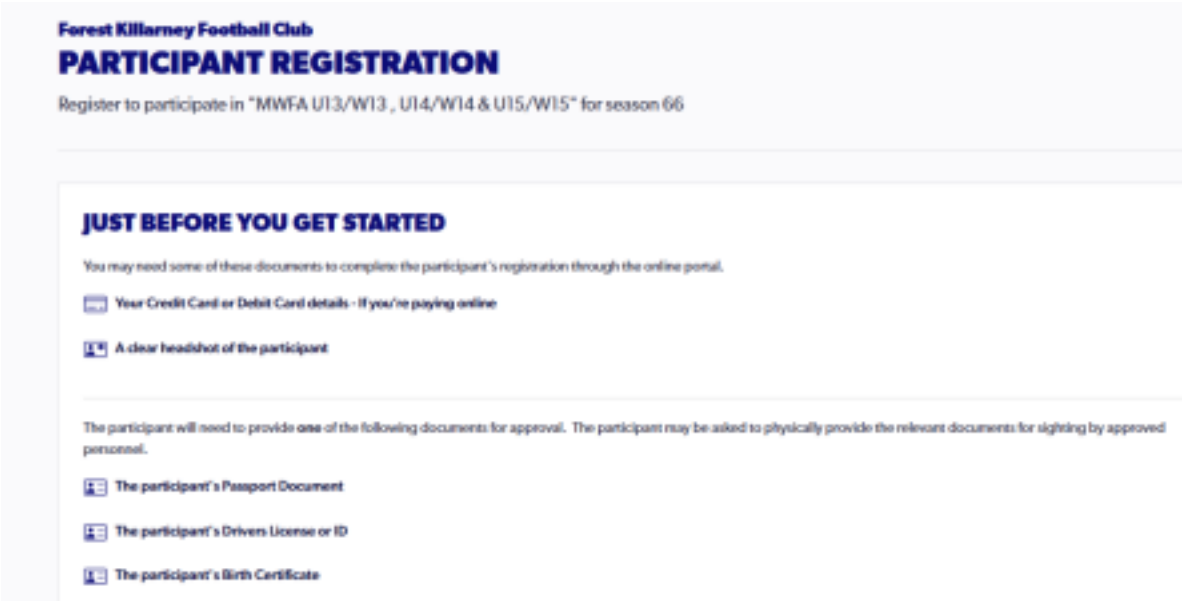
If you choose “Somebody else” it will pop up a screen asking for you to select who the registered player will be. If they have played before then they should be in the list, if they are new then there is an option to “Register a new member”. Choose the correct option then click on “Confirm”.

The next page contains all of the Terms and Conditions from each entity involved in Football, you need to open each document in order to accept them.



They will turn green once they have been accepted.

The next page shows you a list of what you need in order to register, for U12+ you will need a current photo as well as one form of ID, however the system does not require you to upload the ID, you just have to indicate which form of ID you have so that the club can verify it later.



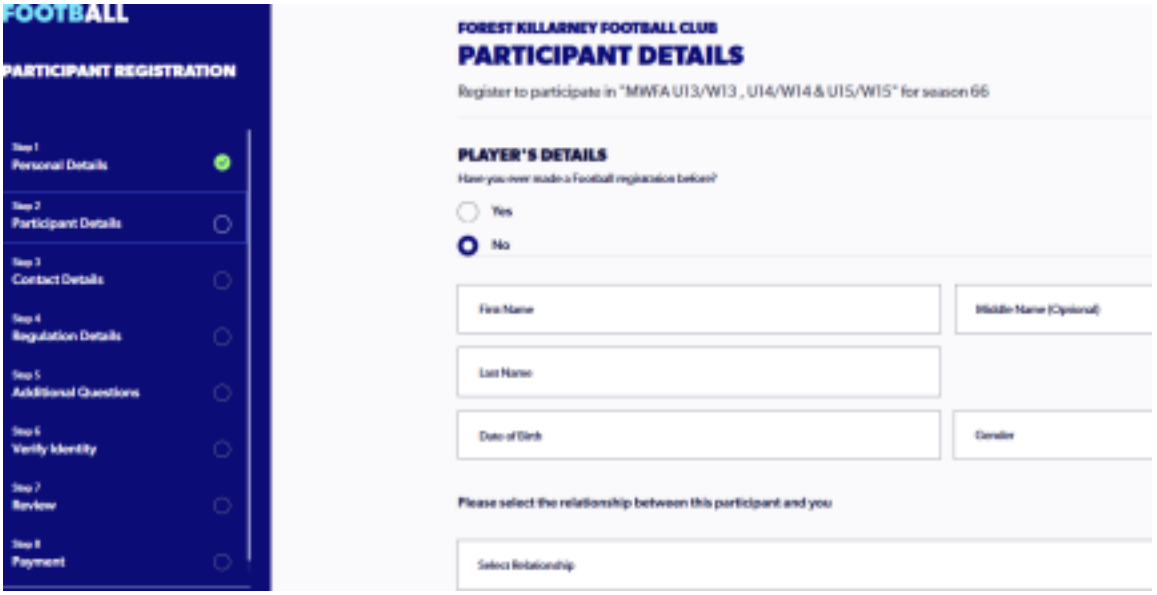
On the **Participant Details** page, you will see a panel on the left-hand side to help you track your progress. A green tick will appear next to each section as it is completed, including additional questions and uploading a photo.

If you had chosen to register someone else, their name is added in Step 2.

If the player has been registered with PlayFootball before, click Yes and provide

the required information to search for the existing record. You will receive a verification code to proceed.

If the player has not been registered before, click No and manually enter all the required information to create an account.



On the **Verify Identity** page:

- Upload a passport-style photo of the participant.
- The Document ID question is mandatory for all age groups, even though it only applies to new players aged 12+ joining MWFA.
- No one is required to upload any documents - simply select an ID type to proceed with the registration process.



Once you have reviewed all details, you will proceed to the **Payment** screen. If you have a voucher code (e.g. Active Kids Voucher or Sibling Discount etc), ensure you apply it here as it cannot be added after submitting the registration.

Double-check all details before clicking Submit and Pay to finalise your registration. You will receive an email confirming that your registration is pending.

A follow-up email will be sent once your registration has been approved by FKFC and/or MWFA.

REMINDER – for any players in U12 and above that didn't play for a MWFA team in 2025, you **MUST** complete the MWFA Application Form and send a Proof of Age document to your Age Coordinator.
Please note all U12/W12 players who did play in the MWFA comp in 2025, you still need to provide a Proof of Age document to your Age Co-ordinator. Your registration will remain incomplete until MWFA reviews and approves the documentation. Please action as soon as you finish your registration.

We look forward to seeing you at Melwood Oval in 2026!