

Total Phase 3: 68,700 kr. (last updated 30-11-2018)

Phase 3A (signup) - estimated 25,200 kr.

1. **Sign me up (for users):** a new member of KBHFF can sign up online using the website and pay the kontingent.
2. **Create new member (for shop personnel):** the shop staff can sign up members of KBHFF.
3. **Set up user groups (roles) in Janitor [the new back-end system]:** different users have different roles/permissions (e.g. shop personnel, buyer, local administrator) in the Janitor system.
4. **Prepare to transfer order data:** script to make sure that we can transfer active orders to the new system when we launch.

Phase 3B (members' help page - Medlemshjælp) - estimated 7,250 kr.

1. **Launch page with search bar:** the shop staff can search for a member, using their name, contact details or member number. This is the first point of access to order something for a member or help edit their profile or orders.
2. **GDPR consent after launch page:** the shop staff can collect consent from members visiting the shop before they order a bag through the new system.
3. **Copy of "Min side" for shop staff:** allows shop staff to edit members' info (name, type of membership, etc.) and, at a later phase, orders (move an order to another date).

Phase 3C (basic webshop) - estimated 15,375 kr.

1. **Back-end/database: create product and pick-up date:** we can create a new good (e.g. a bag type or an individual good such as onions, potatoes) and set a new pick-up date for members to pick up their goods.
2. **Basic webshop (for members):** members can order products for a specific date or dates. Existing orders are shown on the webshop page.
3. **Basic webshop (for shop staff):** shop staff can order a bag of vegetables on behalf of a member.
4. **Payment in webshop:** orders can be paid with VISA/Mastercard for online orders (not just Dankort), or MobilePay or cash for orders in the shop.

Phase 3D (Required shop customisations) - estimated 13,625 kr.

1. **Shopping lists:** based on the orders placed, the shop generates a shopping/order list for the buying group.
2. **Delivery lists:** the shop generates lists of which orders need to go to which departments. It also produces a list of which members ordered what in each department and the functionality to mark a product as "delivered" to a member.
3. **Choose delivery location:** a member can choose to which department their order should be delivered. (may be pushed to a later phase)
4. **Edit orders:** a member can edit their order after placing it, by moving it to a future date.

Phase 3E (Mass email) - estimated 7,250 kr.

1. **All members list:** we can send an email to all KBHFF members (no opt-out option - service emails only).
2. **Departments list:** a department can use the website to send an email to all its members (no opt-out option - service emails only).
3. **Newsletter:** we can send out a regular newsletter, using a template. Members can subscribe to / unsubscribe from the newsletter on their "Min side" and from a link in the newsletter itself.

After the completion of phase 3, we will be able to launch and run the new system.

Extra features (later phases) - estimated 70,000 kr.

We estimate these features would need approximately 70,000 kr. and 3 months of work (based on what we currently know of the new system and the features' descriptions).

1. **Subscriptions:** members can choose to have a standing order that is automatically placed for them by the website (one bag every week, for instance).
2. **Detailed orders:** members can personalise their bag of vegetables.

Tasks to be considered in later phases (not estimated yet)

1. **SMS notifications and opt-outs:** a member can choose to receive pick-up reminders and other notifications by SMS. The website allows the user to select which messages they would like to receive (e.g. newsletter, pick-up reminders) and via which channels (e.g. SMS, email).
2. **Local administration with stats and permissions control:** local admins can look at the stats of their department (number of orders, number of members, etc.) and can edit the role of members (permissions).
3. **Accounting admin system:** integrating the accounting with the system (kontantregnskab).