

## ADHD UXR Team Agreement

The purpose of this document is to clearly define the expectations and responsibilities of every UXR team member on the ADHD Math project over the next 8 weeks (starting April 4th).

We all will:

- Be patient with and respectful of alternative viewpoints, different kinds of learners, writers, and speakers
- Be prompt and clear with our communication within the team
- Try our best on the work we do and give our full engagement during meetings
- Work at least 15 hours a week on average (this includes meetings) as long as there is work to be done
- Commit to the next 8 weeks and will communicate as soon as possible if this changes
- Attend every meeting when possible and watch the recordings if we can't
- Have our cameras on during meetings unless we aren't able to

Leads will:

- Provide resources, opportunities to learn, and support to the apprentices
- Give the apprentices opportunities to ask questions and share their thoughts, opinions, and feedback
- Schedule meetings and alert shadowers on Slack
- Create and assign tasks
- Set deadlines
- Organize Notion and documentation
- Plan out next steps for the research process

Apprentices will:

- Participate in the Agile ceremonies, including: updating during Daily Scrums, presenting work during Demos, and sharing thoughts during Retro and Planning
- Serve as ambassadors to the other team's meetings
- Complete tasks assigned to them by their deadline
- Reach out to the leads to communicate blockers, questions, conflicts, and more