



PTO Meeting Minutes

November 19, 2025 @ 6
LRES Conference Room

Attendance:

President- Dani Roger Secretary- Jackie Duford
Vice President & Treasurer- Ariane Johnson
Publicity Coordinator- Jeanne Chouinard (virtual)
Fundraising Coordinator- Kristen McRae (virtual)
Volunteer Coordinator- Laura Saint-Cyr
Vice Principal Louise Goulet
Ann Ingalls, Justine Dube(virtual)
Guest Speakers: Sam Horrigan- Director of Health and Wellness, Josh Forkey-
Curriculum Coordinator

Meeting Opened at 6:03

Welcome & Introductions

Principal's Update

- 11/20 Kindergarten Luncheon, Forest Friday 11/21
- Tuesday classroom celebrations and Wildlife encounters visiting during UAs
- 12/1 Picture retakes
- 12/5 1st grade Forest Friday, grades due
- 12/8 Grades released
- 12/12- 2nd grade Forest Friday
- 12/16 Holiday Concert (snow date 12/17)
- 12/19- 1st grade Holiday luncheon
- Photocopying needed for 1st and 2nd grade, Bulletin board needs to be updated

Special Presentation on McKinney- Vento Act, Title I part A & Title II part A

- Powerpoint available
- 1/3 of students served by title I
- Discussion about how to refer students you think may benefit from services, parent experiences of title I services, and brainstorm of suggestions for the curriculum coordinator to take into consideration

Treasurers Report

- Spending less on events than last year
- Profit from fall fundraiser roughly \$5600, less participation than last year
- Spiritwear brought in \$597
- Discussed trying spring fundraiser this year

Teacher Requests

- Clothing drive for nurses- requesting outdoor/warmer clothes for cold weather

Past Events & Activities

- Spiritwear- 2 orders remain unpaid, 1 had to be corrected
- Fall Fundraiser complete
- Halloween party- buy stronger tape for hanging decorations next year, new table decorations

Upcoming Events and Activities

- Canned food drive runs through Friday for end 68- Abby will donate Friday
- Santa's Secret Store: volunteers still needed: high schoolers and girls scouts have begun to sign up, plan to order pizza for volunteers around noon, wrapping will be in cafeteria behind room divider, Ms Munson's room will be break room, reindeer café in Mr Roy's room, Jackie to bring inflatables
- Elves for teachers- hidden on 12/16 & 19- 8 gift cards to 5 places: dunkin, starbucks, agape, domino's, McDonalds- 20 gift cards each day: 10 in AM 10 in PM- Ariane motions to spend \$200, Laura seconds Laura & Ariane to hide the night before Dani will be present to distribute gift cards in AMs
- Candy Canes for teachers: self serve this year to minimize disruptions: Place in mailboxes after filling out- Laura motions to spend \$50, Jackie Seconds
- Hot Cocoa bar 12/22
- Decorate break room before next PTO meeting

Updates Between Meetings

- October minutes approved

Approval of October meeting minutes

Motion to approve made by Laura, Kristen seconds.

Meeting Adjourn @ 7:43

Minutes prepared by: Jackie Duford

NEXT MEETING – December 9th 6pm