

Preparation Sheet

Conferences can be overwhelming, especially the GHC with more than 12000 attendees! This sheet will help you to focus on your goals before/during/and after the conference. It asks you a few questions that will make sure you get the most out of your experience. The questions are based on my experience as a scholar in 2014 and 2015 at the GHC.

Let's get started...

Example question: Are you wearing pants today?	✓
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BEFORE THE CONFERENCE

My main goal for the conference in one sentence (e.g. internship offer at company x, listen to talk y, find a mentor, ...)

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I want to meet the following 3 (feel free to insert more rows) people at the conference (e.g. Engineer y at company x, Data Scientist who graduated last year, a person from my home country...)

Person: Why? Contact details (e.g. email or talk):	
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How do you want to save contact details from people you meet? (e.g. business cards, contact in your address book, Facebook, LinkedIn, etc...)

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The following companies are on my **high priority** list at the career fair (insert more rows if necessary)

The following companies are on my **medium** priority list at the career fair:

The following companies are on my **low priority** list at the career fair:

Do you have any upcoming interviews at the GHC?

To feel more confident, you can visit the company at the career fair in advance. The conference center will be huge, so make sure you know where the interview location is.

Company:	
Contact:	
Location:	
Time:	

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The following talks are on my **high priority** list (insert more rows if necessary)

Title: Location:	
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You will meet many recruiters at the conference and you want to be prepared for that moment. What is your elevator pitch for recruiters at the career fair or mentoring sessions? Make sure you answer the following questions:

When are you graduating? Which school do you go to? What is your passion? What are you looking for (internship, full time)? What makes you different from the other candidates?

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AFTER THE CONFERENCE

List all the awesome swag you brought back home!

What was the person that impressed me the most at the conference and why?

What did you learn about yourself during the conference?

Is there a new technology you want to try out after the conference?

How would you rate your networking skills? Name three actions to improve it till next year.

