

GEMS PTCO Meeting Agenda

April 16, 2024 at 6:30pm

GEMS Library

- 1.) Call to order 6:30pm
- 2.) Attendance / Introductions
- 3.) Review & Approve minutes from March
- 4.) GEMS Administrative Team report if applicable
- 5.) Treasurer Report
 - a.) Monthly report
 - b.) Growing savings opportunity discussion
- 6.) Four Winds collaboration if leader present / applicable
- 7.) Academic Year Event discussions as needed:
 - a.) Easter Egg Hunt - March 30 - Jessica Denton, Board Liaison, Amber Lawyer / Michelle Phelps Co-Chairs. Reflections / Feedback?
 - b.) Open Gym dates / Middle School Game / Puzzle event for April vacation. Frank Board Liaison, Sara Stewart Event Chair. Date selection.
 - c.) Spring Teacher Mini-Grants - applications in by April 12. Committee Meeting between the 12th and 19th, notify teachers by April 19. Receipts back by May 17 (week after Teacher Appreciation).
 - d.) Town Mtg Day take two on April 20. Table Display / Staff if applicable to discuss.
 - e.) Eclipse Glasses provided by 802 Eye Care - Eclipse day Monday April 8, 2024. Reflections / Feedback?
 - f.) Spring Book Fair - April 15 week. Sara & Kollene Co-Chairs. Location: Bull Pen. Reflections / Feedback? Closes Sat April 20th at Noon.
 - g.) Coin War to support Teacher / Staff Appreciation Week expenses. - April 27 weekend and May 4 weekend Sara Walker chair. Updates / volunteer recruitment.
 - h.) Teacher Appreciation Week - May 6 to 10, 2024 - Wynea Buford, Chair, with Sara Stewart and Amanda Mobbs offering to also co-chair. Kim Ploof also on committee. Taco Bar will be offered again via Margo Vanscoy during Teacher Appreciation week.
 - i.) Memorial Day Parade - May 18 - We need a chair. Theme?
 - j.) School Yearbook - Frank & Jessica. Updates, pre-orders closed April 13. Total orders received 108!
 - k.) Board Roles - review suggested bylaw changes to add 5th official board member: Communications Director and one slight edit to Treasurer duties (manage investments of PTCO funds). Discussion & Vote to amend Bylaws.
 - l.) May 21 meeting is our Board Election date. Anyone interested in being on ballot for board role needs to submit letter of intent to Mr. Emery and Frank@Georgiaptco.com before the May 21 meeting.
 - m.) Bring Back Talent Show for 24/25 school year?
 - n.) OTHER: Former ideas from 22/23 - Teen night, Snow Sculpture Contest. 5K fundraiser for 24/25. Storage closet - review at the end of this Academic Year. Future support of sound system upgrade for the big gym.
- 8.) PTCO advertising banner made to hang at the front of the school. Updates re: Zoning & cost from Jessica. Repro quote of 30x60 is \$105, 30x96 is \$133.
- 9.) Volunteer Recruitment - we are always recruiting new volunteers. Hello@georgiaptco.com - welcome any person who is interested to attend a monthly meeting or e-mail us.
 - a.) Complete Volunteer Form ALL ANNUALLY:
https://docs.google.com/forms/d/e/1FAIpQLSeph9JhS3YbTBcD_Jf4KrPg34_osio9gEX5MH8GoungiwOuQ/viewform?vc=0&c=0&w=1&flr=0
 - b.) Sign our Volunteer Code of Conduct - paper copies available.
- 10.) Other business - Shed project updates - painting to resume in Spring.
- 11.) Next Meeting May 21, 2024 at 6:30pm Location: GEMS school library. Voting for board members for 24/25 school year at this meeting.
- 12.) Adjourn.