

Crane Elementary Board Meeting

February 10, 2025

PRESENT

Luke Hall, Director
Michael Doman, Vice Chair
Jacob Davis, Director

Absent

Jake Potter, Director
Chris Venell, Chair

Also Present: Matt Hawley, Superintendent
Cori Wright, Business Manager

Absent: Glennie Cargill, Board Secretary

Guests: None

Call TO ORDER:

Board Vice Chair Michael Doman called the February Board Meeting to order at 4:15 pm at the Crane Multipurpose Room.

PLEDGE OF ALLEGIANCE

Consent Agenda:

Board Vice Chair Michael Doman asked if there were any objections to the Consent Agenda.

- 1) Approve the Agenda
- 2) Approve the Board Minutes
- 3) Approve Bills – January 2025

Luke Hall moved to approve the Consent Agenda as presented, Jacob Davis seconded and the motion carried unanimously.

Financial Report:

Financial Narrative:

Bills: January Totals: \$745,886.92

Athletic and classroom supplies

Parent mileage

KDP Certified Public Accountants – Final payment

SAIF – Worker’s Comp adjustment

Timothy Welch – Professional Development

Oregon Family School – Sponsorship payment : \$686,000

Fund Balance:

General Fund - \$11,594,973

All Funds - \$12,666,172

Let it snow???

Not sure who caused it, but if you still have your “Let it Snow” decorations up... please take them down, I know the moisture is so beneficial, but oh man I am ready for Spring!

Budget season is in full swing. We are waiting for requests back from our staff and working to update salaries and benefits. PERS did go up this year about 2% for the biennium, which was expected. We are budgeting for the final year of Stay in our Salary Schedule so minimal impact there as well. With inflation other costs have gone up considerably and will be reflected in overall increases for services, supplies and travel. I am working closely with Matt to put together a list of capital projects that might need to be included in the budget such as the building maintenance, track, additional staff etc.

Please let me know if there is anything you would like to see in the budget.

As always, please let me know if you have any questions or concerns! Thank you!!

Hearing Groups:

The School Board is interested in hearing from the public and will do so at this time in the agenda. The Board requests that patrons limit their comments to three minutes. When asked by the Board, please give your name and address for the record. If a response to your concern requires action of the Board or the gathering of information, it may be placed on a future agenda. Personnel matters may not be discussed in public at a Board meeting. Patrons who have personnel concerns should share them directly with the Building administrator, district superintendent, and then Board chair.

None were present.

Superintendent/Principal Report:

Superintendent Hawley reported on the following items.

- Elementary Parent Teacher Conferences will be held March 12-13, we will have early release on 3/12 and no school on 3/13. This is the time parents and teachers can discuss the educational growth of their student.
- Winter Sports Report – Wrestling is going well, last week's meet was canceled due to weather, we have a meet scheduled for this weekend. We currently have 20 boys out, no girls but the interest in the sport is growing. Girls basketball is going well also.
- Spring Track – Schedule is in the packet, we will not be hosting a meet this year. We are looking for a coach.
- Battle of the Books – This will begin soon, it is always a fun for the students. They will have 17 books that they will read and answer questions on. Jacob asked what grades participate. This is a K-5 event.

Action Items:

Superintendent Hawley presented the following items for action.

- Approve Inter District Transfer Numbers for 2025-2026. Jacob Davis moved to approve the Inter District Transfer Numbers as presents, Luke Hall seconded and the motion carried unanimously.

Discussion Items:

Superintendent Hawley presented the following items for discussion.

- Board Vacancies for May Elections – There are three board members up for election this time: Michael Doman, Jake Potter and Jacob Davis. Discussion was held.
- Elementary Principal – this would be a new position to add to the budget for the 2025-2026 school year. The high school currently has a full time principal and it would be beneficial to hire one for the elementary school as well. Discussion followed.
- Capital Projects for the new year were discussed. We are looking at and receiving bids for the kitchen upgrade and the roof at the high school. We will be posting an RFP in our local newspaper and on our website for the classroom expansion as discussed at the January meeting. Further discussion followed.
- Superintendent Evaluation Tool – Mr. Hawley presented the board with a revised evaluation tool. A copy is in the packet. Discussion followed.
- Contract extensions – Discussion was held. We will approve the selection in March.
- First Reading – The school calendar for 2025-2026 was presented for a first reading, discussion was held. We will revisit this in March.

Information Items:

- Budget Process – We have given Budget Request forms out to all staff and are waiting to receive them back. We use these requests to prepare the budget. Discussion followed.
- Harney County Chamber Student of the Year 2025 – Congratulations to Ross Clark for being nominated and winning the Crane Student of the Year for 2025! Ross was unable to attend the banquet due to a conflict with Basketball, but will be recognized in an assembly.

Board Report:

- Nothing to report at this time.

Next meeting will be held March 17th, 2025 at 4:00PM, this will be a joint meeting.

Adjournment:

With no further business, Luke Hall moved to adjourn the meeting at 5:18PM, Jacob Davis seconded and the motion carried unanimously.

Chris Venell, Board Chair, SD #4