

**Course Information Sheet****Course Name: Practicum in AFNR****Instructional Material: iCEV****First Semester:**

Week	Topic/Unit
1	Practicum Introduction & Course Expectations
2	Workplace Safety & Risk Assessment
3	Professionalism & Employability Skills
4	Communication & Interpersonal Skills
5	Time Management & Organizational Skills
6	Personal & Financial Record Keeping for a Project
7	Planning & Goal Setting for the Practicum Project
8	Work-Based Learning & Internship Guidelines
9	Advanced Tool & Equipment Safety
10	Applying Technical Skills in a Hands-on Environment
11	Customer Service & Client Relations
12	Troubleshooting & Problem-Solving in the Workplace
13	Documenting the Supervised Agricultural Experience (SAE)
14	Building a Professional Network
15	Industry Standards & Ethical Conduct
16	Mid-Term Progress Report & Project Evaluation
17	Data Collection & Analysis for Project Documentation
18	Final Review & Fall Semester Wrap-up

**Second Semester:**

Week	Topic/Unit
19	Advanced Application of Project Skills
20	Legal & Regulatory Aspects of the Industry
21	Marketing & Promotion of a Product or Service
22	Business Management & Entrepreneurship
23	Advanced Record Keeping for Finances & Operations
24	Leadership & Mentorship Skills in a Team Setting
25	Public Speaking & Presentation Skills
26	Preparing a Final Project Report
27	Creating a Professional Portfolio
28	Career Exploration & Job Search Strategies
29	Resume Building & Interview Skills
30	Preparing a Final SAE Record Book
31	Final Project Development & Implementation
32	Final Project Work & Troubleshooting
33	Final Project Completion & Documentation
34	Final Project Presentation
35	Legal & Ethical Issues in the Field
36	Final Review & Spring Semester Wrap-up