



Journal of Critical Scholarship on Higher Education and Student Affairs

2022-2023 Co-Editors:

Hannah Reyes

Ricardo "Richie" Silva

Apply today:

Those wishing to apply to the editorial board for the July 1, 2023 - May 31, 2024 term should send a CV/Resume and a letter of intent articulating your understanding of critical scholarship, relevant skills and background, and other information pertinent to the job description (attached). Please submit these materials to jcshesa@gmail.com by **May 31, 2023**. Of note, during the 2023-2024 academic year, the journal will be going through some structural changes. During this time, we are reorganizing, revamping, and finding ways to create more opportunities to graduate students, extend the reach of our scholarship, and interact with our audiences in new, meaningful ways. The 2023-2024 Editorial Board will also have the opportunity to work on our upcoming Special Issue. Thus, we encourage imaginative, flexible, and logistics-oriented students to apply.

JCSHESA Overview:

Since our inception in 2013, our journal has successfully remained graduate-led. Now more than ever, those acting to deconstruct these oppressive systems rely on critical and new perspectives, new insight, community-based solutions, creative opportunities, and complex ways of thinking about the future of education. This journal aims to be a venue where this knowledge is shared. As such, the journal is unique in itself, and even furthermore is the only one seeking to interrogate higher education and student affairs solely through the utilization of critical social theories, perspectives, and frameworks. The journal process and content works to deconstruct systems of power within the publishing world and academia. Through open-access copyrights and open-review processes, we seek to problematize and dismantle the ownership of knowledge. To find out more information about JCSHESA, visit our website at ecommons.luc.edu/jcshesa

Editorial Board Description

The Editorial Board provides the main source of leadership and support for the vision, mission, and goals of the Journal. The board is traditionally composed of the following positions: Associate Editors, Editorial Assistants, and Editor(s). Additionally, the Editorial Board works in tandem with the larger constituency of Journal Reviewers who review and assess the fit, quality, and impact of submitted manuscripts.

Editorial Board Eligibility

Editorial Board members must be graduate students enrolled full-time or part-time at a higher education institution. Editorial Board members serve for one year terms unless otherwise stated. Terms will run from July 1, 2023 to May 31, 2024. Editorial Board members can serve multiple and consecutive terms, as there are no term limits.

All members of the Editorial Board shall:

- Attend all Editorial Board and Editorial Subcommittee meetings to occur monthly or as necessary.
- Attend any trainings at the beginning or end of the year, as scheduled by the Co-Editors.
- Promote the Journal to expand the reach and capacity of the Journal, including but not limited to promoting published manuscripts, calls for papers, issue release dates, and recruiting qualified reviewers.
- Provide feedback in all aspects of the Journal's operation.
- Serve as reviewers for manuscripts submitted to the Journal for publication as needed.
- Represent the Journal at academic and professional conferences/meetings outside of the university as needed.
- Develop materials for transitioning Editorial Board leadership, if needed.
- Expand their skills and knowledge of APA formatting and the use of critical frameworks in academic scholarship.

Editorial Assistant (EA)

Editorial assistants perform a range of administrative and editorial tasks necessary to ensure the journal's publication. EAs may be master's or doctoral students. Preference is given to students in a Higher Education program, but interested students from other programs will be considered. EAs will serve a 1 year term with the option to renew for consecutive years. This position will have opportunities to review manuscripts if desired. Editorial Duties below require a weekly time commitment of ~1-3 hours. Being graduate run, all editorial board members have an open invitation to any journal functions.

- Work with an Associate Editor and other Editorial Assistants as part of a JCSHESA Subcommittee. These include one of the following subcommittees:
 - Research-in-Briefs (RIB): Research in Briefs are summarized versions of full-length manuscripts, usually including key findings, figures, and recommendations for research and practice in hopes to supply multi-modal ways of interacting with our scholarship. They often take the form of short videos, infographics, or interviews with the authors. The RIB team is responsible for the creation of each article's RIB. The RIB team communicates directly with manuscript authors to coordinate the production of the RIB through a mini review process.
 - Engagement Committee: The team is responsible for coordinating programs (i.e. workshops, webinars, presentations) throughout the school year as part of the Journal's service to the School of Education, Loyola University Chicago, and the field of higher education and student affairs more broadly. The engagement committee will manage all external communications of the Journal including our social media presence, press releases, general external promotions, blog promotion and publishing, and editorial board recruitment.
- Provide general support for Editor(s) and Associate Editors.
- Perform administrative tasks associated with journal publication, including working on special projects from time to time.