# FACULTY ATTENDANCE AND PUNCTUALITY MONITORING SHEET

**College:** _____ **Date:** _____

*Instructions: The assigned monitoring staff will check if the faculty is present or absent. If absent, remarks NS or WS will be indicated in the 3rd column*
*Legend: NS- No Student WS-With Student*

| TIME | Building-ROOM NO. | NAME OF FACULTY | 1st Round | | | 2nd Round | | | 3rd Round | | |
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| | | | Present | Absent | | Present | Absent | | Present | Absent | |
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Monitoring Staff: _____
Name and Signature