

Frequently Asked Questions

STA Court Booking Scheme

- **When will we find out about our STA court bookings for the season?** Based on experience, we will let teams know 1-2 weeks ahead of each season start. Exact timing depends upon receipt of allocation from STA.

However, allocations have at times been delayed due to reasons outside the control of STA and LTS. In such situations, we ask teams to book their own courts for at least the first week of the season. Please note our reimbursement policy as set out under LTS Rule 33.7.

- **How would we know if we have STA court bookings and will we receive any booking confirmations?** Please review the Schedules under each League as found on our LTS website (<https://www.ladiestennissingapore.com>).

These Schedules set out the allocated court venues & numbers by each League using a colour coding system. The document is 'live.' Hence, it is important to regularly check our LTS website for any updates & changes.

Courts are allocated to STA under ActiveSG's booking systems, and not to the individual teams. No individual booking confirmation will therefore be provided.

- **For how long are the courts booked for?** ActiveSG courts under the STA Court Booking Scheme are booked from 9.00 am to 12.00 noon; whilst, SUTD courts are booked from 9.00 am to 11.00 am.

As per LTS Rule 15, the minimum court booking time is two (2) hours.

- **We have managed to secure our own condo courts, can we cancel our STA Court Bookings?** No.

Unless the match falls on a Public Holiday, and teams have been permitted by the LTS Committee to organise alternative days subject to mutual agreement between the Home Team and Away Team, we do not permit cancellations of STA booked courts. In particular, SUTD allows no cancellations rain or shine.

Any teams that do not utilise the STA allocated courts will either be denied STA booked courts in future seasons or receive a lower level of allocation priority.

Own bookings

- **We find it difficult to secure courts for 9.00 am, could we book for 10.00 am?** Subject to agreement with the Away Team, yes you may. Please see LTS Rule 21.1.

As court bookings across Singapore may be difficult, we encourage both Home Team and Away Team to be flexible and take a pragmatic approach.

- **Can we book for a staggered start time?** Again, we encourage Home Teams and Away Teams to be flexible but any alteration to the preferred start of 9.00 am for both pairs needs to be mutually agreed between the Home Team and the Away Team. Please see LTS Rule 21.1.

In view of the LTS specific format of matches, an extended period between the starts of each line is less ideal and should be minimised.

- **Can we book courts in different venues?** You may book in different venues subject to mutual agreement between the Home Team and the Away Team.

However, there is a practical implication to consider as the two (2) pairs switch after the first set. A nearby court, within walking distance, should be feasible; whilst courts further apart may be more impractical.

- **Our opponents have taken issue with our booked court venue.** It is the Home Team's responsibility to secure courts for each match (LTS Rule 15.1).

Venue specifics, location & travel time, surface preferences are all subjective matters to each individual player and team and do not invalidate the chosen court venue by the Home Team. This is unless the courts are considered unsafe to play from a health & safety perspective.

If the suggested times of the booking are within the LTS Rules (e.g. LTS Rule 21.1), the Away Team may be deemed to forfeit if no agreed solution can be found.

Notification

Please keep the Away Team aware of *all* booking arrangements, including booking length and location(s). Such notification should be made ahead of match start, ideally as part of the original notification as made by the Home Team to the Away Team (as per LTS Rule 15.2).

Any non-standard arrangements for the minimum court booking time should be agreed with the Away Team in advance (e.g. delayed start time, staggered start time, different venues etc).

Players

- **What is the maximum number of full players per team?** You may register a minimum of six (6) full players and a maximum of eight (8) full players. Please see LTS Rule 8.1.

Based on experience, the LTS Committee would recommend a full players' list. All good plans may be impacted by a range of factors, such as travel, illness, injuries, conflicting commitments, etc.

- **One of our players has been injured, what may we do?** Under LTS Rule 11 and LTS Rule 12, you may withdraw a full player and replace.

You may only replace a maximum of two (2) players per season (see LTS Rule 12.3). A replacement player may not be replaced (see LTS Rule 12.4).

A player that has been replaced may NOT return later in the same season.

Substitute players

- **How many substitute players may we register?** For all leagues, except League 4, each team may register up to two (2) substitute players. For League 4, each team may register up to three (3) substitute players.

Please see LTS Rule 38 and LTS Rule 39 for further information.

- **How many times can each substitute player play for our team?** Each substitute player may play a maximum of two (2) matches for your team.

In addition, this player may play one (1) match for another team. In total, a player may act as substitute player for a maximum of three (3) matches across ALL LEAGUES in each season. Please see LTS Rule 38.5 and LTS Rule 39.5 for further information.

Illustration

A substitute player in League 3 has played two (2) matches for her team, as well as one (1) match in League 2B for another team. She has been asked whether she is happy to act as a substitute player in League 2A.

No - she will not be able to play this 4th match, as she has already played three (3) times across all leagues, which is the maximum allowed for a substitute player.

- **How many substitutes may we use each season?** You may use three (3) substitute players IN TOTAL across each season.

Illustration

A League 4 team has three (3) substitute players. Each may play once for your team across the season as a whole (the total being three (3) substitute players); or, one may play twice, with another substitute player playing once across the season as a whole (the total being three (3) substitute players).

- **How many substitute players may we use in a single match?** You may use up to three (3) substitute players in a single match. The total remains at three (3) across the season as a whole.

Illustration

In Week 3, a team in League 2B only has two (2) full players available to play. In addition, they have two (2) registered substitute players that are available to play. To

date, they have not used any substitute players. For the match, they may therefore field both of these substitute players. This will leave 1x usage of a substitute player for the remainder of the season (where a total of three (3) such usage is permitted).

- **Our substitute players are not available – can we borrow from another team?**

Yes, you may secure a substitute player from another team.

For Leagues 1A to 3, this substitute player needs to play in a lower division (and not just the League below). For League 4, this substitute player may be from another team in League 4.

Both full players and substitute players may act as substitute players for another team.

Illustration

A team in League 1B is short of a full player in Week 5, and neither of their substitute players are available to step in. As a team, they will be able to 'borrow' either a full player OR a substitute player from Leagues 4, 3, 2B and 2A.

- **Can we borrow a player from our WITS team to act as our substitute player?**

Only players registered on the final LTS players' lists as published by the individual League Representatives and who have signed the LTS Waiver may act as substitute players.

- **Do I need to let the opponents know that we will be using a substitute player?**

No.

However, you do need to let your League Representative know in advance. Please see LTS Rule 38.4 and LTS Rule 39.4 for further information.

Such notification must include the date of use, name of player and whether or not this is your own substitute player or borrowed from another team (if so, the name of this team).

- **Our substitute player is injured – can we replace her?** No, substitute players may not be replaced.

Notification

The LTS Committee closely monitor the use of substitute players in each League and across Leagues. A full player or substitute player may act as a substitute three (3) times in total across all Leagues, and a maximum of two (2) times for a specific team.

Rain

- **What is the time period within which to re-schedule?** Three (3) weeks from the original date, including any rained-off re-scheduled matches. This period EXCLUDES any holiday breaks in the LTS calendar as published on the LTS website. Please see LTS Rule 33 for further information. For avoidance of doubt, public holidays in Singapore are NOT considered holiday breaks for the purpose of the LTS calendar.

Illustration

On Thursday 13 March, a match was rained-off. As per the LTS calendar on the LTS website, there is a Spring Break from Monday 31 March to Friday 11 April. The latest date which re-scheduled match may take place is therefore Wednesday 16 April (three (3) weeks from the original date, excluding the Spring Break on Thursday 3 April and 10 April).

- **If both captains agree, can we disregard the 3-week period?** No. This rule is not subject to agreement between a Home Captain and an Away Captain. It is the LTS Committee that takes such decisions.
- **Will LTS book courts for our re-scheduled matches?** No, such court bookings would be the responsibility of the Home Team. However, we recommend the Home Team and Away Team to work together to secure such courts.

LTS will re-imburse up to S\$25 for any re-scheduled matches. Please send invoice(s) to your League Representative. Please see LTS Rule 33.7.

Match play

- **We have not managed to finish the match by the end of our court booking. What shall we do?** All efforts should be made to complete the match, subject to courts and players being available beyond the booked court times.

It is common courtesy of all teams to let the opponent team know *as soon as possible* of any restrictions, being either court booking time or players availability, after the minimum two (2) hours court time (e.g. ahead of match or upon start of match).

If either courts or players are not available to continue, the remaining play should be rescheduled to another date and time. Please notify your League Representative.

The alternative is forfeit of the remaining play. However, any forfeit should be by choice, it is not automatic, and it is not a decision for an opponent to make. Any pressure or wider unhappiness to reschedule are considered unacceptable.

- **Our match play is being disturbed by spectators. What can we do?** Non-playing team members, coaches and wider spectators (together 'spectators')

are not allowed to interfere in any way or to be present on the court during the course of a match (LTS Rule 44).

All teams should ensure that their spectators adhere to this LTS Rule, and if requested by an opponent, take immediate action to ensure that they do (e.g. move further away from court and / or modify their behaviour).

In general, spectators should be considerate and respectful to the match play, and it is common courtesy to give both teams credit when due, and not cheer upon unforced errors.

In addition, it is common courtesy to seek prior permission for any spectators to attend a match that is taking place at private venues such as condos or clubs. There are no such restrictions for matches taking place at public courts.