



## INSTRUCTION FOR PREPARING MANUSCRIPT

### Preparing your manuscript

Article Text - The length of the article is in between 4000-8000 words with single spacing written in Microsoft Word with the Times New Roman font type and in size 12 pt.

**Margin – top and bottom (2,54 cm) left and right (2,54 cm)**

Writing Structure – Before submitting your manuscript, please ensure you carefully read and follow all the guidelines of writing and formatting your article provided below.

### WRITING STRUCTURE

**ABSTRACT**

**INTRODUCTION**

**LITERATURE REVIEW / THEORETICAL BACKGROUND**

**RESEARCH METHOD**

**RESULT AND DISCUSSION**

**CONCLUSION**

**REFERENCES**

### STRUKTUR PENULISAN

**ABSTRAK**

**PENDAHULUAN**

**TINJAUAN PUSTAKA / TINJAUAN TEORI**

**METODE PENELITIAN**

**HASIL DAN PEMBAHASAN**

**KESIMPULAN**

**DAFTAR PUSTAKA**



## **TITLE**

(14 pt, capital word, bold, with Times New Roman font, space 1, The article title should consist of no more than 20 words)

Author's name<sup>1</sup>, author's name<sup>2</sup>,...

<sup>1</sup>*University, City, Country (12, Times New Roman, italic)*

Corresponding author: email address

**Received:** xx xx xx; **Revised:** xx xx xx; **Accepted:** xx xx xx

**Available online:** xx xx xx; **Published regularly:** xx xx xx

## ***Abstract***

*Abstracts are written in English, 12 pt Times New Roman, italic, space 1, that meets the standards of scientific writing and written no more than 260 words. The abstract should include the purpose of the study, the main findings, and conclusions. Cites in the abstract should be avoided, but if you have to do so because it is necessary, write the author's name and year.*

**Keywords:** *Maximum 5 keywords. Avoid plural words and words that contain a variety of meanings.*

**INTRODUCTION**, contains explanations about research problems, research objectives.; single-spaced; uses a 12 pt Times New Roman, space 1

**LITERATURE REVIEW OR THEORITICAL BACKGROUND**, Literature review : review all kinds of literature that related to the problem of the study. Theoretical background : summary of theoretical studies related to the problem or research question; single-spaced; uses a 12 pt Times New Roman, space 1

### **Sub chapter**

#### **1. Sub-section**

##### **a. Sub-section**

##### **1) Sub section**

##### **a) Sub section**

**RESEARCH METHOD**, describes the design of research design, population and sample, data collection techniques and instrument development, data analysis techniques. The presentation is done narratively; single-spaced; uses a 12 pt Times New Roman, space 1

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<sup>1</sup> Corresponding author : ... (one author, can be the first writer, or second writer, or so on)



**RESULT AND DISCUSSION,** The results of the study consisted of descriptive statistics, assumptions test results, and the results of hypothesis testing then analyzed critically. Explanation of the results of the study, associated with the results of previous research, was critically analyzed and associated with the latest relevant literature; single-spaced; uses a 12 pt Times New Roman, space 1

**CONCLUSION,** conclusions and suggestions are made based on results and discussion. The conclusion can also consist of new ideas for future research and theoretical/practical implications; single-spaced; uses a 12 pt Times New Roman, space 1

**REFERENCES,** references can be written by using standard citation application like Mendeley/Endnote, with APA style 7th edition. Remove literature citations that are older—more than ten years—unless they are essential to your research. At least thirty references are required, with journal publications accounting for 80% of the total. Secondary citations should not be used in references. Up to 15% of the total references may be self-cited.

**Reference Style follow the APA Referencing Style Guide:**

- Book's publication:  
Andreasen, N.C. (2001). *Brave new brain : Conquering mental illness in the era of the genome*. Oxford university press.  
  
Copstead, L., & Banasik, J. (2005). *Pathophysiology* (3rd ed.). Saunders.  
  
Schneider, Z., Whitehead, D., & Elliott, D. (2007). *Nursing and midwifery research: Methods and appraisal for evidence-based practice* (3rd ed.). Elsevier Australia.
- Article in Journal:  
Woolley, T., & Raasch, B. (2005). Predictors of sunburn in north Queensland recreational boat users. *Health Promotion Journal of Australia*, 16(1), 26-31.
- Chapter/Article in an edited book:  
Ferres, K. (2001). Idiot box: Television, urban myths and ethical scenarios. In I. Craven (Ed.), *Australian cinema in the 1990s* (pp. 175-188). Frank Cass.
- Magazine article (from internet):  
Mehta, A. (2019, May). Beyond recycling: Putting the brakes on fast fashion. *Ethical Corporation*.  
<https://events.ethicalcorp.com/reports/docs/548965/EC-Magazine-May-2019.pdf>
- Newspaper Article (Via print or library database):  
Berkovic, N. (2009, March 31). Handouts may not be sent: Tax office seeks quick resolution of High Court challenge. *The Australian*, p. 5.
- Newspaper article (from the internet) :

Griffis, D. (2019, November 21). In traditional language, there is no word for disability. *The Guardian*.

<https://www.theguardian.com/commentisfree/2019/nov/21/in-traditional-language-the-re-is-no-word-for-disability>

- Webpage on a news website :

Scherer, J., & Lal, S. (2020, January 10). *Tourism industry suffers as bushfire images scare off international travellers*. SBS News.

<https://www.sbs.com.au/news/tourism-industry-suffers-as-bushfire-images-scare-off-international-travellers>

- Webpage on the internet, organisation as author:

SANE Australia. (2019). *What is mental illness?*

<https://www.sane.org/information-stories/facts-and-guides/what-is-mental-illness>

- Online Social Media :

Facebook page:

Western Sydney U-Hawkesbury Institute for the Environment. (n.d.). *Home* [Facebook page]. Facebook. Retrieved January 8, 2020, from

<https://www.facebook.com/westsyduhie>

Facebook post:

Western Sydney U-Hawkesbury Institute for the Environment. (2018, November 12).

*The importance of pollination* [Video]. Facebook.

<https://www.facebook.com/westsyduhie/videos/340203470100137/>

- Other Materials :

Podcast Episode (From the internet) :

Atkin, M. (Host). (2008, November 13). Bermagui forest disputed turf [Audio podcast episode]. In *The hack half hour*. ABC. <https://www.abc.net.au/triplej/hack/notes/>

Thesis (published):

Fayadh, K. H. (2015). *The legal regulation of assisted reproductive technology in Iraq: Lessons from the Australian approach* [Doctoral dissertation, Western Sydney University]. Research Direct. <http://handle.uws.edu.au:8081/1959.7/uws:32383>

Thesis (unpublished) :

Smith, D. (1958). *Change and continuity. Following the yellow brick road* [Unpublished doctoral dissertation]. University of Oz.

Video (from the internet) :

Norton, R. (2006, November 4). *How to train a cat to operate a light switch* [Video].

YouTube. <http://www.youtube.com/watch?v=Vja83KLQXZs>



Video recording, television broadcast or episode in a series :

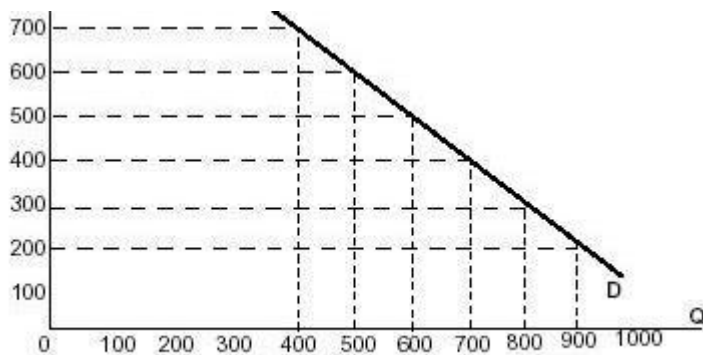
Hall, B. (Writer), & Bender, J. (Director). (1991, October 15). Rules of the game (Season 1, Episode 3) [TV series episode]. In J. Falsey (Executive Producer), *I'll fly away*. Brand-Falsey Productions; Lorimar Television.

**Table and Figure format:****Table 1.** Title

Variable	definition	description

*Source : data processed (TMS 10pt, italic)*

(10 pt Times New Roman, space 1, after 6pt)

**Figure 1.** Demand Curve

*Source : data processed (TMS 10pt, italic)*

(10 pt Times New Roman, space 1, after 6pt)