BID PROPOSAL

[UserName] [UserAddr1]
[UserCity], [UserState] [UserZip]
Phone: [UserPhone1] | Fax: [UserPhone2]

Date: {TodayDate]

Attention: [CustName] [CustAddr1]
[CustCity], [CustState] [CustZip]

SUBJECT: [JOB NAME]
Thank you for the opportunity to offer our proposal for the subject project. Our pricing encompasses:

I. DOCUMENTS

A. Specifications: Dated:
B. Drawings: Dated

II. SCOPE OF WORK

A. Our proposal includes:
    1. Inspections and license fees
    2. Lighting fixtures and associated branch circuitry
    3. Devices and branch circuitry
    4. Demo and make safe electrical
    5. Power to exhaust fans
B. Clarifications:
    1. Temporary power is based on OSHA minimum standards
    2. Our pricing is based on MC Cable
C. Exclusions:
    1. Overtime
    2. Utility company charges
    3. Painting
    4. Payment and performance bond
    5. Telephone, computer and data cabling
    6. Trash removal

III. PRICING SUMMARY

A. Base Bid **[JobTotal]**

Please call me if you have any questions or require additional information.

Sincerely,

[Estimator]