

Timpanogos Academy School Board Meeting
Thursday July 8th, 2021 7:00pm
Timpanogos Academy Elementary
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PRESENT:

Board members Rachel Thacker, Kim Seager, Jennie Bruce, Paul Johnson, and Amy Tressler are in attendance at 7:00pm, which constitutes a full quorum. Principal Errol Porter is also in attendance. (Board members Phil Cardon and Minta Valentine are excused.)

1 - Agenda Approval

Rachel Thacker made a motion to approve the agenda. The motion was seconded by Paul Johnson and passed unanimously.

2 – Review of Last Meeting’s Business/Approval of Minutes/Next Board Meeting

There are no minutes to approve. The Board established the Board meeting schedule from now until the end of the upcoming school year as follows:

2021: August 10th, September 9th, October 7th, November 11th, and the December Employee Gathering.

2022: January 13th, February 10th, March 3rd, April 14th, May 12th, June 9th, and July 14th

3 – Public Input

None at this time.

4 – Budget Update – Lynn Smith

Lynn Smith presented the final revised budget as of June 30th, but noted that it would not truly be finalized until after the audit scheduled for the last week of July.

5 – PTO Report – Alli Fields

Mrs. Bellon, the PTO president-elect, reported on the new PTO website and the events for the upcoming school year that the PTO is working on, including the annual pre-school Uniform Swap.

6 – Enrollment Status – Frank Anderson

Enrollment for next year is currently at 558 students, and projected “with high confidence at 530.” We currently have no openings plus a short waiting list in several grades: (Kindergarten, 1st grade, 2nd Grade, and 4th Grade.)

7 – Principal’s Report – Errol Porter

Mr. Porter reported on various items, as follows:

* A) Drop-off procedures will most likely change this year to have students dropped off exclusively at the West Building Gym rather than both buildings. Board member Bruce asked Mr. Porter to make sure to have a new map distributed to the parents if this change is implemented.

* B) New teachers will be asked to come in a few days before the rest of the teachers return for customized “new teachers” training. Paraprofessionals will also undergo a training session to make sure they are fully aware of what is expected.

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8 – Emergency Response Plan Review

Mr. Porter went over changes that need to be made to the school’s Emergency Response Plan, specifically to “Unification” plans and procedures for re-uniting parents with their students if an emergency evacuation is needed. The Board discussed some additional items that should or could be included in the plan, and Mr. Porter said that he would bring a revised plan to the Board for approval at one of the next Board meetings.

9 – Board Member Reports:

- a) **Publicity, Minta Valentine:** None at this time, Mrs. Valentine is not in attendance.
- b) **CFO, Rachel Thacker:** Mrs. Thacker reported that Venmo would not work for the school, as any account created would have to be tied to an individual rather than the organization. Mr. Anderson was asked to look into options that would allow the school to accept payments without being tied to an individual.
- c) **Uniforms, Amy Tressler:** Mrs. Tressler led a discussion on the mechanics of how best to implement/distribute the Teacher’s school shirts, and which uniform vendor would be best suited to work with.
- d) **CAO, Kim Seager:** “UVU Prep” is a free STEM summer program for middle school and high school students. Amongst other requirements for admission, students need to be recommended by their 6th grade teacher, and Mrs. Seager will be looking in to how our school can participate with this program.

Mr. Anderson then informed the Board that ITBS (The Iowa Tests) had developed a model to measure “Learning Loss” (and/or lack there-of) for students on an individual basis. To use this new model and to assess Timpanogos Academy students accordingly, the school would need to work with ITBS to retro-actively assign an identifier to each student (which is something the school has purposely not done in the past). The Board agreed that this would be a worthwhile thing to do.

- e) **PTO/Curriculum, Jennie Bruce:** Mrs. Bruce led a discussion about scheduling changes that would be needed to accommodate the “RAD Kids” program that was introduced at last month’s Board meeting. Scheduling hurdles mostly center on how to effectively schedule the PE classes to fit into the time increments necessary to provide the program.
- f) **Human Resources & Website, Phil Cardon:** None at this time, Mr. Cardon is not in attendance.
- g) **Facilities & Risk Control, Paul Johnson:** Mr. Porter updated the Board on the status and timing of the summer school renovation projects (including school wide Security Cameras, new doors with the new electronic fobs which will replace traditional keys; additional parking spots, Electronic sign, carpeting, handicapped access, and classroom relocations).

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10 – Board Training: Board positions for 2021-2022

The Board conducted their annual election of a Board CAO and appointment of Board Members to specific positions of responsibility. The results are as follows:

- a) **Board CAO:** Kim Seager
- b) **Board CFO:** Rachel Thacker
- c) **Uniforms:** Amy Tressler
- d) **Publicity:** Minta Valentine
- e) **Human Resources/Website:** Phil Cardon
- f) **Facilities:** Paul Johnson
- g) **Curriculum/PTO Representative:** Jennie Bruce

11 - Adjournment:

Kim Seager moved to adjourn without objection.