Parent-Teacher Conference Information

Dear Parents and Guardians of St. Francis Xavier Catholic High School,

We will be holding Parent-Teacher Interviews for Grades 9 to 12 on Thursday, October 15th from 2:00 – 6:40 pm. This year, you will be able to schedule your Parent-Teacher Interviews online. If you wish to schedule a meeting with any of your child's teachers, please follow the instructions printed further down the page.

You will be able to schedule appointments October 9th at 3:00 pm until October 14th at 12:00 noon.

Instructions

1. Go to the St. Francis Xavier scheduling webpage at https://parentinterview.com/s/sfx
2. Enter the Parent Code (printed below) and click "Sign In"
   Please make a note of your Confirmation #
3. Fill in your contact information and click "Continue to Make Appointments"
4. Click on the name of a teacher with whom you wish to schedule an appointment
5. Click on an "Available" time at which you wish to have your meeting
6. Repeat Steps 4 and 5 until you have scheduled all the teachers you wish to meet
7. Click on "My Schedule" (top left of the page)
8. Print out, email or copy down your schedule

The Parent Code for this term is

567ruler

Do not share this code with anyone outside your school community

Should you wish to cancel an appointment you have made, click on "Cancel" beside the meeting you wish to have removed from your schedule.

If you misplace your schedule, you may use your Confirmation # to retrieve your schedule from the website at any time. If you need help using the service, please email support@parentinterview.com

We look forward to speaking with you.

Sincerely,
The Teachers and Administration of St. Francis Xavier Catholic High School