

# School Counseling Calendar

## Milton High School

### Vision Statement:

### Milton High School Counseling Department Mission Statement:

The Milton High School Counseling Department is committed to working with all students to support pathways for academic, career, and personal success.



### High School Counselors:

<b>Leonice Bernard</b>	<b>ext 5528</b>	<a href="mailto:lbernard@miltonps.org">lbernard@miltonps.org</a>
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MONTH	FOCUS THEME	MONTH	FOCUS THEME	ONGOING YEAR LONG SUPPORT TASKS
SEPT.	-Scheduling -New Student Registration -Freshman Group Guidance meetings -Senior College/Career Planning Meetings -Back to School Night -Senior Parent Night -Senior Transcript/Credit Review	FEB.	- National School Counselors week -Regular Decision College applications -Term 2 Report Cards -Junior Group Guidance meetings Contact Guardians of seniors at risk -Individual Junior Meetings - Course selection 9-11 -February School Vacation	<b>Academic/Technical</b> Individual Academic Advisement Credit Monitoring Course Selection Parent/Guardian Engagement Post-Graduation Planning School Transfers Standardized Testing Community Outreach  <b>Workplace Readiness</b> Individual College/Career Meetings Freshman through Senior Group Guidance Support Internship program Credit Loss Prevention NAVIANCE Curriculum Career Assessments Individual/Group Counseling Vocational School Visits ASVAB Testing/Military Contacts  <b>Personal/Social</b> Individual/Group Counseling Parent and Teacher Meetings Crisis Intervention Outside Agency Consultation  <b>Special Populations</b> TEAM IEP Meetings ELL Support 504 Support  <b>Professional</b> Annual Program Review Faculty Meetings Professional Development Professional Collaboration Evidence Based Evaluation
OCT.	-Individual post secondary planning meetings for seniors -Senior Group Guidance meetings -College recommendation letters -Early Action/Early decision deadlines -MEFA Financial Aid night -PSAT School Day, grades 10-11 -SAT School Day - grade 12	MAR.	- AP Test Preparation -Scholarships posted to Naviance for seniors -Individual Junior Meetings -ELA MCAS Grade 10 -Course selection 9-11	
		APR.	- Term 3 Report Cards -Contact Guardians of seniors at risk -Individual Junior Meetings -AP Pre-Administration -National College Fairs -April School Vacation	
NOV.	-Term 1 Report Cards -Sophomore Group Guidance meetings -Contact Guardians of seniors at risk -Parent Teacher Conferences	MAY	- Math MCAS Grade 10 -AP Exams -Scheduling for next year -Junior Book Awards	
DEC.	-PSAT result review -Junior seminar meetings -Junior College and Career Night -Winter School Vacation Begins	JUNE	-Science MCAS Grade 10 -Final Exams -Graduation and Related Activities -Senior Exit Surveys -Final Transcript Review	
JAN	-Regular Decision College Applications -Junior Group Guidance Meetings	SUMMER -Review report cards and adjust fall schedules. Senior credit checks -Retention -Register new students -Collaborate and plan for upcoming year - Write and revise curriculum		

