

CUPA-HR Northern & Central California Chapter
 Monthly Board of Directors Meeting Minutes
 September 14, 2023 12:00-1:00pm via zoom

Meeting Agenda

- Call to order, Roll Call & Board Connections
- Approval of minutes from Retreat
- Budget & Expense Report
- Event Updates
 - Fall Webinar
 - All CA Event
 - All Day In-person Conference
 - Learning Community
 - Annual Conference
- Sponsorship Updates
- New/Continuing Business
- Adjourn

Board Attendance

Cindy Cho, President	x	Lyndon Huling, MAL	x
Patty Covington-Fleming, President-Elect	x	Natalie King, MAL	
Vivian Lee, Past President	x	Therese Madden, MAL	
Carrie Medders, Secretary	x	Joe Noonan, MAL	x
Penny Schafer, Treasurer	x	Mellonie Richardson, MAL	x
Angie Banez, Treasurer-Elect	x	Rebecca Sarkissian, MAL	

Called to Order: The meeting was called to order at 12:05 p.m. by Cindy Cho, President

Budget & Expense Report - Penny Schafer, Treasurer

- Financial Update - There has been no change since last meeting
 - Checking: \$11,489.06
 - Savings: \$890.60
- Penny let the board know that the bank account has been set up as a business account and currently contains officers who are no longer connected with the organization. Laws impacting banks and the parameters around organizations that are local/state chapters as a part of a National Organization Hierarchy, have changed over time and as a result, removing the persons currently listed as the officers on the account may result in unintended consequences for the account. The signature authorities that we need on the account were addressed when

we went to the bank during the retreat in August, but, the officers are the only ones who have the authority to, for example, to set up electronic payment. Checks have already been ordered and received.

Events and Project Planning - Upcoming Events

- Fall Webinar - Vivian Lee, Past President
 - The board discussed the fall webinar, to be held on October 25, 2023, from 11:30am-1:00pm via Zoom. Our invited speaker is Dr. Lawrence Fung from the Stanford Neurodiversity Project, and he will speak on the power of neurodiversity in the workplace from a strengths based approach. The board approved the expenditure of \$500 to sponsor Dr. Fung's upcoming Neurodiversity conference in lieu of a speaker fee.
- All CA Event - Patty Covington Fleming, President-Elect
 - Patty let the board know that she has not yet connected with the Southern California chapter to begin planning this event. The board agreed that we should have a webpage summarizing this event, similar to the page summarizing the All Day Conference.
- All Day In Person Conference - Cindy Cho, President; Vivian Lee, Past President; Patty Covington Fleming, President-Elect
 - Cindy let the board know that a potential keynote speaker has been identified for the event, as well as a potential them. The board discussed what the fee for the event would be and what it would cover.
- Learning Community - Patty Covington Fleming, President-Elect; Carrie Medders, Secretary
 - Patty and Carrie announced that the first learning community event will be held November 15, 2023 from 10:00am - 11:00am via Zoom. The event's focus will be on the onboarding and new hire experience.

New/Continuing Business

- Cindy announced that a webinar for CUPA-HR Board Leaders was coming on October 26, 2023 from 10:00am - 11:30am. The board was asked to hold the time.

Adjourn: The meeting was adjourned at 1:01 pm.

Next meeting: Thursday, October 12 - 12:00pm-1:00pm