

DALLASTOWN COUGAR BASEBALL BYLAWS

ARTICLE 1 – NAME

The legal name of the organization shall be known as Dallastown Cougar Baseball, hereinafter referred to as the “League” or “DCB”.

The League is generally affiliated with Little League Baseball, Inc., hereinafter referred to as “Little League”, but may also field teams that play in either internal divisions or divisions affiliated with York County Baseball. The League’s official Little League ID number is 300595. While specifically referencing the Little League operations of DCB, the League is also referred to as Dallastown Cougars Little League, or “DCLL”.

ARTICLE 2 - SCOPE

Dallastown Cougar Baseball exists as a “program” under the 501(c)(3) organization Dallastown Cougar Athletics, or “DCA”. In addition to the DCB bylaws enumerated below, the DCA bylaws apply to all League operations as if they were listed herein.

This document is an amendment to the League constitution on file with Little League.

ARTICLE 3 - BOARD OF DIRECTORS

The League shall be governed by a Board of Directors, the "Board", which shall have all the rights, powers, privileges, and limitations of liability of directors of a non-profit corporation organized under the Non-Profit Corporation Act of Pennsylvania. The Board shall establish policies and directives governing business and programs of the League and shall delegate to the Commissioner, subject to the provisions of these Bylaws, authority and responsibility to see that the policies and directives are appropriately followed. All business shall be conducted during monthly meetings.

The Board shall not have fewer than nine (9) voting members at any time, including members serving multiple roles.

The Board shall not receive compensation other than for reimbursement of reasonable expenses, except where explicitly noted otherwise in this document.

The following positions shall constitute the Dallastown Cougar Baseball Board of Directors:

DCA Positions. Refer to DCA bylaws for position description, responsibilities, and nomination/election procedure. The following positions are filled via Board vote after an open nomination process. These positions have up to three-year terms, as determined by the DCA board of directors.

1. **Commissioner.** This is a voting position on the DCA board. The Commissioner’s vote shall be counted on DCB affairs only when the vote of DCB directors results in a tie, except in matters where a unanimous vote of directors is required as outlined in these or referenced bylaws. The Commissioner is the Chief Executive Officer of DCB and will, subject to the control of the board, supervise and control the affairs of DCB. The Commissioner is responsible for:
 - a. Ensuring compliance with rules of DCA, affiliated programs, and all other authorities.
 - b. Reporting on League affairs to the DCA board of directors.

- c. Preparing agenda and overseeing Board meetings.
 - d. For the purposes of Little League compliance, the Commissioner will also act as Little League “President” and fulfill all responsibilities of that position as defined by Little League.
 - e. Final decision authority for all player, volunteer, or umpire disciplinary measures.
 - f. Filling all vacancies, performing duties of vacant positions until suitable candidates can be found.
2. **Athletic Director.** This is a voting position on both the baseball and DCA board.
 - a. The Athletic Director is responsible for coordinating and managing the League’s York County Baseball offerings.
 - b. Ensuring compliance with rules of DCA, affiliated programs, and all other authorities.
 3. **Safety Officer.** This is a general DCA position, not a baseball position. This is a voting position on the DCA board only.

Other Directors/Positions.

1. **President.** This is a role required by Little League. The DCB Commissioner shall also act as Little League President. Refer to Little League guidelines for Little League responsibilities associated with this role. The President assumes full responsibility for the operation and oversight of the League. The President is responsible for:
 - a. Overseeing little league activities and correspondence.
 - b. Ensuring compliance with rules of DCA, affiliated programs, and all other authorities.
 - c. Bringing strategic initiatives to the Board for discussion and vote.
 - d. Nomination of team managers with input from the Coaching Coordinator.
 - e. Attending Little League District events and board meetings.
2. **Vice President.** This is a role required by Little League. Refer to Little League guidelines for Little League responsibilities associated with this role. The Vice President is responsible for:
 - a. All League President duties in absence of President
 - b. Additional duties as delegated by League President
3. **Secretary.** This is a role required by Little League. Refer to Little League guidelines for Little League responsibilities associated with this role. The Secretary is responsible for:
 - a. Official record of all meeting minutes and posting minutes to the League website.
 - b. Managing the League’s social media presence.
 - c. Handling League-wide correspondence.
 - d. Managing records of League activities.
4. **Treasurer.** This is a role required by Little League. Refer to Little League guidelines for Little League responsibilities associated with this role. The Treasurer is responsible for:
 - a. Financial record keeping.
 - b. Reporting of League finances at Board meetings.
 - c. Managing and dispensing League funds for approved League activities (in conjunction with the DCA treasurer).
5. **Player Agent.** This is a role required by Little League. Refer to Little League guidelines for Little League responsibilities associated with this role. The Player Agent is responsible for:
 - a. Managing spring and fall registration.
 - b. Planning, coordinating, and leading divisional evaluations.
 - c. Verifying eligibility of players.
 - d. Supervising player pool use of players between teams and divisions.
 - e. Compiling affidavit books for summer Little League tournaments.
 - f. Responding to player-related concerns or questions from parents.
6. **Coaching Coordinator.** This is a role required by Little League. Refer to Little League guidelines for Little League responsibilities associated with this role. The Coaching Coordinator is responsible for:
 - a. Recruiting volunteers for open positions.

- b. Coordinating coaching clinics with outside resources.
 - c. Leading internal coaching training seminars and clinics, distributing training materials.
 - d. Responding to concerns of coaches, or coach-related concerns or questions from parents.
 - e. Being the liaison between coaches and the Board.
7. **Director of Operations.** The Director of Operations is responsible for:
- a. League practice/game/event scheduling.
 - b. Maintaining master field availability schedules.
 - c. Coordination with local townships and municipalities, Dallastown Area School District, and other local Leagues.
8. **Equipment Coordinator.** The Equipment Coordinator is responsible for:
- a. Ordering, organizing, maintaining, distributing, collecting, and accounting for all team, coach, and safety equipment for the League.
9. **Grounds Coordinator.** The Grounds Coordinator is responsible for:
- a. Overall field maintenance.
 - b. Monitoring, ordering and distributing supplies to each of the League fields.
 - c. Coordination of property maintenance contracts.
 - d. Coordinating Field Maintenance Work Days before and after each season.
10. **Camp Coordinator.** The camp coordinator is responsible for:
- a. Scheduling and coordination of the summer sandlot program.
 - b. Scheduling and coordination of winter workout program.
11. **Umpire-In-Chief (UIC).**
- a. This is a role required by Little League. Refer to Little League guidelines for Little League responsibilities associated with this role.
 - b. The Umpire-In-Chief is responsible for:
 - i. Coordinating annual umpire training.
 - ii. Scheduling of League umpires.
 - iii. Retainment of existing umpires and recruiting of additional candidates when needed.
 - iv. Official rules interpretations.
 - v. Conflict resolution in concert with the League Commissioner.
 - c. The league UIC is given the option of receiving an annual stipend or receiving a vote on the board. If the UIC elects to receive the stipend, this is a non-voting position. Stipend value to be approved each year by the Board.

ARTICLE 4 - ELECTION AND TERMS OF OFFICERS

Terms. All positions are elected for a one-year term. All baseball positions other than Commissioner and Athletic Director are up for re-election each October at the league Annual Meeting.

Nominations. The league shall publish and disseminate a listing of all board positions up for election, and descriptions of those positions, at least 30 days in advance of the Annual Meeting. Any member who wishes to nominate themselves for any position shall email the board Secretary or Baseball Commissioner at least one week prior to the Annual Meeting to be included on the ballot.

Elections. Elections will be held at the October Annual Meeting for all eligible positions. All League members present are eligible to cast votes in the election, not just current sitting Board members. Board members shall be elected by a simple majority vote.

Elected officers will assume their duties immediately. Outgoing officers are relieved of their duties as of the election, but are asked to work with their replacements as required to efficiently transition responsibilities and information.

Vacancies. Vacancies may exist for any of the following reasons:

1. The death, resignation, or removal of any director.
2. The declaration by resolution of the Board to remove a director in accordance with the "Removal of Officers" paragraph below.
3. An increase in the authorized number of directors by Board voter.
4. The failure of the directors, at any annual or other meeting of directors at which director(s) are to be elected, to elect the full authorized number of directors.

Any position becoming vacant for any reason between elections shall be subject to nominations by the league Commissioner and approval by majority vote of the Board. A Board member elected to fill a vacancy shall be elected for the unexpired term of his or her predecessor in office. Duties of the vacant position shall be filled, or delegated, by the Commissioner until a suitable candidate can be found and approved by the Board.

Removal of Officers. A Board member may be removed at any duly constituted meeting of the Board. A board member may be removed with cause by the affirmative vote of a simple majority of sitting Board members. Cause to remove a director could include, but is not limited to the following: criminal or legal convictions, financial or ethical misconduct, violence, plausible allegations of discrimination or unjust treatment of athletes or other interested parties (volunteers, coaches, parents, spectators), two or more violations of the code of conduct, failure to uphold the mission of the Organization, failure to carry out the duties of the elected position in a responsible and moral fashion, and failure to comply with DCA policies and procedures. A Board member may also be removed for missing 3 consecutive meetings of the Board, or a total of 4 meetings of the Board during a calendar year. A board member may be removed without cause by the affirmative vote of two-thirds of the sitting Board members.

Resignation of Officers. Each Board member shall have the right to resign at any time upon written notice thereof to the Commissioner, Athletic Director, or Secretary of the Board. Unless otherwise specified in the notice, the resignation shall take effect upon receipt thereof, and the acceptance of such resignation shall take effect upon receipt thereof, and the acceptance of such resignation shall not be necessary to make it effective.

ARTICLE 5 - POWERS OF THE BOARD

Voting Positions. The following ten (10) positions are voting positions of the Dallastown Cougar Baseball Board: Athletic Director, Vice President, Secretary, Treasurer, Director of Operations, Player Agent, Coaching Coordinator, Equipment Coordinator, Grounds Coordinator, Camp Coordinator.

1. The Commissioner shall only cast a vote in the event of a tie.
2. The Umpire-In-Chief position is a non-voting position, unless the UIC elects to forgo the annual stipend as outlined in Article 3.
3. Only the positions listed above are entitled to a formal vote. Committee chairs and Division General Managers are non-voting positions.

Responsibilities. The Board shall:

1. Be responsible for the overall direction and management of the League in accordance with the Constitution and By-Laws.
2. Resolve any issues not explicitly covered by the Constitution or By-Laws.
3. Hold regular monthly Board meetings, open to the public.
4. Hold an Annual Meeting and Election in October of each year per Little League requirements.
5. Oversee disciplinary actions against parents, players, volunteers and other spectators where deemed necessary.

ARTICLE 6 - MEETINGS

Meeting Schedule. Regular meetings shall be held each month. Typically, meetings will be scheduled for Sunday evenings at the Cougar Building at 7pm. Subsequent meeting dates should be determined at the prior month's meeting and included in the published meeting minutes.

1. Regular meetings are open to all members of the organization.
2. When circumstances arise that would require the monthly meeting to be rescheduled, the board Secretary shall notify all members at least three (3) days prior to the scheduled date.

Closed Board meetings will be held on an as-needed basis.

Special meetings may be called by the League Commissioner to discuss specific topics, issues, or events. In the event a special meeting is called, all members shall be notified by the Secretary at least three (3) days in advance.

Quorum of Directors. A majority of the Board shall be necessary to constitute a quorum for the transaction of business, and the acts of a majority of the Board present at a meeting in which a quorum is present shall constitute the acts of the Board, unless a greater number is required under any other provision of these Bylaws. A member of the Board who dissents in writing with the Secretary shall be exonerated from all liability with respect to that particular decision and shall be held harmless from said liability by the non-dissenting Board members. The act of the majority of the Board members serving on the Board and present at a meeting in which there is a quorum shall be the act of the Board, unless otherwise provided by these Bylaws, or a law specifically requiring otherwise. If a quorum is not present at a meeting, the Board members present may adjourn the meeting until further notice until a quorum shall be present. However, a Board member shall be considered present at any meeting of the Board if during the meeting he or she is present via telephone or web conferencing with the other Board members participating in the meeting.

Minutes. The Secretary shall be responsible for the recording of all minutes of each and every meeting of the

Board in which business shall be transacted in such order as the Board may determine from time to time. In the event that the Secretary is unavailable, the Commissioner shall appoint an individual to act as Secretary at the meeting. The Secretary, or the individual appointed to act as Secretary, shall prepare the minutes of the meetings, which shall be made available for the Board for approval and posted on the League website prior to the next regular meeting.

Voting. Matters that are scheduled to be voted on in advance on the regular agenda can be voted on by the Board via email within 48 hours of the meeting if they cannot attend the meeting in person. Motions that are made in real-time during the meeting can be voted on solely by the Board in attendance as long as a majority quorum is present. If at any time the Board consists of an even number of members and a vote results in a tie, then the vote of the Commissioner shall be the deciding vote.

The vote of a Board member may be cast by his representative at any meeting, if presented in writing to the Commissioner or Athletic Director prior to the vote. Any elected member of the board shall be entitled to cast one vote only, even if that member holds multiple board positions.

Attendance. An elected Board Member who is absent from 3 consecutive regular meetings of the Board shall be encouraged to reevaluate with the Commissioner his/her commitment to the Organization. The Board must deem a Board member who has missed 3 consecutive meetings without such a reevaluation with the Commissioner, to have effectively resigned from the Board.

ARTICLE 7 - DIVISION GENERAL MANAGERS

Division General Managers (GMs) will be nominated each year by the Commissioner and approved by the Board prior to the start of each season. General Managers will be selected for all Divisions containing more than one team in a given season.

Eligibility. The Division GMs shall be members in good standing prior to selection. It shall be their duty to promote sportsmanship, character and good moral conduct among coaches, participants, and spectators.

Responsibility. Division GMs shall resolve any issues that arise in their division between, such as:

1. Scheduling conflicts.
2. Rules interpretations.
3. Disputes between coaches.
4. Player/coach/parent issues.

Any issues not able to be handled by the Division GM shall be directed to the Board. Any issues that may require discipline of any player, volunteer, or parent shall automatically be directed to the Board.

ARTICLE 8- COMMITTEES

Chairs of committees will be nominated each year by the Commissioner and approved by the Board.

Standing Committees. The following standing committees will be represented by a chairperson who will be responsible for attending monthly League meetings and providing committee updates.

1. Sponsorship/Fundraising. This committee shall be responsible for the following:
 - a. Arranging and collecting spring team sponsorships from local businesses.
 - b. Coordinating fan letter drive, collecting letters from families prior to the spring season. Each family shall turn in 10 fan letters in order to receive their spring jersey. Alternately, the League shall offer a \$100 fundraising buyout per family for those who do not wish to participate.
 - c. Coordinating additional fundraisers throughout the calendar year.

Seasonal Committees. The following committees will be represented by a chairperson who will be responsible for providing committee updates as required.

1. Concessions.
2. Opening Day.
3. Yearbook.
4. Picture Day Coordinator.

ARTICLE 9 - VOLUNTEERS

All volunteers are representatives of DCA, DCB, and Little League. Sportsmanship, character, respect, and integrity are absolutes. Failure of any volunteer to display those values may lead to disciplinary action by the Board, including suspension from League activities or removal from the approved volunteer list.

All volunteers shall be subject to background investigations and clearance requirements as outlined in the DCA bylaws and as otherwise required by Little League. All paperwork must be submitted to the DCA Safety Officer and on file with DCA prior to any interaction with minor participants.

Team Managers (Head Coaches). All volunteers for the role of Team Manager who have obtained and submitted all clearance and background documentation will be considered for nomination by the League Commissioner or Athletic Director.

1. The League Commissioner and Coaching Coordinator shall be responsible for recruiting additional nominees when required.
2. The Board shall vote to approve manager nominations prior to League evaluations and team selections.

Coaches (Assistant Coaches). All volunteers for the role of Coach who have obtained and submitted all clearances will be eligible to be an assistant coach.

1. Team Managers may request up to two Coaches for their coaching staff, with consent of selected assistants. Final approval of assistants is the responsibility of the League Commissioner and Coaching Coordinator.
2. League preference is to allow previous coaching staffs to remain together for continuity. Teaming of Managers and Coaches who have not previously coached together will be at the discretion of the Coaching Coordinator.

ARTICLE 10 – REGISTRATION

All divisions are open to any player meeting age and residency requirements below, regardless of race or gender.

Residency. Players registering for any Little League division must either meet residency requirements of Little League or have a waiver approved by the Little League District Administrator. Non-resident players may register for non-Little League affiliated divisions at the discretion of the Commissioner, or Athletic Director.

League Age.

1. **Internal Divisions.** League age for all internal divisions shall be determined by player age as of September 1 of that calendar year.
2. **Little League Divisions.** League age for all affiliated Little League divisions shall be determined by player age as of September 1 of that calendar year. A link to the current official Little League age chart shall be posted on the League website.
3. **York County Baseball Divisions.** League age for all York County Baseball divisions shall be determined by player age as of May 1 of that calendar year.

Spring Season. Registration for the spring season shall open in early November and remain open through the end of December. Late registration may remain open at the Commissioner's discretion to fill any available roster spots.

1. **Refunds.** Registrants may request to cancel submitted registration prior to close of registration at no cost. After close of registration through evaluations, registrants may request to cancel registration at the discretion of the Player Agent, depending on whether costs for that player have already been assumed by the League. No refunds will be issued after evaluations.
2. **Evaluations.** Evaluations will be held in January-February for Minors and Majors divisions, as well as younger and older divisions as deemed necessary by the Board. York County Evaluations will be determined by the Athletic Director.
3. **Draft.** Teams for all Little League divisions holding player evaluations will be determined via player draft. Teams for all other divisions will be placed by the Board.

Fall Season. Registration for the fall season shall open in late June and remain open through the end of July. Late registration may remain open at the Commissioner or Athletic Director's discretion to fill any available roster spots.

1. **Refunds.** Registrants may request to cancel submitted registration prior to close of registration at no cost. After close of registration through evaluations, registrants may request to cancel registration at the discretion of the Player Agent, depending on whether costs for that player have already been assumed by the League. No refunds will be issued after evaluations.
2. **Evaluations.** Evaluations will be held in August for divisions as deemed necessary by the Board.
3. **Draft.** Teams for all divisions will be placed by the Board.

Division Placement. The Player Agent reserves the right to place a player in a higher or lower division than their original registered division if their skill is deemed a safety risk for either the player or the other players in their division.

Special Requests. Special requests are not guaranteed. Requests to play with a specific player or under a specific coach will not be honored. Only requests for siblings (or players living in the same household) to play together are guaranteed.

ARTICLE 11 – DIVISION FORMAT AND SCHEDULES

Spring Season.

1. **Practices.** Practices will begin in late-March or as soon as the weather is suitable. Teams will have two scheduled practices per week until games begin. Saturday practices throughout the season are available through the Director of Operations at the manager's request. Additional weeknight practices during the season may be scheduled through the Director of Operations based on field availability.
2. **Games.** Teams shall be scheduled a minimum twelve (12) games, averaging two games per week. Regular season games shall begin mid-April and run through late-May for Little League teams. York County baseball shall follow the dates designated by York County Baseball.
3. **Participation.** DCB participants shall not be punished for attending a travel team practice or game over a DCB practice. Out of respect for their DCB coaches and teammates, those players participating on multiple teams shall make efforts to attend DCB games over a travel practice whenever possible, bearing in mind this could disqualify said player from Little League tournament teams due to participation requirements dictated by Little League.
4. **Playoffs.** All divisions which have at least 3 teams, minors and above, shall have a regular season playoff. Playoffs shall be held over the first two weeks of June, or sooner as determined by the Board. Final playoff format for each division shall be approved by the Board at the May meeting.
5. **Playoff Seeding.** All seeding for t-ball, hybrid, and minors division playoffs will be blind draw. Regular season record does NOT determine seeding. Seeding for majors division (and above, if applicable) playoffs will be based on regular season record. Tiebreaker for seeding shall be determined in the following order: a) head to head record; b) runs allowed in head-to-head games; c) coin toss.
6. **All-Star Games.** All-Star games shall be held at the conclusion of the Spring season. There will be no All-Star games for the Fall season.
 - a. The League's annual All-Star event shall be held on Father's Day, unless an alternate date is approved by the Board. In the event of lack of interest from participants or lack of volunteers, the Board may elect to forgo the All-Star event.
 - b. There is no All-Star game for the t-ball division. All divisions, other than t-ball, with at least four teams shall have an All-Star game. Additional All-Star games for other divisions may be held if approved by the Board.
 - c. Player selection for all other divisions will be as determined by Player Agent. By mid-season, Player Agent shall send notification to all coaches in each division of player selection procedures and team allotment.
 - d. Players selected are to be chosen on conduct, sportsmanship and ability at practice sessions and league games.
 - e. Players will wear regular team jerseys for the All-Star game.
 - f. All-Star game rules for each division will follow regular season rules for that particular age group.

Fall Season.

1. **Practices.** Practices will begin in mid-August or as soon as possible after team selection. Teams will have two scheduled practices throughout the season and one Saturday practice per week until games begin. Additional Saturday practices during the season may be scheduled through the Director of Operations based on field availability.
2. **Games.** All scheduling (including playoffs) for York County divisions shall be provided by the County. All scheduling for internal divisions shall be completed by the Director of Operations. Regular season games shall begin early September and run through late October.

ARTICLE 12- PLAYING RULES

Internal Divisions. T-Ball and Hybrid divisions, and other internal-only divisions as decided annually by the Board, will play under adopted League rules. League rules may be modified and approved annually. Current League rules for these internal divisions shall be maintained on the League website.

Little League Divisions. All Little League affiliated divisions will play under official Little League rules, including any amendments distributed by Pennsylvania District 14 Administration.

York County Baseball. All York County Baseball affiliated divisions will play under official York County Baseball rules.

ARTICLE 13- SUMMER TOURNAMENT TEAMS

DCLL shall participate in the summer tournament opportunities offered by Little League District 14. The purpose of involvement in the summer tournaments shall be to give players additional opportunities, so the goal of the Board shall be to field teams wherever player and volunteer numbers allow.

International Tournament. The League will field one 13U team, one 12U team and one 10U team in the Little League International Tournament. The Board may elect to opt out of either tournament in certain circumstances, such as lack of players or volunteers.

Clarence Boyd Tournament. The Clarence Boyd Tournament (CBT) is the local District 14 tournament. The League will field one 12U team, one 10U team, and two 8U teams in the CBT. The Board may elect to opt out of any of these tournaments in certain circumstances, such as lack of players or volunteers.

Eligibility. Player eligibility is based solely on age, regardless of player's division of play for the spring season. Reference official Little League regulations for eligibility requirements.

Coach Selection. Team Manager (Head Coach) for each summer tournament team shall be determined by the Commissioner and Coaching Coordinator, officially nominated for Board approval by the League Commissioner. Team Managers shall be approved prior to final team selection.

Team Selection. Players for each of the tournament teams shall be nominated by team managers, placed by a selection committee headed by the League Player Agent, and approved by the League Commissioner. The selection committee shall include the board approved Team Manager for each prospective age group.

Nominations by team managers shall include a narrative indicating reasoning for nomination for each player.

1. **8U.** Any player eligible for the 8U tournament may be nominated by 7/8 Player Pitch (or Minors, where applicable) division team managers. Selected players will be placed on teams in an A/B format.
2. **10U.** Any player eligible for the 10U tournaments may be nominated by Minors (or Majors, where applicable) division team managers. The International tournament team shall be selected first, followed by the CBT team.
3. **12U.** Any player eligible for the 12U tournaments may be nominated by Majors (or Intermediate, where applicable) division team managers. The International tournament team shall be selected first, followed by the CBT team.
4. **13U.** Any player eligible for the 13U tournaments may be nominated by Intermediate (or Juniors, where applicable) division team managers.

ARTICLE 14 - UMPIRES

Selection and scheduling of umpires shall be the responsibility of the League Umpire-In-Chief.

Coverage.

1. **T-Ball and Hybrid Divisions.** There will be no paid umpires for t-ball and hybrid division games.
2. **Little League Divisions.** Umpire coverage will be determined by the local District, umpires will be scheduled by the Umpire-In-Chief.
3. **York County Divisions.** Umpire coverage will be determined by York County Baseball, umpires will be scheduled by the County.

Payment. Team managers will be given payment at the beginning of the season to cover all umpire fees for the year. Managers will be responsible to provide cash payment at the plate meeting before each game.

1. Fees to be established by the Board and Umpire-In-Chief prior to each season and distributed to coaches.
2. League will pay umpires directly for all regular season playoff and All-Star game appearances.
3. Umpire fees for Little League Summer Tournament games are covered by Little League.

ARTICLE 15 - MANAGER RESPONSIBILITIES

Field Maintenance.

1. **Work Days.** Practices will not begin for either spring or fall seasons until fields have been deemed playable by the Grounds Coordinator. Grounds Coordinator will schedule work days and identify tasks that need to be completed prior to each field being accepted for use.
 - a. All Managers are required to participate in Work Days or send a representative/representatives from their teams in their place. Failure to participate in Work Days will lead to lowest priority in terms of practice scheduling for the season.
2. **Practices.** Managers are responsible for making sure the field is safe and playable prior to each practice, as well as cleaning up and raking/dragging the field after each practice. Failure to do so will result in a loss of practice time.
3. **Games.**
 - a. **Home Team.** Home team shall be responsible for field setup (dragging field prior to games, lining field and boxes, setting bases/mounds). Fields shall be ready to play a minimum of 30 minutes prior to scheduled game time.
 - b. **Visiting Team.** Visiting team shall be responsible for field tear-down (dragging field, raking, picking up and disposing of litter, putting away equipment and securing sheds/field boxes). If the visiting team is a non-League team (Interlock games with another league), Home Team shall be responsible for all tear-down duties.

Concessions. Home team shall be responsible for staffing concession stands at Cougar Field and Lions Park 1 for all home games. Failure to open concession stands could lead to loss of League privileges.

Scoring. Each team is responsible for keeping score. Home team will be the official scorebook. Final scores and pitching logs shall be submitted by each manager to the League after each game.

Pitch Tracking. Each manager is responsible for maintaining pitching logs for their team.

1. Each team in a Little League or York County affiliated division shall utilize GameChanger for scoring, pitch tracking, and record keeping. Pitch counts shall be accurately recorded within GameChanger for review/record.

2. Managers shall place player health and safety above all else. Little League pitching guidelines must be followed for Little League divisions, and should be considered for non-Little League divisions. Managers found to be abusing pitchers will be subject to removal by the League.
3. Managers shall grant the Board administrative access to their team on GameChanger upon request to review game logs if there is any concern of player misuse.

Equipment. Each manager shall be issued equipment at the beginning of each season by the League Equipment Coordinator. Manager shall be responsible for maintaining equipment throughout the season and returning all equipment to the League at the end of each season. Failure to return equipment in a timely manner may lead to forfeiture of manager duties for subsequent seasons.

1. **Damaged Equipment.** Manager shall inform Equipment Coordinator immediately if any League issued equipment is damaged during the course of the season.
2. **Missing Equipment.** Manager shall be financially responsible for any missing equipment upon equipment turn in.

Conduct. Managers are expected to display and promote sportsmanship, character, respect, and integrity at all times. Failure to do so may result in immediate removal and forfeiture of manager duties for subsequent seasons.

ARTICLE 16 - CODE OF CONDUCT

All participants, volunteers, spectators, and Board members of DCB activities and events shall comply with the published DCB Code of Conduct documents. Documents shall be reviewed and updated annually by the Board, publicly posted on the DCB website, and referenced during all registrations.

In addition to the DCA Code of Ethics and the DCB Code of Conduct documents, participants and volunteers are reminded:

1. Coaches shall not argue any call by an umpire. Only the team manager may enter the field of play to discuss a call with any umpire. Disrespectful conduct by any manager or coach in response to a call is subject to automatic ejection.
2. Any manager, coach, player, or spectator who is ejected by the umpire shall receive a one game League suspension. Suspended participants or spectators shall not be present in any capacity at the team's subsequent game. Ejections and suspensions are not subject to appeal.
3. Home plate umpire shall have the final ruling on all rule interpretations and has complete control over each game.
4. No spectators, coaches, or players shall be allowed to stand behind the backstop during a game.
5. Any participant who intentionally throws equipment shall be subject to automatic ejection from the game.
6. To strike a player, coach, official or display unsportsmanlike conduct towards the same during any game or League event shall mean automatic ejection and suspension of the following game in its entirety.
7. Gross misconduct by any player, coach, or spectator shall be reported to the Board immediately and is subject to disciplinary action and/or suspension.

Reporting. In the event of a negative incident occurring during a League event, an involved party or witness shall complete a "Dallastown Cougar Baseball Incident Report". This report shall then be submitted to the League Secretary for recording purposes and the Commissioner for investigation. All incident reports submitted shall be investigated and appropriate action will be taken.

ARTICLE 17 - CERTIFICATE OF SECRETARY

I certify that I am the current elected and acting Secretary of the Organization, and the above bylaws are the bylaws of this Organization as adopted by the Board on _____, and that they have not been amended or modified since the date above.

EXECUTED in the County of York in the State of Pennsylvania.

League Secretary Printed Name

League Secretary Signature

Date