

## Blair-Taylor School District Library Technology Device Student User Agreement

The technology device is the property of Blair-Taylor School District library. It is for educational purposes.

The student is responsible for all content that is put on the device during the time frame that the student has the device checked out. All documents/content should be saved on external devices or in the cloud. A proxy server monitors keystrokes and song lyrics on the device when it is both in and out of the school building. See “Acceptable Use School Board Policy” # 365 and the student handbook for detailed information about acceptable and unacceptable use of school devices, school accounts, and personal electronic devices. Students assume responsibility and liability if they engage in unacceptable behavior.

Any Blair-Taylor staff member has the right to check the device for appropriate use at any time. The parent or guardian has the right to view any records or search histories on the device. The parent or guardian has the right to limit the student’s use of the device at school or home, including requiring the device be left at school.

Not abiding by the Acceptable Use Policy for electronic devices or digital accounts may result in disciplinary action. The building principal will conduct investigations of inappropriate behavior and will determine appropriate disciplinary action and/or contact an appropriate law agency if necessary. Disciplinary actions for students may include, but are not limited, to:

1. Taking the device away from the student
2. Student barred from checking out technology equipment from the district library
3. Conferencing with the student and parents or guardians.
4. Referring the incident in question to the appropriate law agency.

*If it is determined that an adult misused the school device, the school will seek legal counsel and make a referral to the proper authorities if warranted.*

Check the device when received to ensure it is in working order. It must remain clean and free of damage, writing, and stickers.

Blair-Taylor School library staff and administration retain the right to investigate damage to the device and assess fines. Fine-worthy offenses include, but are not limited to, the following:

1. Stolen or lost device
2. Intentional or negligent damage to the device
3. Removal or alteration of provided protective gear
4. Taking the device to high risk areas such as the gymnasium, chemical labs, and sporting events
5. Exposing the device to water, humidity or heat (such as in a vehicle)

### **Repair and/or Replacement Costs:**

All repairs are handled by Blair-Taylor Schools and/or its contracted personnel. No personal replacement or repairs by a student or his or her family or third-party repairs are allowed. **The student or his or her family is responsible for full repair costs or replacement of lost/damaged items.** The library staff and/or administration will work with the technology staff to determine the repair cost.

Student’s Name (Print): \_\_\_\_\_

Student’s Signature: \_\_\_\_\_

Date: \_\_\_\_\_