

Important Information

Overview

According to [MCL 388.1623g\(13\)](#), the purpose of the MI Kids Back on Track is to support programs designed to:

- Address unfinished learning.
- Get students to grade-level academic standards.
- Provide additional academic assistance to students at risk of falling behind their peers.
- Help high school students prepare for postsecondary education.

These programs can be provided before school, during school, after school, or during the summer for grades pre-K to 12 in this state. Districts are encouraged to partner with community-based organizations in this work.

There are two phases to the application process: districts must first be determined eligible. Once a list of eligible districts is compiled then allocations for each district will be determined. Eligible districts will then need to submit a budget for approval, aligned with the allocation and approved plan. Plans and budgets will be submitted through this NexSys grant platform. More information on the grant program can be found at [MI Kids Back on Track \(michigan.gov\)](#).

Application Instructions

Part 1 - Review Grant Selection

1. Find the "Review Grant Selections" page which is directly under this page on the left-hand scrolling bar.
2. Once within the page, select "Apply Later" and ensure to click the "Save" button in the top right corner. ***Do NOT select Apply Now until you have been told to do so by the department***

Part 2 – Uploading Plans into NexSys

1. Find the "Strategic 23g Plan" page within the *Program Information* Section. Recording for [MiStrategyBank](#)
2. After reading each of the eligibility assurances in their entirety, check off each of the four boxes. Note: Checking off these four boxes does not preclude applicants from reading through the "Assurances and Certifications" page, as additional assurances are listed on this page.

3. Check off the box (or boxes) next to the goal(s) that correspond(s) to how the district's plan will meet the goals of the MI Kids Back on Track Program.
4. To expedite the review process, applicants should indicate whether the district received 98c funds. "No" indicates the district's 98c application was rejected, while "NA" indicates the district did not apply for funding.
5. When uploading the plan through the Document Source subsection on the page, please ensure the document uses this naming convention – districtname_23gPlan. This will help reviewers in tracking plans across districts.
 1. If you are an ISD applying on behalf of multiple districts, please use the "Add" button in the top left to give each district/PSA its own plan page.
6. Ensure to hit the save button (found in the top right portion of the page) after completing the page.

Part 3 – Program Evaluator and Program Manager

1. Find the "Program Evaluator" page within the *Program Information* Section.
2. Type in the name of the program evaluator – ex. John Doe, should you have one.
 1. **This is not a required page as MAISA will collect data, however, applicants are encouraged to consider who will submit the data for reporting. If the program evaluator is unknown, simply save the page and move to step 3.**
3. Find the "Resume or Vita of Program Manager" page within the *Program Information* Section. This page will indicate who from the district or supporting ISD will manage this grant program, including ensuring that any tutoring is supported by individuals who can provide training and coaching.
4. Type in the title of the program manager – ex. Curriculum Lead for Lansing Public Schools.
5. Indicate the Primary Place of Work for the program manager – ex. District Home Office.
6. Upload the resume or vita of the program manager.
 1. If this role is not yet filled, then a job description must be uploaded.
7. If you are an ISD applying on behalf of multiple districts, and each district will have their own Program Manager please use the "Add" button in the top left to give each district/PSA's program manager their own page.
 1. The "Add" button can also be used to include other individuals that pertain to the district's/PSA's program.

10/6/2023 UPDATE-

The MDE team has been made aware that districts are unable to view additional level 5 individuals when in the "Add/Edit People" page, and are working closely with the NexSys team to get this fixed as soon as possible. Updates will be provided as they become available.



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MANAGER STATE AND FEDERAL PROGRAMS AND SPECIAL
POPULATIONS

State Aid Status Reports: <https://mdoe.state.mi.us/samspublic/home>

Program Allocations:

<https://www.michigan.gov/mde/services/school-performance-supports/educational-supports/tools-and-resources/program-allocations>

Join our Listserv: <https://forms.gle/DFC8aZn4cynLTwpD9>



ELEVATE YOUR IMPLEMENTATION SCIENCE EXPERTISE

WAYNE RESA, MUSKEGON AREA ISD.

Rolling out new evidence-based strategies can be overwhelming. To make the process more manageable, we invite you to join trainers from Wayne RESA and Muskegon Area ISD. Together, we will explore effective approaches to successfully adopting, implementing, and sustaining strategies or programs. Research emphasizes that equitable, stage-based implementation science practices can lead to positive outcomes. So, register for this FREE session to discover the principles and tools of stage-based implementation science for continuous improvement.

DATE: 10/16/23
TIME: 9:00 AM - 12:00 AM (VIRTUAL)
EVENT COST: FREE
EVENT NUMBER: 5552
REGISTRATION DEADLINE: 10/12/23



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