



## ***Gulf Coast Super Regional Bid Packet***

Please email your Union President or USA Senior Club Council Representative if you're interested in submitting a bid to host the Gulf Coast Super Regional Championship.

Deadline for Bid Submission – **December 15, 2024, 5pm ET. Return the bid to your union President.**

Final Decision and venue/destination announced - **December 31, 2024.**

Dear Potential Host,

On behalf of the Senior Club Council (SCC), thank you for your interest in hosting the Gulf Coast Super Regionals. The SCC considers our championship events a member benefit and, as such, look for hosts that exceed expectations in terms of communication, support, and athlete experience. Hosting the Gulf Coast Super Regionals provides economic impact to your community, creates new experiences for athletes and their families, and promotes the sport of rugby.

The objective of this RFP is to provide general information about the site selection process, illustrate criteria required to host Gulf Coast Super Regionals, and to outline the division of operations and budget responsibilities for each organization. Please contact your Union President or USA Senior Club Council Representative if you have questions or would like to discuss creative ideas to accomplish our shared goal.

**We understand some of the information in this packet may not yet be available to your club or will need to be sorted out once you are awarded a request for more information if your bid is considered.**

Thank you for your interest and we look forward to reviewing your submission

Sincerely,

Gulf Coast Super Regional Union Presidents and USA Senior Club Council Representatives

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**Gulf Coast Super Regionals – May 3/4, 2025** – one warmup field, one stadium (or similar look/feel preferred) field, one non-stadium field. 14-16 teams (D2M, D2W, D3M, D1M)

## **Competition needs:**

- Ball runners for all matches
- Fields up to specifications
- Volunteer support
- Local sources for medical coverage and certified athletic trainers
- Local connections to streaming companies
- Local referee support
- Convention Bureau partnership preferred

## **Hotel preferences:**

- Complimentary Breakfast preferred
- 1:25 Comp ratio
- No Attrition
- One Complimentary Suite for SCC event manager (above the 1:25 comp)
- Complimentary WIFI
- Rate equal to rates on booking engines
- Complimentary Parking for cars, vans, and motorcoaches
- Teams responsible for rooming lists and payments

## **Bid enhancements:**

- Venue rental assistance
- Local sponsor connections
- Team dining options
- Fan blocks
- Welcome signage
- Assistance with Production Calls
- Local promotion/media contact/connections
- Assistance with registration and check in (brewery connection or an appropriate experiential venue)

## **Benefit of hosting:**

- Exposure to greater rugby community
- Connection to local rugby community to utilize as partners in future bid opportunities
- Destination promotion to new audiences
- Economic Impact

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Please provide the name and contact information of the person completing this bid:

If different, please provide the name and contact information of the person that will be the Event Manager responsible for management of this event:

I am a (senior or college club, union, event venue, sports bureau):

The host will collaborate with the following rugby organizations (GU, Referee organizations, etc.):

## **FIELD REQUIREMENTS**

The following section outlines the required field dimensions and support areas to host the Gulf Coast Super Regional Championship event. When submitting your final, completed bid packet please include pictures of the venue taken at the same time of year that the event will be hosted.

Please provide the name, address, phone, and website of the host venue:

Click or tap here to enter text.

Is there a cost to rent the facility?

Choose an item.

What is the hourly rental rate for the venue?

Click or tap here to enter text.

Does the field have lights?

Choose an item.

Fields should be as close as possible to World Rugby standards which are between 68-70 meters wide by 96-100 meters goal line to goal line with 22-meter end zones (in-goal) a 5-meter safety area the length of each sideline and technical zones for the teams and coaches. Do you have a primary field that meets these requirements?

Choose an item.

What is the width of the pitch/field (in meters)?

Click or tap here to enter text.

What is the length of the pitch/field goal line to goal line?

Click or tap here to enter text.

What is the depth of the end zones? Please note if the end zones are two different depths.

Click or tap here to enter text.

Please assert that you will provide rope (or some sort of sideline barrier) spanning from goal line to goal line, 5-meters from the sideline on both sides of the field?

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Choose an item.

Please assert that there will technical zones on the team sidelines? Technical Zones diagram can be found on the USA Rugby Club Resources page at <https://usa.rugby/club-resources>.

Choose an item.

What is the composition of the field that the matches will be played on?

Choose an item.

If the field is turf, what sport lines are permanent?

Click or tap here to enter text.

What organization will be responsible for lining the field?

Click or tap here to enter text.

Please provide a specific date that the field(s) will be lined for this event:

Click or tap here to enter text.

Where is the warm-up field in relation to the primary match pitch/field? (Adjacent to the match pitch – no warm up field available – 1 mile from primary pitch)

Click or tap here to enter text.

What are the dimensions of the warmup field (in meters)?

Click or tap here to enter text.

Are there any policies established by the venue management that would cancel matches and what entity makes those decisions?

Click or tap here to enter text.

What is the venue's *lightning* policy?

Click or tap here to enter text.

Are there any obstructions on the field or within 5-meters of the playing enclosure? (sprinkler heads drain grates/covers, large holes, telephone poles, etc.)

Choose an item.

Are goal posts permanent, portable, or equipment from another sport converted to goal posts?

Choose an item.

Where are the goal posts located? (Try Line, Dead ball line)

Click or tap here to enter text.

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Are the goal posts installed into sleeves, permanent, or, if portable, supported by braces? If portable, please describe how many metal pieces must be padded.

Click or tap here to enter text.

Are there any potential conflicts with another sport that would take priority over this event?

Click or tap here to enter text.

## **ADDITIONAL FIELD SUPPORT**

Is there fan seating (i.e. Bleachers)? What is the capacity?

Click or tap here to enter text.

Are there restrooms and are they located in a permanent structure or port-o-lets?

Click or tap here to enter text.

Are there concessions available? If yes, please attach an appendix to indicate which kind or list below

Click or tap here to enter text.

Will teams have access to a locker room?

Click or tap here to enter text.

Is there a scoreboard for one or both of the competition fields and are they available for all of the matches?

Click or tap here to enter text.

Please list any events that will be taking place in the destination or at the same venue that may impact this event (hotel compression, traffic, etc.)

Click or tap here to enter text.

Will water coolers be placed on each bench?

Click or tap here to enter text.

Who is responsible for filling and maintaining the water coolers? Please provide the name of a person and the organization that person is affiliated with.

Click or tap here to enter text.

Will Alcohol be served during the event?

Choose an item.

Is there a PA system available for event use? Please note if a fee is applicable.

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Click or tap here to enter text.

Please provide the name, email address and cell phone number of the on-site field manager.

Click or tap here to enter text.

Will the host provide ball runners (both side lines and both dead ball lines)?

Click or tap here to enter text.

Will you promote the event to your local media outlets?

Click or tap here to enter text.

Will you charge an entry fee to this event?

Click or tap here to enter text.

How much is the fee if there is a gate?

Click or tap here to enter text.

Will you charge for parking?

Click or tap here to enter text.

How much will you charge for parking?

Click or tap here to enter text.

Do you have a revenue sharing model for gate and parking? Please describe your revenue sharing model.

Click or tap here to enter text.

Will merchandise be sold at this event?

Click or tap here to enter text.

Are there any restrictions on sponsors?

Click or tap here to enter text.

Will the host permit our sponsors to set up booths?

Click or tap here to enter text.

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## **MEDICAL COVERAGE**

The event always requires **at least two Certified Athletic Trainers**. Do you have a connection with local athletic trainers and/or do you have the ability to book/schedule their services?

Click or tap here to enter text.

Will tape, pre-tape, and ice be provided by a Certified Athletic Trainer?

Click or tap here to enter text.

Will the Certified Athletic Trainers be in a high visible area and how will they be highlighted? Tent and banner, room with a sign?

Click or tap here to enter text.

Will you cover the cost of the Certified Athletic Trainers? What is the hourly rate for ACTs in your area?

Click or tap here to enter text.

Will there be an ambulance with Advanced Life Saving or Basic Life Saving qualifications on site?

Click or tap here to enter text.

Will the host cover the cost of ALS/BLS Ambulance?

Click or tap here to enter text.

Where is the closest public fire/EMT station? Please provide a link from field to station via Google Maps.

Click or tap here to enter text.

What is the name and where is the closest hospital to the primary field? Please provide a link from field to hospital via Google Maps.

Click or tap here to enter text.

## **LOCAL RUGBY SUPPORT**

Which Local Referee Society provides service to this venue? Please list primary contact and referee scheduler for the Society name and email address.

Click or tap here to enter text.

Is the local Referee Society aware that this bid is being submitted?

Click or tap here to enter text.

Will you provide food, tents or indoor classroom, and beverages for the referees?

Click or tap here to enter text.

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Has the host notified the conference and/or union that the event will take place?

Click or tap here to enter text.

## **MEDIA AND BROADCAST**

***All Gulf Coast Super Regional Championship matches need to be broadcast live except consolation matches, where applicable***

Is there a hardline internet access point available to stream the event?

Click or tap here to enter text.

Describe past experience with streaming or plans to stream (ie vendors, etc)

Click or tap here to enter text.

Do you have a media relations/PR department?

Click or tap here to enter text.

## **HOTEL NEEDS**

Average room rate during this time of year

Click or tap here to enter text.

How many hotels are within 10 miles of the primary field and what are those brands?

Click or tap here to enter text.

Can you send a lead to all the hotels in your region?

Click or tap here to enter text.

Please provide a list of events your organization has hosted in the past 24-months.

Click or tap here to enter text.

Please share any expenses that the host will provide the funding

Click or tap here to enter text.