

Donation Box Policy

Augsburg University encourages the campus community to organize donation drives in order to raise awareness of communities in need. In order to ensure the impact and success of such drives, the University establishes the following guidelines for the Minneapolis campus:

Donation Drives Outside the Residence Halls

- Any donation drives held on campus must be led by Augsburg University students, staff, and/or faculty.
- All donation boxes must be stamped and approved at the Copy Center before their placement around campus.
- Donation boxes must look presentable and labeled with the name of the individual, student organization, department, and/or office that is sponsoring the drive.
- No more than 2 donation drives will be approved to take place at the same time on campus.
- Donation boxes can be placed against a wall or on a designated table in the following locations for up to 3 weeks:
 - Christensen Center Lobby (outside of Strommen Center offices)
 - Enrollment Center Lobby
 - Foss Atrium (outside of the Campus Ministry offices)
 - Oren Gateway Center
 - Si Melby Lobby (outside of the Athletics offices)

Donation Drives Inside the Residence Halls

To place a donation box in a residence hall, one must obtain the permission of the respective Residence Hall Director before placement. Please consult the Department of Residence Life for further details.

University-sponsored donation drives, such as the Augsburg Campus Cupboard, may have donation boxes available for longer periods of time.

Not adhering to the above guidelines will result in the removal of donation boxes and future denial of donation drives. Augsburg University reserves the right to deny requests.