

## Improvement Project Charter

Link or paste your responses in the Salmon colored boxes.

- [Completed math exemplar](#)
- [Completed chronic absenteeism exemplar](#)

Critical Questions	Success Criteria
1. What is our problem of practice?	<ul style="list-style-type: none"> <li>• A problem, without a solution already embedded</li> <li>• Specific</li> <li>• Actionable - within your control</li> <li>• High leverage - You would make significant progress if you could solve this problem</li> </ul>
2. What are we trying to accomplish?	<p><a href="#">SMART E Aim statement checklist:</a></p> <ul style="list-style-type: none"> <li>• S - Specific (How much? for whom? Includes baseline data)</li> <li>• M - Measurable (Provides ongoing formative, and summative data)</li> <li>• A - Aspirational and Attainable (Big enough to matter, small enough to win)</li> <li>• R - Relevant (Compelling to those who work on it)</li> <li>• T - Timebound (Having a target for this school year)</li> <li>• E - Equitable (Towards addressing injustice, inequity, or oppression)</li> </ul>
3. What changes might we introduce and why? (Theory of improvement) <ul style="list-style-type: none"> <li>• <a href="#">Math Evidence Based Strategies Playbook</a></li> <li>• <a href="#">ELA Evidence Based Strategies Playbook</a></li> </ul>	The change idea(s) chosen, need to be: <ul style="list-style-type: none"> <li>• Informed by research / evidence based best practices</li> <li>• Logical - <i>If we try <span style="color: #ffc107;">..(change idea).. that will impact <span style="color: #28a745;">..(driver)</span> ..which in turn will lead to <span style="color: #17a2b8;">..(aim)</span>.</span></i></li> <li>• Quick and inexpensive to test</li> <li>• Measurable</li> </ul>
<p><i>If we try <span style="color: #ffc107;">..(change idea).. that will impact <span style="color: #28a745;">..(driver)</span> ..which in turn will lead to <span style="color: #17a2b8;">..(aim)</span>.</span></i></p>	
4. How will we know if a change is an improvement?	Includes measures for: <ol style="list-style-type: none"> <li>1. <i>Change idea</i> (Should include an outcome measure, could include short term process measures)</li> <li>2. <i>Driver</i></li> </ol>

	3. <i>Aim measures</i> (Both big dot and small dot aims)
5. Develop a prototype of your change idea	<a href="#">Change idea prototype template</a>
6. Running PDSA cycles <ul style="list-style-type: none"> <li><a href="#">PDSA form</a></li> </ul>	<a href="#">Checklist for high quality PDSAs</a>