Severna Park High School Band and Orchestra Boosters Associ… Inc.

BOARD MEETING MINUTES

Severna Park High School Band and Orchestra Boosters
Minutes of the Executive Board Meeting
October 10, 2023
8:00pm

Location of the Meeting: Virtual via Google Meet

Present at Meeting: Michael Nunn, Karen Clayton, Mr. Kilby, Kelly Foley, Alena Davis, Amy Wong, Jen Lavy, Karen Donovan, Heather Barnstead, Travis Darcy, Julie Triplett, and Karen Fox (for the presentation).

1. Call to Order

The regular meeting of the Executive Board of the Severna Park High School Band and Orchestra Boosters was called to order at 8:03pm on October 10, 2023, virtually by Michael Nunn.

2. Review of Previous Minutes

The minutes of the previous meeting held on August 31, 2023, were reviewed and approved.

3. Presentation from the Athletics Department

Karen Fox, the Athletics Booster's treasurer, attended the first part of the meeting to present an offer for collaboration with the BOB regarding game concessions. Traditionally, the management and the proceeds from concessions have been in the domain of the Athletics Boosters. Profits from concession sales would be awarded to the team of the parent who volunteered. On average, between $17,000 and $20,000 is earned each year. The Athletic Boosters would like to open this activity up to the band and drama boosters. Parents can go to spboosters.org to view the calendar of events and sign up for a volunteer slot. They should sign in when they arrive for duty. The BOB would earn $14 per hour of volunteer service. This opportunity is open to students as well as parents. The BOB thanked Karen for the opportunity and for her time. This topic will be discussed at future Executive Board meetings.

4. Review of Open Action Items

All Open Action Items were related to the Home Show which has now passed; therefore, all items are complete.

5. Reports

Treasurer: The Treasurer's Report was provided in advance of the meeting and is attached. There are some open receipts including lemonade, concessions, facilities, and MMBA. Fair Share fees are due at the end of next week. Travis is working on preparing a profit from the Home Show, but the numbers are looking good so far. The BOB accountant is filing for an extension for taxes for this year.

Secretary: No Report.

VP: No Report.

President: The meeting dates in the agenda have been approved by Mr. Kilby.

Mr. Kilby: This Thursday at 7pm there will be a 1-hour long performance of the Airmen of Note. Spring trip information is coming soon.

Student Leadership: No Report.

6. New Business

Senior Night: Planning is underway for the Senior Night game. So far, we have 13 Future Falcons signed up for the event (11 musicians and 2 color guard). The BOB will provide transportation and dinner for all.

Fundraising: This week starts the World's Famous Chocolate fundraiser. The Chick-fil-A dinner night is scheduled for October 19th. The Ledo's Pizza fundraiser only brough in $50. The Double Good fundraiser was successful for the second time.

Communications: There was a call for more information, flyers, and Canva designs to go out via Accent and Facebook. The Accent will now be published on Sundays instead of Saturdays.

Operations: Mark Heffes is working on repairs to the stands for banners. Paul Bresson has ordered the trucks.

Uniforms: Cleaning dates have been updated and adjusted in Charms. The special black cloaks are leaving fuzz on the uniforms, and we need lint rollers to clean them. The MB jackets have been ordered, but there was a snafu. They supposedly had been shipped but never showed up. Many sizes were on back order. The order should ship out by the end of this week. We should not use the same vendor next year after all these problems. The concert attire picture day is scheduled for this Friday. Musicians should bring their uniform to school, drop it off in the band room, and stay after school for the picture.

Spiritwear: The Victory online store is open until Sunday, October 15th. Victory will use inventory from Home Show to fulfill orders.

Hospitality: Students should bring a packed lunch to the Towson competition because the concession stand does not accept cash. It is credit card only.

Home Show: Another successful year! Parking could be improved, partly because the Parks & Recs department had an event running concurrently.

7. Date and Time of the next Board Meeting

The next Executive Board meeting is scheduled for Monday, November 13, 2023, at 5:30pm, in the SPHS Band Room. The next General Membership meeting is scheduled for Monday, November 13, 2023 at 7pm, in the SPHS Band Room.

8. Adjourn

The meeting was adjourned at 8:55pm.

Submission and Approval of Minutes:

Minutes Submitted by: Julie Triplett Date: 11/13/23

Minutes Approved by: _____ Date:

Attachments: