

Zone C

Details		Attendees	
Date	Wednesday, 2nd November 2022, 13:00 - 14:30 (UK time) 14:00 - 15:30 (CET time)	Chair	Will Pickett
Joining link	meet.google.com/fhb-zkme-vow <i>Chair, please ensure you are logged into your HBSC account before joining the meeting</i>	Notetaker	Name of the notetaker
Programme	Autumn 2022 programme	Registered Attendees	Online list

Aims of this meeting

1. (Chair, please add aims)
- 2.

Agenda items are welcome, to propose an agenda item please contact the chair at least two weeks prior to the meeting.

Agenda

1. Welcome	Welcome and introductions. Minutes and actions from the last meeting.
2. 2021/22 survey	Update on survey progress and share best practice. Update on any national reports, and plans for dissemination. Discuss ideas to maximise coverage. (Please contact icc@hbsc.org if you need any HBSC materials for your national report and send any finalised national reports to icc@hbsc.org)
3. HBSC survey	Reflections on the 2021/22 survey

	<ul style="list-style-type: none"> Please list any key reflections in your minutes and feedback information to relevant focus/writing groups where required. <p>Ideas for the 2025/26 survey</p> <ul style="list-style-type: none"> Please list any ideas (changes to the existing questionnaire, new topics etc) in your minutes and feedback information to relevant focus/writing groups where required.
4. Zone publications	<p>Zone publications</p> <ul style="list-style-type: none"> Ongoing/potential Zone publications Potential opportunities for optional package collaboration and publications (please note selections are indicative only and subject to change as it is based on information provided during translations).
5. Any Other Business and next steps	<ul style="list-style-type: none"> Any ideas/comments around the International Report and 40th anniversary. Share any relevant opportunities with your Zone colleagues, for example, potential funding sources and conferences. Summary, actions and photo!

Notes & actions

Assign a notetaker to take notes of key discussion points from the meeting. This is useful for participants to refer back to in the future and for people who could not attend. Anyone can add notes, add them below or underneath the agenda points above. Please add the photo too.

Zone C meeting, Wednesday 2nd November 2022 **Note of meeting**

Attendees

Ireland: Aoife Gavin

Canada: Will Pickett, Wendy Craig, Gina Martin

England: Sabina Hulbert, Tamsyn Eida, Erica Ferris (apologies Sally Kendall)

Scotland: Jo Inchley, Dorothy Currie, Judith Mabelis, Judith Brown

1. Update on 2021/22 survey progress

	Data collection	Mode of data collection	School-level reports
<i>Ireland</i>	Finish Nov & submit data by end of Dec 22.	Online (Qualtrics) and paper (mainly 11 year olds)	
<i>England</i>	Completed with 37 schools, n=5600 with ~1400 removed after cleaning.	Online (Qualtrics) and paper	Plan to distribute reports when NR prepared.
<i>Canada</i>	Have had a lot of school closures, other surveys simultaneously in field and variation across Provinces so data collection will continue to March 23. Collecting from 80,000 YP with HBSC sample returned.	Online (Qualtrics) and paper (driven by poor internet in remote areas)	All schools to receive report provided minimum number reached (ethics specified minimum number of 30 per cell) otherwise District report. Designed by Youth Board. Focus groups with schools.
<i>Scotland</i>	Completed June 22 with 137 schools, n=4388. Recruitment made more difficult because of National HWB census. School level questionnaire returned from 61% of schools.	Online (smartsurvey)	Reports returned to all schools. Combined gender & age groups for schools with low numbers. Used SHINE template.
<i>Wales</i>	Autumn 21. All YP in Wales completed survey with HBSC sample returned.		Reports produced for all schools. Analysing data.

2. Sharing best practice

Ireland	Will contribute early practice experience of using online platform to the MDG.
England	Described issues with qualtrics (e.g. with survey duplication and Cantril ladder). Produced a lesson plan linking to curriculum with input from Youth group which has helped with school engagement.
Canada	Described benefits of working with an experienced Qualtrics programmer to enhance online data collection.
Scotland	Relationship with local authorities was key to school recruitment. Developed a data dashboard as a class room resource and have been sharing with all schools.

3. National report & dissemination

	Date	Dissemination
<i>Ireland</i>	Planning for Autumn 23	Likely to be similar to 2018 with printed versions for schools & key stakeholders + soft launch but may possibly move to online only.

