

Camp Silver Creek Alumni Association of the Family YMCA of Marion and Polk Counties Bylaws

Founded in 1988

First Constitution, February 22, 1990

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INDEX

[Article I. Name](#)

[Article II. Purpose and Objectives](#)

[Article III. Membership](#)

Section 1. Eligibility

Section 2. Contributions

Section 3. Honorary Alumnus

[Article IV. Board of Directors](#)

Section 1. Governance

Section 2. Original Members of the Board

Section 3. Term of Office

Section 4. Resignation

Section 5. Ex-Officio Members

Section 6. Camp Staff Representatives

[Article V. Officers](#)

Section 1. Number of Officers

Section 2. Term of Office

Section 3. Resignation

[Article VI. Duties of Officers](#)

Section 1. Chairperson

Section 2. Vice Chairperson

Section 3. Secretary

Section 4. Treasurer

[Article VII. Meetings](#)

Section 1. Annual Meeting

Section 2. Quarterly Board Meetings

Section 3. Special Board Meetings

[Article VIII. Elections](#)

Section 1. Nominating Committee

Section 2. Election of Officers

Section 3. Election of Directors

[Article IX. Committees](#)

Section 1. The Chairperson

Section 2. Executive Committee

Section 3. Advisory Board

Section 4. Standing Committees

[Article X. Quorum](#)

Section 1. Quorum

[Article XI. Amendments](#)

Section 1. Proposed Amendments

Section 2. Votes Needed for Amendments

Section 3. Notice for Amendments

Section 4. Other Matters for a Vote

ARTICLE I – NAME

The name of this organization shall be the Camp Silver Creek Alumni Association ("CSCAA", hereafter, or "the Association") of the Family YMCA of Marion and Polk Counties.

ARTICLE II – PURPOSE AND OBJECTIVES

The Association shall have as its stated purpose, "To support, preserve, and strengthen YMCA camping at Camp Silver Creek." The objectives of this Association shall be:

1. To preserve and enhance the spirit of the Camp Silver Creek camping experience through the promotion of YMCA camping values such as

- Community
- Self-reliance
- Individual responsibility, commitment, and accomplishment
- Discovery, reflection, and appreciation of creativity
- World stewardship
- Environmental awareness
- Spiritual growth

2. To preserve and enhance the relationships among and between the Family YMCA of Marion and Polk Counties (hereafter "The Y"), Camp Silver Creek, local communities, and the State of Oregon.

3. To organize and carry out camp-oriented work projects and Association events, and to serve in an advisory capacity to the Camp Committee and Camp staff.

4. To solicit funds for campership and the development of an endowment fund for the support of annual operating needs at Camp Silver Creek, and for Association activities.

5. To cultivate good fellowship among those with a mutual interest in YMCA camping.

ARTICLE III – MEMBERSHIP

Section 1. All past campers, staff, and contributors to YMCA Camp Silver Creek, who have reached the age of eighteen, and who support the stated purpose and objectives of the Association, will be considered alumni and members of the Association (hereafter “members”).

Section 2. Contributions from members shall be encouraged and solicited on an annual basis and shall be used to carry out the purpose and objectives of the Association.

Section 3. The CSCAA Board of Directors (hereafter “Board” or “Directors” may confer “Honorary” Member status upon any person.

ARTICLE IV – BOARD OF DIRECTORS

Section 1. The affairs of this Association shall be governed and managed by a board of directors subject to the overall supervision of the Family YMCA of Marion and Polk Counties Board of Directors. There shall be at least seven elected directors, each of whom supports the stated purpose and objectives of the Association. Employees of the parent organization or other controlling interests shall be ineligible to serve as directors.

Section 2. The original members of the CSCAA Board of Directors shall be approved and installed by the Salem YMCA Board of Directors at the time that these bylaws are adopted. Said original board members shall be in three “classes” so that approximately one-third of the board positions will have terms expiring each year. Subsequent directors, other than those elected under Section 4 of Article IV, shall be elected by the Association, and installed at the next annual meeting. Directors must be selected from a slate of nominees presented to the board of directors by a Nominating Committee, which is to be established and to operate following procedures specified in these bylaws. In connection with these elections, any member of the Association may, following procedures specified in these bylaws, submit names of candidates for consideration by the Nominating Committee.

Section 3. Each elected director shall serve for a term of three years or until he or she resigns, is removed, or is not re-elected. Any elected director who has served

two consecutive three-year terms shall be ineligible for re-election until being off the board for one year, except that this limitation shall not apply to any director who shall be elected to a board office at the expiration of a second regular term.

Section 4. A director may resign at any time by giving written notice to the Chairperson or Vice-Chairperson. A director may be removed by a 2/3 vote of all voting directors then in office. Such action may occur at a regular Board of Directors meeting or at a special meeting called for that purpose, provided, however, that reasonable advance notice of a proposed removal shall be given to all directors. Upon a voting director's resignation or removal, the board of directors shall promptly elect and install a suitable replacement to complete the remaining term of that directorship.

Section 5. The Chairperson of the Family YMCA of Marion and Polk Counties Camp Committee shall be a non-elected, voting member of the CSCAA board of directors.

Section 6. The camp staff shall each summer, under the direction of the Camp Director, nominate and choose a representative and an alternate to sit on the CSCAA board. This position shall have a single vote and will be installed at the fall meeting of the Board. The YMCA Camping Services director and/or the director of Camp Silver Creek shall be invited to all meetings of the CSCAA board of directors.

ARTICLE V - OFFICERS

Section 1. The officers of this Association shall be a Chairperson, Vice-Chairperson, Secretary, and Treasurer.

Section 2. Each officer shall be elected annually by a majority vote of the Board of Directors from among the board members then in office and shall serve for a one-year term or until he or she resigns or is removed.

Section 3. An officer may resign at any time by giving written notice to the Chairperson or the Vice-Chairperson. The Board of Directors may remove an officer at a regular or special meeting, provided all directors are given reasonable advance notice. Upon an officer's resignation or removal, the Board of Directors shall promptly elect and install a qualified replacement to complete the officer's current term.

ARTICLE VI – DUTIES OF OFFICERS

Section 1. Chairperson (individually or through a designee):

- Plan and preside at all business meetings of the Association and Board
- Appoint, with the advice and consent of the board, all standing committees and special committees

- Receive and acknowledge donations to the Association
- Maintain and publish a donor list
- Assist in the publication of the Association's news
- Ensure that the website and other media are up-to-date and consistent
- Develop and publish a calendar of events
- Notify the board of meetings and events
- Coordinate with the board secretary and YMCA staff to maintain the CSCAA membership database
- Monitor the budget

Section 2. Vice Chairperson:

- Perform the duties of the chairperson in his or her absence
- Assist the chair in planning and coordinating the annual meeting
- Publish the Association's newsletter along with one or more appointees.
- Help receive and acknowledge donations to the Association
- Help maintain and publish a donor list
- Help ensure that the website and other media are up-to-date and consistent
- Help develop and publish a calendar of events
- Help notify the board of meetings and events
- Coordinate with the board secretary and YMCA staff to maintain the CSCAA membership database
- Monitor the budget

Section 3. Secretary:

- Keep minutes of board and association meetings
- Conduct the correspondence of the association
- Keep a record of attendance at the regular meetings
- Coordinate with YMCA staff to maintain the CSCAA membership database
- Assist in the publication of the Association's newsletter

Section 4. Treasurer:

- Receive, record, and place the Association's funds in a separate account established for the benefit of the Association
- Account for those funds following procedures approved by the Family YMCA of Marion and Polk Counties Board of Directors and business office
- Prepare a budget for the year
- Coordinate with the CFO of the YMCA of Marion and Polk Counties and the Golf Committee and any other fundraising committees
- Obtain annual treasurer reports from the CFO on CSCAA funds
- Provide a list of donors and a summary of financial reports for the Association's newsletter

ARTICLE VII - MEETINGS

Section 1. The annual meeting of the Association shall take place once a year at a date and time set by the board of directors.

Section 2. The Board of Directors shall meet quarterly and at other times at the call of the Chairperson.

Section 3. Upon notice to each member and officer, the chairperson may call special meetings of the Association.

ARTICLE VIII - ELECTIONS

Section 1. At the Fall meeting of the board, the Chairperson shall appoint a Nominating Committee, which shall submit to the board no later than 30 days before the annual meeting a list of one or more candidates for each office and for each directorship position due to expire during the forthcoming membership year. Any member of the Association may nominate candidates for consideration by the Nominating Committee.

Section 2. Officers and directors shall be elected from candidates submitted by the Nominating Committee. Newly elected officers and directors shall be installed at the annual meeting.

Section 3. Directors shall be elected by majority vote of Association members. Voting shall take place each year between December 1 and the next succeeding annual meeting at the direction of the board.

ARTICLE IX - COMMITTEES

Section 1. The Chairperson shall be an ex-officio member of all committees.

Section 2. The Board of Directors shall maintain an Executive Committee consisting of the Chairperson, the Vice-Chairperson, the Secretary, the Treasurer, and the immediate past Chairperson of the Association. The Executive Committee shall act for the Board of Directors between board meetings as and when necessary to facilitate the day-to-day activities of the Association and coordinate the work of the officers, and it shall develop and submit to the board for consideration at regular or special meetings proposals concerning the organization, objectives, and activities of the Association. The Executive Committee shall not have the power to decide how the Association's funds are to be allocated and shall not reconsider or take action inconsistent with prior policies or directives of the board.

Section 3. The Board of Directors shall maintain an Advisory Board composed of former board members whose terms have expired. These advisory board members

shall serve for two years or until reelected to the board of directors. The Advisory Board shall assist the board in overseeing and structuring the affairs of the Association. Members of the Advisory Board may attend and participate in board meetings with voting privileges.

Section 4. The Board of Directors may establish additional standing committees as necessary for the Association's operation. The chairperson may also appoint special committees as needed.

ARTICLE X - QUORUM

Section 1. One-third of the voting members of the board of directors shall constitute a quorum to conduct the business of the Association.

ARTICLE XI - AMENDMENTS

Section 1. Any member of the Association may submit proposed amendments to the bylaws to the Board Secretary no less than 60 days before the annual meeting to be eligible for consideration and vote at that meeting. The Board of Directors shall consider such proposals, together with any proposed amendments developed by the Board of Directors, and shall submit to the members for a vote at the annual meeting such proposed amendments as the Board, in its sole discretion, considers appropriate.

Section 2. These bylaws may be amended by a two-third (2/3) vote of the members present at the annual meeting of the Association, subject to Family YMCA of Marion and Polk Counties Board ratification.

Section 3. The Board of Directors shall notify members in advance of all proposed amendments that are to be the subject of a vote at an annual meeting.

Section 4. Notwithstanding any other provisions herein, the board of directors may, by a majority vote of the directors then in office, submit any other matter to a vote of the alumni at an annual or special meeting.