

**[Mention the name of the sender]**

**[Mention the address]**

**[Mention the contact details]**

**[Mention the date]**

**To**

**The**

**[Mention the name of the recipient]**

**[Mention the address of the recipient]**

**[Mention the contact details of the recipient]**

**Subject- Negotiate salary after offer letter**

**Dear [Mention the name]**

I've been employed with [Partner Company] for more than two and a half years and have interacted with several members of their leadership team and partnership managers. Due to my background in technical writing, I am able to produce quality collateral fast and effectively, both on my own and through delegation.

We advise that you immediately set up a fraud alert on your credit files in order to safeguard yourself against the danger of identity theft. Anyone obtaining your credit report will be informed specifically by a fraud notice that you believe you are the victim of fraud.

The lender should take steps to ensure that you have given permission before opening a credit account in your name when you or someone else makes the request. You shouldn't be prevented from using your current credit cards or other accounts by a fraud warning, but it can make it more difficult for you to obtain new credit. A first-time fraud alert is good for 90 days.

Contact one of the three major credit reporting agencies at the relevant phone provided below or on their website to add a fraud alert to your credit reports. On your

behalf, one agency will inform the other two. The agencies will then send you letters with instructions on how to get a free copy of your credit report from each, along with the agencies themselves.

**The very best**

**From**

**[Mention the name of the sender]**

**[Mention the address]**

**[Handwriting signature]**

**[Mention the contact details]**

**[Mention here, if there is any post note to be give]**