

PROJECT MANAGEMENT LESSON PLANNING

Student: Emma Beltrán
Classes per week: 3
Position: On sabbatical
Level: A2
Curriculum: [B1 Project Management Curriculum](#)
Current topic: 1-8

Week 1 - Professional profile

Aims: To adequately describe your job position, the responsibilities it involves as well as properly introduce each member of your team.

TOPIC & CONTENT	LANGUAGE FOCUS	PRODUCTION	MATERIALS / SKILLS
Date/teacher: 06/02 Eka			
Lesson 1: Introduce yourself & describe your position	- Grammar: Present tense / Sentence structure with conjunctions - Vocabulary: Action verbs necessary for the position	Clients introduce themselves and describe their job	What is project management? (video)

Comments/ Suggestions for next lesson:

Date/teacher: 06/03 Eka

Lesson 2: Go over activities & responsibilities	- Grammar: Gerunds (for activities & verbs that take gerunds) - Vocabulary: work activities and responsibilities	Clients talk about work activities and responsibilities	Linkedin profiles
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Comments/ Suggestions for next lesson:

Date/teacher: 06/04 Eka

Lesson 3: Introduce your team members	- Grammar: Present Simple and Continuous - Vocabulary: Adjectives	Clients are able to introduce others and describe their responsibilities	https://pitchavatar.com/how-to-properly-introduce-your-team/
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Comments/ Suggestions for next lesson:

Week 2 - Your company

Aims: To present a timeline of your company as well as its position within the industry.

TOPIC & CONTENT	LANGUAGE FOCUS	PRODUCTION	MATERIALS / SKILLS
Date/teacher: June 9th, Ivan			
Lesson 4: Describe the evolution of your company	- Grammar: Past continuous vs past simple/ timelines - Vocabulary: company history, time markers for the past	Client presents the timeline of their company	Ex Apple timeline
Comments/ Suggestions for next lesson:			
Date/teacher: June 10th, Marisol			
Lesson 5: Connect actions inside the company	- Grammar: Connectors (emphasize, addition, contrast, ...) - Vocabulary: organizational structure	Client describes the organizational structure of their company and how it is connected	Connectors Types of organizational structures
Comments/ Suggestions for next lesson: NOTE: CLIENT MENTIONS SHE DOESN'T WANT TO KEEP USING THIS LESSON PLAN, SHE SAYS SHE DOESN'T WANT A BUSINESS CURRICULUM ANYMORE, SHE WOULD LIKE A MORE GENERAL ENGLISH PROFILE, DAILY AND ORDINARY TOPICS			
Date/teacher: 06/11 Eka DNH			
Lesson 6: Explain the relation with suppliers & clients	- Grammar: Modal verbs (possibilities & requests) - Vocabulary: work relationships	Clients talks about the relationships at work	Modal verbs exercises
Comments/ Suggestions for next lesson:			

PROGRAM CHANGE AS REQUESTED BY CLIENT

CURRENT EVENTS 1
Student: Emma Beltrán Classes per week: 3 Position: On sabbatical Level: A2 Curriculum: Current topic: 1-8

Topic 3 - CULTURES

Aims: Discussing, comparing and contrasting different cultures

TOPIC & CONTENT	LANGUAGE FOCUS	PRODUCTION	MATERIALS / SKILLS
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Date/teacher: Jun 12, 2026 Bernardo

Lesson 7: Mexican Ancient Cultures	- Grammar: Past Simple - Vocabulary: Timelines, Mexican cultures	Client describes ancient Mexican cultures and can talk about a specific historic fact.	https://www.history.com/topics/mexico/history-of-mexico
Comments/ Suggestions for next lesson:			

Date/teacher: June 17th, Ivan

Lesson 8: American ancient cultures	- Grammar: Present Perfect and Past Simple - Vocabulary: American cultures	Client describes ancient American cultures and can talk about a specific historic fact.	10 Ancient American Civilizations Past perfect vs simple past
Comments/ Suggestions for next lesson:			

Date/teacher: June 18th, Ivan

Lesson 9: Discussing modern cultures	- Grammar: prepositions of time - Vocabulary: modern cultures	- Client discusses and describes a variety of modern cultures - Client can write in a simple form a paragraph describing modern cultures.	At, in, on Simplified Modern Cultures Today
Comments/ Suggestions for next lesson:			

Topic 4 - GASTRONOMY

Aims: Discussing, comparing and contrasting different cuisines and dishes, talking about preference in gastronomy

TOPIC & CONTENT	LANGUAGE FOCUS	PRODUCTION	MATERIALS / SKILLS
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Date/teacher: June 23rd, Marisol

Lesson 10: Mexican gastronomy	- Grammar: likes and dislikes - Vocabulary: verbs with TO and ING	- Clients discuss their preferences regarding Mexican food. - Client writes a short paragraph describing favorite Mexican dish.	Common verbs followed by Gerunds and Infinitives
Comments/ Suggestions for next lesson:			

Date/teacher: June 25th, Ivan

Lesson 11: Dining culture around the world

- Grammar: comparatives and superlatives
- Vocabulary: international cuisine, dining

- Client discusses and compares international foods.
- Clients send voice note describing favorite international cuisine dish.

[Adjectives to describe foods](#)

[Reading World Dining Cultures](#)

Comments/ Suggestions for next lesson:

Date/teacher: June 26th Jared

Lesson 12: Dining and restaurants

- Grammar: prepositions of place
- Vocabulary: restaurants

- Client discusses dining and restaurants.
- Client reads a VIP restaurant menu and creates an own one for his/her new restaurant.

[Prepositions of place - study](#)

[Listening - Restaurants](#)

Comments/ Suggestions for next lesson:

Topic 5 - TECHNOLOGY

Aims: Discussing technology and its effects in the past, present and future

TOPIC & CONTENT

LANGUAGE FOCUS

PRODUCTION

MATERIALS / SKILLS

Date/teacher: 30 jun 2026 David

Lesson 13: The history of Internet

- Grammar: past simple and continuous
- Vocabulary: Internet

- Client discusses the history and impacts of the Internet.
- Client describes in a paragraph how life was before the Internet.

[Watch and learn - History of Internet](#)

Comments/ Suggestions for next lesson:

Date/teacher: Ale

Lesson 14: Technology today

- Grammar: articles
- Vocabulary: technology

- Client discusses technology and its impact today.
- Client records a one-minute speech

[Effects of Internet](#)

[European Parliamentary Research Service Report on the Effects of Internet](#)

		about AI and how it changes the way of working.	
Comments/ Suggestions for next lesson:			

Date/teacher: 2 jul 2026 Karen			
Lesson 15: Possibilities of technology	- Grammar: future tenses - Vocabulary: future technology	- Client discusses the future possibilities and impacts of technology. - Client reads Technology in 2030 article and discusses its contents.	Future Future tense practice https://www.pluralsight.com/resources/blog/it-ops/tech-in-2030
Comments/ Suggestions for next lesson:			

Topic 6 -ENTERTAINMENT			
Aims: Describing and discussing different areas of entertainment and their impact on our lives			
TOPIC & CONTENT	LANGUAGE FOCUS	PRODUCTION	MATERIALS / SKILLS

Date/teacher: 7 jul 2026 David			
Lesson 16: Modern Entertainment	- Grammar: Gerund and infinitive verbs - Vocabulary: Modern entertainment	- Client defines and describes modern entertainment. - Client describes in a paragraph his/her favorite form of entertainment.	Reading - Forms of Entertainment Common verbs followed by Gerunds and Infinitives
Comments/ Suggestions for next lesson:			

Date/teacher: 07/08 Eka			
Lesson 17: Live TV and Streaming Services	- Grammar: Modal verbs - CAN/COULD/ WILL/ MIGHT /MAY - Vocabulary: TV	- Client discusses TV and its impact on our lives. - Client talks about how TV programming might change to adapt to the 21st Century.	Modal Verbs TV vocabulary and practice

Comments/ Suggestions for next lesson:

Date/teacher: 07/09 Eka

Lesson 18: Virtual Reality

- Grammar: Adverbs and gradation of adverbs
- Vocabulary: VR

- Client discusses VR and its impact on our lives.
- Client gives in a voice note an explanation of how VR changes the way the world is perceived.

[Everything about Adverbs](#)
[Reading - Effects of VR](#)

Comments/ Suggestions for next lesson:

Topic 7 - TRENDS

Aims: Comparative analysis of different trends in the past, present and future and their impact on our lifestyle

TOPIC & CONTENT

LANGUAGE FOCUS

PRODUCTION

MATERIALS / SKILLS

Date/teacher: 07/14 Eka

Lesson 19: Discussing trends (fashion, tech, music, films, stock market, etc.)

- Grammar: zero conditional
- Vocabulary: trends of interest

- Client discusses and compares different trends (then and now).
- Client writes about how trends in social media change public opinion.

[Zero Conditional](#)
[Top 10 Internet Trends](#)

Comments/ Suggestions for next lesson:

Date/teacher: 07/15 Eka

Lesson 20: Trends of the new generation

- Grammar : first conditional
- Vocabulary: new and modern trends

- Client debates how modern trends are different.
- Clients states conditions that need to happen now so the next generation will be fully immersed in AI trends.

[First Conditional - Study and Practice](#)
[The DNA of Trends](#)

Comments/ Suggestions for next lesson:

Date/teacher: 07/16 Eka

Lesson 21: Dangers of following trends

- Grammar: advice - SHOULD
- Vocabulary: dangers of trends, advice

- Client discusses the dangers of trends.
- Client talks in one minute on how to avoid trends addiction.

[The Effects of Following Trends](#)

Comments/ Suggestions for next lesson:

8. REVIEW WEEK

Aims: general review

TOPIC & CONTENT	LANGUAGE FOCUS	PRODUCTION	MATERIALS / SKILLS

Date/teacher: IVAN

07/21 Eka (OFF CURR)

Lesson 22: review

- Topic 1-2

Comments/ Suggestions for next lesson:

Date/teacher: 07/23 Eka

Lesson 23: review

- Topic 3-4

Comments/ Suggestions for next lesson:

Date/teacher:

Lesson 24: review

- Topic 5-7

Comments/ Suggestions for next lesson:

Client's comments about evaluation/next curriculum:

Lesson 25: Final speaking evaluation -

Date/consultant:

Observations:

Next curriculum (learner's path):