

KNOW YOUR CLIENT FORM

A. COMMERCIAL INFORMATION <i>(All fields to be filled in by applicant)</i>		
1	Registered name (Attach a copy)	
2	Trading name (if different)	
3	Registered office address	
4	Business office address No. of years at this address Property details	Owned / Rented / Other (please specify)
5	Legal entity type	Sole proprietor / Partnership / LLC Company / Other (please specify)
6	Business registration number	
7	Date established	
8	If franchise operation, legal name and address of franchisor	
9	Names of owners / partners / principal directors	a) b) c)
10	Contact details Commercial Finance	Name: Designation: Tel Number (Office): (Mobile): Email address: Fax Number: Name: Designation: Tel Number (Office): (Mobile): Email address: Fax Number:
11	IATA number(s) and location(s)	
12	Date of accreditation	
13	GDS	Galileo / Amadeus / Sabre / Any other (please specify)
14	Annual sales turnover for last 3 years	Year ended Currency & amount
15	Value of bank guarantee provided to IATA	Form of security: Expiry of the guarantee: Amount: USD

A. COMMERCIAL INFORMATION (continued)		
16	BG value per IATA location submitted to IATA	
17	PCC per IATA location on each GDS	
18	Distribution of credit access per IATA location/GDS	
B. CREDIT FACILITIES REQUESTED (All fields to be filled in by applicant)		
1	Existing industry sales (number of tickets per reporting period)	
2	Existing industry sales (sales per reporting period)	USD
3	Expected average BSP sale on FZ per reporting period per GDS	Currency & amount month/ other) Reporting period (fortnight/
C. FINANCIAL INFORMATION (All fields to be filled in by applicant)		
1	Audited financial statements (please provide audited financial statements for the last 3 years)	
2	Bank references	1.Name: Tel contact: Account no: Branch address: 2.Name: Tel contact: Account no: Branch address:
3	Business references from two entities	Name: Tel contact: Address: Name: Tel contact: Address:
4	Other documentation to support financial strength (viz. bank	Copies of the following documents are attached

	statement copies, affiliation with other group, etc)	
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TERMS & CONDITIONS

1. **Confidentiality** - The applicant shall not, under any circumstance whatsoever, reveal to any party, not expressly authorized by the Carrier, any information contained in this application or any future amendments, either to the credit limits or otherwise.
2. **Indemnity** - The Applicant will, at all times indemnify and hold harmless the Carrier from and against all costs, expenses, payments, charges, losses, demands, damages, judgments, orders relating to, or arising directly or indirectly in any manner or for any cause or reason for which the Carrier shall certify as sustained or incurred as risky from acts or omissions of the Applicant which caused damage a loss to the Carrier.
3. **General governing terms and conditions** - This Application is subject to all terms and conditions deemed unconditionally imposed on the Applicant by IATA and the Carrier.
 - a. If deemed necessary, the Carrier reserves the right to request for bank guarantee or deposit on the approval of the credit facility or at any time deemed fit by the Carrier.
 - b. In the event of a bank guarantee taken from the agent, the Carrier reserves the right to call on the bank guarantee if the BSP Agent, at any time during the continuation of this Agreement, fails to comply with the rules and regulations of IATA and the Carrier.
 - c. The BSP Agent shall respect the credit policy of the Carrier and shall follow any other instructions issued by the Carrier from time to time with respect to credit.

APPLICANT'S SIGNATURE *(By signing below I authorise flydubai to check my credit history, exchange information on the account performance with authorised persons, flydubai affiliates and credit bureau. I also hereby confirm my agreement to the attached terms and conditions stated above. We/I hereby declare upon our/my honor the above information to be true and correct.*

 Name Designation Date
 (Seal of the company to be affixed)

Enclosures:-

1. Trade license copy (In case of sole proprietary, copy of proprietor's passport)
2. Chamber of commerce certificate.
3. Copies of financial statements.
4. Copy of the IATA accreditation and guarantee.

COMMERCIAL MANAGER'S RECOMMENDATION

Name : _____ **Signature:** _____
 Business potential per annum: Value _____
 Years of operations _____
 Credit risk (based on market information): High Medium Low
 Credit limit recommended – Value: _____ No. of tickets: _____
 Justification to support recommendation- _____

I confirm that the sales team has visited the premises of the agent.

Visit location Yes No
 Meets standards Yes No

Recommendation: Approval Rejection
 Sales Executive Comments: _____

Recommendation by Commercial Manager:

Signature: _____ Date: _____
 Commercial Manager or Head of commercial

Signature: _____ Date: _____
 CCO

Finance Approval

Results of credit vetting: Very good Good Satisfactory Poor
 Comments (to support credit rating): _____

Credit limit recommended – Value: _____
 Security recommended – Form of security: _____ Amount: _____
 Recommendation: Approved Rejected

Signature: _____ Date: _____
 Head of Finance

Signature: _____ Date: _____
 CFO