

PRIVACY POLICY

Last updated: December 22, 2024

Welcome to **VADE Payroll**! This Privacy Policy is designed to inform you about the types of information we collect, how we use and protect that information, and your choices regarding the collection and use of your data.

Information We Collect

While using the Application, we may ask you to provide us certain personally identifiable information that can be used to contact or identify you ("Personal Information") which include but not limited to the following:

- Email address
- Location

How We Use Your Information

We use the collected information for the following purposes:

- Email Address – Used for authentication, password recovery, and sending payslips.
- Location – Captured during clock-in and clock-out to verify attendance, ensure accurate work hours tracking, and prevent fraudulent check-ins.

Data Security

We take reasonable measures to protect your information from unauthorized access, alteration, disclosure, or destruction.

Children's Privacy

Our services are not directed to individuals under the age of 18. If you become aware that your child has provided us with personal information, please contact us.

Changes to This Privacy Policy

We may update our Privacy Policy from time to time. You are advised to review this Privacy Policy periodically for any changes.

Contact Us

If you have any questions or suggestions about our Privacy Policy, please contact us at support@vadesystemsolutions.com