

REGISTRY OF REVENUE AND OTHER RECEIPTS (Regular Agency/Foreign Assisted Projects Fund)

INSTRUCTIONS

- A. This registry shall be maintained by the Budget Division/Unit of the entity for the following fund clusters:
1. Regular Agency Fund
 2. Foreign Assisted Projects Fund
- B. This form shall be accomplished as follows:
1. **For the year** – the year covered by the registry
 2. **Entity Name** – the name of the agency/entity
 3. **Sheet No.** – sheet number which shall be one series for each year
 4. **Date** – the date of recording/posting
 5. **Reference** – the report number of the RCDs, the CRReg, or the JEV Number
 6. **Estimated Revenue**
 - **Original** – the original revenue estimates/targets of the entity
 - **Adjustments** – any increase/decrease in the revenue estimates/targets of the entity
 - **Final** – the adjusted revenue estimates/targets of the entity
 7. **Tax Revenue Collections** – includes income tax, professional tax, travel tax, immigration tax
 8. **Non-Tax Revenue Collections** – includes permit fees, registration fees, registration plates, tags and sticker fees, clearance and certification fees, franchising fees
 9. **Non-Revenue Collections** – the collections other than those received from revenue transactions (example is refund from overpayment of expenses)
 10. **Cumulative Revenue/Other Receipts** – the sum of the revenue collections and non-revenue collections/other receipts
 11. **Variance (Estimated Revenue over Cumulative Revenue and other Receipts)** – the differences between the estimated revenue over the cumulative revenue and other receipts
 12. **Remittance to BTr** – the collections remitted to the BTr
 13. **Deposit with AGDB/AABs** – the collections deposited with the AGDBs/AABs
 14. **Cumulative Remittances and Deposits** – the sum of the remittances to the BTr and the deposits with AGDBs/AABs
 15. **Unremitted/Undeposited Revenue and Other Receipts** – the difference between the total of the revenue collections and other receipt and the total remittances to BTr and deposits with AGDBs/AABs
- C. Blank columns are intended for other types of collections where no columns were specifically provided.