## REGISTRY OF REVENUE AND OTHER RECEIPTS (Regular Agency/Foreign Assisted Projects Fund)

## **INSTRUCTIONS**

- A. This registry shall be maintained by the Budget Division/Unit of the entity for the following fund clusters:
  - 1. Regular Agency Fund
  - 2. Foreign Assisted Projects Fund
- B. This form shall be accomplished as follows:
  - 1. **For the year** the year covered by the registry
  - 2. **Entity Name** the name of the agency/entity
  - 3. **Sheet No.** sheet number which shall be one series for each year
  - 4. **Date** the date of recording/posting
  - 5. **Reference** the report number of the RCDs, the CRReg, or the JEV Number
  - 6. Estimated Revenue
    - **Original** the original revenue estimates/targets of the entity
    - Adjustments any increase/decrease in the revenue estimates/targets of the entity
    - Final the adjusted revenue estimates/targets of the entity
  - 7. **Tax Revenue Collections** includes income tax, professional tax, travel tax, immigration tax
  - 8. **Non-Tax Revenue Collections** includes permit fees, registration fees, registration plates, tags and sticker fees, clearance and certification fees, franchising fees
  - 9. **Non-Revenue Collections** the collections other than those received from revenue transactions (example is refund from overpayment of expenses)
  - 10. **Cumulative Revenue/Other Receipts** the sum of the revenue collections and non-revenue collections/other receipts
  - 11. Variance (Estimated Revenue over Cumulative Revenue and other Receipts)—the differences between the estimated revenue over the cumulative revenue and other receipts
  - 12. **Remittance to BTr** the collections remitted to the BTr
  - 13. **Deposit with AGDB/AABs** the collections deposited with the AGDBs/AABs
  - 14. **Cumulative Remittances and Deposits** the sum of the remittances to the BTr and the deposits with AGDBs/AABs
  - 15. **Unremitted/Undeposited Revenue and Other Receipts** the difference between the total of the revenue collections and other receipt and the total remittances to BTr and deposits with AGDBs/AABs
- C. Blank columns are intended for other types of collections where no columns were specifically provided.