

## Kevin Miller, Materials Diversion Administrator (Recycling Manager), City of Napa



Kevin Miller has worked for over thirty-three years as a recycling/solid waste management professional. Below is a brief summary of Mr. Miller's work history and educational background:

### 2005-Present: **Materials Diversion Administrator for the City of Napa Napa, CA**

In this position, his duties and responsibilities include:

- Management of a \$45M annual enterprise fund annual operating budget.
- Management of \$8-12M reserve and Capital Improvement Project funds.
- Administration of \$800+M solid waste/recycling services contract.
- Responsibility for City solid waste/recycling rate setting process (\$30-32M/year)
- Administration of City-owned Napa Materials Diversion Facility.
- Oversight of City's AB 939 source reduction and recycling element (SRRE).
- Oversight of City's SB 1383 Implementation.
- Management of City Solid Waste & Recycling Division (8 full-time and 2-5 part-time employees).
- Recipient of "Associate of the Year" in 2011 from California Product Stewardship Council.
- 2021 CRRA Dave Hardy Leadership in Organics Award for City's Materials Diversion Facility (MDF).

- 2022 US Composting Council award to City's MDF as best Large-Scale Compost Producer in USA.

**1997-2005: Waste Reduction/Recycling Coordinator for the City of Napa  
Napa, CA**

In this position, his duties and responsibilities include:

- Overall source reduction, reuse and recycling program development for the City.
- Household Hazardous Waste issues, policies, and program development.
- Annual contract evaluation and negotiation with franchised waste hauler.
- Annual reporting on City's AB 939 progress and updates.
- Public education and local media coordination on waste reduction and recycling issues.
- Technical assistance for commercial and residential recycling programs within the City.
- Grant preparation, administration, implementation and reporting.
- Budget preparation, administration, and purchasing for City of Napa's recycling division.
- Coordination with various other government and non-government agencies and organizations for local or regional program development.

**1996-1997: Operations Manager for Weyerhaeuser Paper Company  
Sacramento, CA**

In this position, his duties and responsibilities included:

- Hiring, training, and performance evaluation of all plant and trucking staff (50+ employees)
- Plant safety, environmental compliance, security and emergency procedures
- Budget management and purchasing authority.
- Facility inventory assessment and shipment schedules.
- Management of all inbound and outbound Weyerhaeuser trucking and contracted shipments.

**1992-1996: Recycling Coordinator for City of Folsom  
Folsom, CA**

In this position, his duties and responsibilities included:

- Municipal recycling systems design and implementation, commercial and residential.

- Multi-material marketing for City recyclables from mixed waste “dirty” MRF.
- Train and educate correctional facility workers on sorting and processing of recyclables.
- Compliance with California’s recycling and hazardous waste legislation.
- Media coordination and advertising for recycling programs.
- Special recycling program management (e.g., xmas tree recycling, phone book recycling).

**1992: Associate Director for Californians Against Waste Foundation  
Sacramento, CA**

In this position, his duties and responsibilities included:

- Managed “Buy Recycled” statewide education campaign and staff
- Researched recycled products, manufacturing processes and markets.
- Coordination of message with media, public, non-profit and private sector recyclers

**1987-1991: Undergraduate Student at University of California, Santa Barbara  
Goleta, CA**

- B.A. with high honors in Environmental Studies with an Environmental Law Concentration.
- Thesis: *The High-Grade Recycled Paper Market in California and Public Policy* (grade: A+).
- Four-year, U.C. Regents Academic Scholarship.
- Congressional Internship with Rep. Tom Lantos (D-CA) in Washington D.C.
- Internship with a non-profit environmental law firm in Santa Barbara

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