Date: 23 Jul, 2025

The Chairman

Department of Computer Science and Engineering

Chandpur Science and Technology University

Chandpur – 3600, Bangladesh

Subject: Application for Readmission, and Permission to Attend Classes and Examinations of the Choose an item. Year Choose an item. Semester for the Academic Session of Choose an item..

Dear Sir,

With due respect, I would like to state that I, **[Name]**, bearing Student ID **[Student ID]**, was admitted to the Department of Computer Science and Engineering at Chandpur Science and Technology University during the academic session 2023-24. Unfortunately, due to **[Reason]**, I was unable to attend the classes and examinations for the Choose an item. Year Choose an item. Semester of the Choose an item. academic session.

However, I am now prepared and willing to attend the classes and examinations for the Choose an item. Year Choose an item. Semester of the academic session Choose an item.. I sincerely request your kind consideration and approval to readmit and allow me to participate in the academic activities of this semester.

I assure you that I will make every effort to adhere to the academic regulations and complete my studies diligently.

Your kind consideration and approval will be highly appreciated.

Sincerely,

Name: **[Name]**

Student ID: **[Student ID]**

☐ **Approved**   ☐ **Not Approved**

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Chairman
Department of Computer Science and Engineering
Chandpur Science and Technology University
Chandpur – 3600, Bangladesh

Department of Computer Science and Engineering

Chandpur Science and Technology University

Chandpur – 3600, Bangladesh